

MINUTES

**McCall City Council
Special Meeting
McCall City Hall -- Legion Hall
March 23, 2018**

Call to Order and Roll Call
Work Session
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the special meeting of the McCall City Council to order at 9:00 a.m. Mayor Aymon, Council Member Giles, Council Member Holmes, Council Member Nielsen, and Council Member Sowers all answered roll call.

City staff members present were Anette Spickard, City Manager; BessieJo Wagner, City Clerk; Michelle Groenevelt, Community and Economic Development Director; Linda Stokes, City Treasurer; Kurt Wolf, Parks and Recreation Director; Traci Malvich, Human Resources Manager; Nathan Stewart, Public Works Director; Cris Malvich, Streets Superintendent; Garrett Mapp, GIS Analyst; Sue DeVere, Public Works Administrative Assistant

Also in attendance was Heidi Carter and Karie Davidson of Horrocks Engineering

Mayor Aymon led the audience in the Pledge of Allegiance.

WORK SESSION

Transportation Master Plan Public Website Presentation

GIS Analyst Garrett Mapp presented the Transportation Master Plan public website. Throughout the drafting of the Transportation Master Plan, City staff (GIS Analyst and the Communications Manager) have been developing a public, interactive website that aims to convey pertinent information and utilizes the City's comprehensive GIS to enhance the user's experience.

The Transportation Master Plan (TMP) web application was designed to offer the public an interactive way to explore the TMP. The web application has been developed to be interactive so that the public can explore data compiled for the plan by the use of graphics static as well as interactive maps. The application follows the same format as the plan and includes much of the information presented in the core of the TMP and its appendices. The webpage also links back to the Comprehensive Plan update web page so that all data is updated automatically between the two plans.

Staff took the Council through a tour of the different sections and maps on the website discussing the communication goals to help the public understand the process and intents of the TMP.

Idaho Street / Brown Drive Reconstruction Final Design Presentation

Public Works Director Nathan Stewart presented Idaho Street / Brown Drive Reconstruction final design. On October 26, 2017, a project update was presented at the City Council Regular Meeting. Based on the City Council's concurrence with the preliminary design plans, the project team moved into the final design phase. With the final design now complete, the project team is ready to advertise the project for bidding, and a time schedule was discussed.

The presentation included the overall plan of the final design, typical cross sections of the proposed roadway and pathway improvements, and a cost comparison summary of the overall project (FY 2018 budget vs. final cost estimates). Funding sources were briefly discussed. Staff answered questions about bidding, the bench costs, and install of new water meters.

Staff is ready to advertise the project and receive bids and plans to present the bid results to the City Council at the next regular meeting on May 10, 2018, and request approval of the Notice of Award and Project Agreement at that time.

Downtown Core Reconstruction - Phase 1A Final Design Presentation

Public Works Director Nathan Stewart presented with Karie Davidson and Heidi Carter of Horrocks Engineering assisting. The Downtown Core Reconstruction design team last met with City Council on January 25, 2018 to provide an overview of downtown core master plan development history and the approved schedule for phased implementation.

Staff shared the conversations that have occurred with the different businesses whose main concerns are the everyday business operations. Important aspects of this phase that affect the downtown businesses and property owners will be road closures, construction sequencing, signage, and public outreach. Updated project costs and schedule revisions including bidding and contract award dates were presented. Bidding will open this spring with the underground utility improvements on 2nd and Lenora Streets scheduled to be completed during summer 2018, starting after July 4th with a projected completion by October this year.

The construction is blocked into four stages:

Stage 1 – 2nd from Lake Street to Lenora

Stage 2 – South end of 2nd Street from Lenora to Park Street

Stage 3 – East side of Lenora from 2nd Street to 3rd Street

Stage 4 – West side of Lenora from 1st Street to 2nd Street

The construction will be scheduled as best as possible to work around businesses that rely heavily on the summer season and pedestrian access will be available the entire time of construction with specific walking areas and signage. There will be temporary closures varying on location depending on what is being torn out. There will be signage for businesses and detour signs with alternate parking areas highlighted. The goal is to limit the impact to businesses as much as possible with a focus on strong communication from both the City and the contractor with the business owners. Staff answered questions about dealing with future development after the new road is in place. The presentation was brought to a close with an explanation of the type of signage to be used, public outreach efforts to inform and educate, gave the schedule of the next Phases and of the aesthetics design elements, and had a short question and answer session about minor details of the project.

Downtown Sidewalk Maintenance and Ownership

Project Team: Public Works Director Nathan Stewart, Parks & Recreation Director Kurt Wolf, Community & Economic Development Director Michelle Groenevelt, and Streets Superintendent Cris Malvich

Public Works Director Nathan Stewart presented the Downtown Sidewalk discussion of maintenance and ownership. With the implementation of the Downtown Core Reconstruction Project, staff has identified the importance of dedicating funding sources for streetscape (i.e. sidewalks, landscaping, light poles, etc.) maintenance and establishing ownership boundaries for the new streetscape infrastructure. Currently, the City code places the responsibility for sidewalk maintenance on the adjacent property owner and are silent to the responsibilities for landscaping and lighting maintenance. As these facilities are located within the City's ROW, the City has liability for public safety and the enforcement of ensuring property owners maintain both the sidewalk infrastructure and properly remove snow.

Historically, major sidewalk projects have been funded by the City and/or McCall Urban Renewal Agencies. Lack of sidewalk maintenance or enforcement of property owners to fix sidewalks has resulted in the majority of existing sidewalks being in disrepair and fail to meet ADA requirements. Snow removal is also a problem as the majority of property owners who do remove snow from their frontage sidewalks place this snow in the City's streets. This is in violation of the City's code. The result is increased costs for the Streets Department to return to streets plowed the previous day to remove sidewalk snow that is now piled in the parking and drive lanes and impacting safety and drainage.

Finally, there are also concerns over the quality and consistency of snow removal and the protection of existing and new streetscape infrastructure during snow removal so that snow removal techniques and personnel are properly controlled and damages and repair costs are minimized.

Staff shared some of the enforcement, snow removal, and development issues the City currently has as well as what areas the City already maintains. Also discussed was the estimated additional costs for the City to take over winter and summer maintenance responsibilities, the locations of sidewalks that would be considered for City maintenance, and potential funding opportunities available to the City.

Council Member Giles asked Scotty Davenport, owner of the McCall Store, to give his thoughts on the snow removal piece. He shared he does not mind removing snow during the day, however, having the City come through in the early morning to clean them off solves a lot of problems for him and he would be supportive in sharing in some of the costs to do that. He also stated that he has talked to a few other business owners who feel the same.

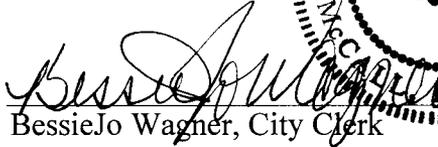
The Council and staff discussed the benefits to the City in being responsible for the sidewalks maintenance. The benefits include protection of the infrastructure, the snow removal is done consistently and in concert with the street snow removal as well as making sure sidewalks are compliant with Federal American's with Disabilities Act (ADA). It could assist with employment retention issues for seasonal employee. There are four different funding sources available for

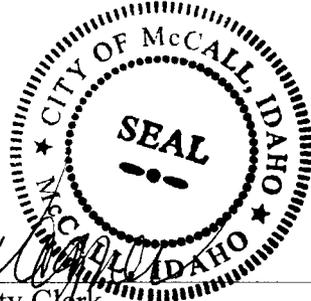
exploration to help offset the expenses. City Manager Anette Spickard explained the legal risks and the importance of understanding what it will mean when changing the ordinance to accommodate this service. The Council asked staff to come up with a game plan supported by the business community, that is an efficient process, and gets the whole job done. They would like to see more public input from the businesses in this discussion.

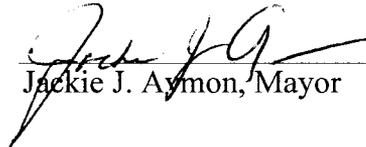
ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 11:07 a.m.

ATTEST:


BessieJo Wagner, City Clerk




Jackie J. Aymon, Mayor