

**Minutes--McCall Public Library Board of Trustees Meeting**  
**December 20, 2018**  
**Legion Hall, 9:00 AM**

**Call to order:** 9:05 am

**Attendance:** Meg Lojek, Bob Giles, Ed Hershberger, Lynn Lewinski, John Milliner, Lola Elliot, Jacki Rubin, and Amy Rush

**Amendments to Agenda:** None

**Approval of Minutes:** 11/15/18 and 12/12/18 Jacki motioned to approve, with 2<sup>nd</sup> by Lola, all aye.

**Director's Report:**

- Warrant Registers: 11/8/18, 11/15/18, 11/28/18, 12/9/18, 12/12/18 Lola motioned to approve, with 2<sup>nd</sup> by John, all aye.
- Budget, Stats: Discussed Library Expansion November balance sheet provided by Linda Stokes.
- Amy Rush reported on fundraising and shared detail on donations. The Ambassadors have acquired new members who are bringing in energy, enthusiasm and experience.
- The board advises that Beth Markley may be contacted if a needed situation arises, minimally. Any longer commitments with Beth should be pre-approved.
- Report on ILA: Meg and Casey were able to gather good information. There were sessions on managing volunteers, lending non-traditional library items, maximizing impact of social media for the library, and the end of overdue fines. Meg signed up for a \$500.00 assist for participating in the library broadband toolkit improvement program to analyze our technology weak spots. Emily Ruskovich, a young and talented keynote speaker, won Idaho author of the year.
- Staff is all doing well and went out caroling together in the downtown. All staff are working on their annual employee evaluations.

**New Business:**

Skype with John Chrastka, Executive Director, everylibrary.org was informative and the Board would like to stay in contact for future reference. Points about timeline for building, as well as funding showed our project on good standing. John suggested the Trustees should consider aspects like alternative outcomes. Meg will contact John and ask for help establishing a timeline, planning backwards from May 2020, with goals to accomplish along the way. She will also request more information about the roles of Trustees, Staff and the "Yes" committee.

Library expansion campaign document sharing will help clarify all information, from all groups for many aspects. More discussion in January.

The Expansion Committee Recommendation: moved to be accepted by Ed, with 2<sup>nd</sup> by Lynn, all aye, to pursue negotiations with Humphries Poli as architect for the next design phase. The Board encourages the Committee to move forward with next steps of contracting and search for CM (Construction Manager.) Please see minutes for Expansion Committee, very well documented information on the interview with Dennis Humphries as well as their meeting to recommend Humphries Poli.

Members of the Board, the Expansion Committee and City Manager, Anette had a busy week meeting concerning the Library project. A trip to Meridian gave us great information on contracts and detail of public building, pros and cons. They use a CM/GC and find this process helps time and design efficiency, as well as being cost effective. Meridian officials prefer an AIA contract, with adjustments if needed.

The workshop the Council held about the City campus was interesting. The library continues to occupy an important place in the City campus planning, and the proposed library expansion is cohesive with the comprehensive plans and other City departments.

Direction for FY19 expenditures of fundraising will be investigated by Lynn and reported next meeting.

**Old Business**

Thank you notes signed by all.

**Friends Liaison report:**

The Friends are proud of their new members, the diversity and great interaction the group has.

**Foundation report:**

John will bring the Foundation finance members to our next meeting.

**City Council Liaison report:**

Helpful suggestions and discussion points shared by Bob.

**Adjourn:** 12:00 pm

**Next Meetings:** January 17<sup>th</sup> (Annual evaluation of Director); February 14<sup>th</sup>; March 21<sup>st</sup> (9:00 AM in Legion Hall)

Minutes prepared by Lynn Lewinski, Secretary

Respectfully submitted by Jacki Rubin, Chair \_\_\_\_\_