



City of McCall

RESOLUTION NO. 22-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCCALL, IDAHO, ADOPTING FEES TO BE CHARGED FOR AIRPORT, CITY CLERK, COMMUNITY AND ECONOMIC DEVELOPMENT, LIBRARY, PARKS, RECREATION, POLICE DEPARTMENT PUBLIC WORKS, CONVENIENCE AND RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Resolution 22-17 combines all previous fee schedules for Airport, Community and Economic Development, City Clerk, Convenience, Library, Parks, Recreation, Police Department, and Public Works into one City of McCall Comprehensive Fee Schedule Resolution with all departments' fees; and

WHEREAS, excluded from this resolution are the City Water Rates and Golf Rates, both of which will be adopted by separate resolutions; and

WHEREAS, McCall City Code provides that a fee schedule for various City services be established periodically by City Council; and

WHEREAS, Idaho Code 63-1311 allows cities to impose fees for services provided, fees must be reasonably related to the actual cost of the services; and

WHEREAS, the City of McCall has reviewed its procedures and has quantified the costs of processing and administering each application specific to that department; and

WHEREAS, notice of the proposed fees was published in The Star News, a newspaper of general circulation within the City, on June 16 and 23, 2022; and

WHEREAS, a public hearing was held on the proposed increased fees on June 30, 2022 all as required by law; and

WHEREAS, the City Council is of the opinion that it is in the best interest of the owners of property and of the inhabitants within the City to modify and create new fees as set forth below.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of McCall, Idaho that the City Council hereby rescinds all existing fee schedules established and adopted prior to the date of this resolution, except for the Water Rates and Golf Rates, in their entirety and establishes a comprehensive fee schedule for all city fees in the sections provided below in this resolution

Section 1:	
Airport	
Fee Type	Fee Amount
Fuel Flowage Fees Per Gallon	\$0.08
Seasonal Tie-Down Rate Per Month	
Single Engine and Small Twin, T-tie-down areas (25% discount for paying six months in advance)	\$50
Twin Tie-Down Row (25% discount for paying six months in advance)	\$75
Jet Row (25% discount for paying six months in advance)	\$200
Aircraft Parking	
Piston Single & Light Piston Twin, Less than 6,000 Pounds	\$5 Per Night
Piston Single & Light Piston Twin, Less than 6,000 Pounds - 12,500 Pounds	\$7.50 After Four Hours
Turbine-powered Single/Twin	\$15 After Four Hours
Jet Less than 12,500 Pounds	\$40 After Four Hours
Jet 12,500 Pounds or Greater	\$45 After Four Hours
New Land Leases	
Annual per Sq. Ft. adjustments effective October 1 according to the percentage increase of the Western Urban Consumer Price Index for the twelve calendar months prior and including the most recent month for which such an index is available	
New Land Lease - Covered	\$0.3127 changes based on CPI
New Land Lease - Bare	\$0.3127 changes based on CPI
New Lease Prep Fee	\$300
Lease Assignment Fee	Not to exceed \$1000 and not to exceed actual costs of personnel and expenses
Lease Termination Fee	\$50
Survey Work (Tenant requested only)	Cost + Admin Fee
Landing Fees	
Max Certificated Gross Takeoff Weight - Less than 8,000 Pounds	No Charge
Max Certificated Gross Takeoff Weight - Based Aircraft 8,000 Pounds	\$1.10 Per Thousand Pounds
Max Certificated Gross Takeoff Weight - Transient Group A, B, C, Category I & II 8,000 Pounds and Greater	\$1.65 Per Thousand Pounds

Max Certificated Gross Takeoff Weight - Category III and Greater	\$2.75 Per Thousand Pounds
Max Certificated Gross Takeoff Weight - All Air Ambulance and Firefighting Aircraft	No Charge
Hangar Waiting List	\$500
Car Rental Fees on airport and picking up or dropping off at airport	10% of gross receipts
Commercial Operator Permits not leasing from the airport or subleasing from an airport tenant	
Itinerant Commercial Operators	\$500 Per Year, landing fee @ \$1.65 credited against first \$500
FAR Part 137 Ag Operators, except Fire Fighters	
Scheduled Part 135 <10 Seats	\$1000 Per Year, landing fee @ \$1.65
Non-Aircraft Vehicle Parking	
Daily Rate	\$5
Vehicle Operator leasing from airport or subleasing or receiving services from airport tenant. Monthly Rate Paid in Advance	\$25
Vehicle Operator neither leasing from airport nor subleasing nor receiving services from airport tenant. Monthly Rate Paid in Advance	\$50
Snow Removal from Leased Space	
Automatic Removal	\$0.01 per Sq Ft
As Requested prior to 9am	\$10 + \$0.01 per Sq Ft
As Requested, expedited	\$0.15 per sq ft
Construction Project Fees	
New Hangar Construction Staff Review	\$150
Projects for Tenants through Airport Staff	Cost + Admin Fee
Administrative Fee	10%

Section 2:	
City Clerk	
Fee Type	Fee Amount
Business License Fees	
New Business License	\$140
Annual Renewal of a Business License	\$70
Failure to Renew a Business License by January 31st	\$140
Replacement of License	\$5
Permit Fees	
Vendor Permit	\$50 Per Day
	\$1000 Per Six Months
	\$2000 Per Year
Animal Drawn Vehicle	\$25 Per Event
Farmers Market	\$60 Per Season
Craft Fairs and Bazaars	\$60 Per Event
Public Event	\$150 < 50 People
	\$350 >50 People
Firework Display	\$50
Alcohol Beverage Catering	\$20
Taxi Drivers Permit - Additionally Requires a Business License	\$165 per driver for a 5-year license in addition to background check & fingerprinting fees
Pawnbroker Permit - Additionally Requires a Business License	\$125 for a five-year license in addition to background check & fingerprinting fees.
Peddler Permit	\$125 quarterly per person for initial license and first day, then \$25.00 per day thereafter (Oct-Nov-Dec; Jan-Feb-Mar; Apr-May-Jun; Jul-Aug-Sep) in addition to background check & fingerprinting fees
Alcohol License Fees	
Yearly Fees	
Retail Beer - on premises	\$200
Retail Beer - off premises	\$50
Retail Wine - on premises	\$200
Retail Wine - off premises	\$50
Liquor - on premises (includes retail wine)	\$562.50
Golf Course Liquor - on premises	\$150

Transfer of License Fees (33%)	
Retail Beer - on premises	\$66.50
Retail Beer - off premises	\$16.50
Retail Wine - on premises	\$66.50
Retail Wine - off premises	\$16.50
Liquor - on premises (includes retail wine)	185.63
Golf Course Liquor - on premises	\$49.50
Transfer of Location Fees (25%)	
Retail Beer - on premises	\$50
Retail Beer - off premises	\$12.50
Retail Wine - on premises	\$50
Retail Wine - off premises	\$12.50
Liquor - on premises (includes retail wine)	\$140.63
Golf Course Liquor - on premises	\$37.50
Public Record Request	
Copies	\$0.10 per page in excess of 100 pages
CD	\$1 per CD
Staff Time	no less than \$20 per hour if request exceeds 100 pages or 2 person hours (the rate is determined based on the lowest paid administrative staff qualified to complete the request and estimated cost is due prior to the request being completed)
Attorney Hours - if redaction is required	\$175 per hour (estimated cost is due prior to the request being completed)

Section 3:	
Community and Economic Development	
Fee Type	Fee Amount
Planning & Zoning Fees	
Administrative Approval (AA)	\$200
Annexation (A)	\$2,000
Area of Critical Concern Environmental Review (AOCC)	\$1,000
Code Amendment (CA)	\$2,000
Conditional Use Permit (CUP)	\$3,200
Design Review (DR)	\$2,000
Development/Escrow Agreement	\$1,250
Final Planned Unit Development (FPUD)	\$1,500
Final Subdivision (FP)	\$1,500
Minor Plat Amendment	\$1,000
Preliminary Planned Unit Development (PUD)	\$3,000
Preliminary Subdivision (SUB)	\$2,000
Record of Survey (ROS)	\$1,000
Rezone (ZON)	\$1,500
Scenic Route (SR)	\$1500 Only if non-concurrent with Design Review
Shoreline (SH)	\$1500 Only if non-concurrent with Design Review
Sign (SG) Over 15 sf	\$150.00
Sign (SG) Under 15 sf	\$50
Vacation (VAC)	\$1,000
Variance (VAR)	\$2,000
City Initiated Applications	\$0
City Attorney Review	Actual Cost
Engineering Review - billed hourly	\$90
CBD Parking In Lieu Fee	\$7,500 Per Space Omitted
Building Fees	
Building Permit	Permit Fee + Plan Review Fee, Use 100% of the Valuation of the project to calculate the permit fee - See Table Below
Roof Permit	Permit Fee Use 50% of the valuation of the project to

	calculate the permit fee - See Table Below
Plan Review	65% of the calculated Building permit fee
TOTAL VALUATION	CALCULATED BLDG PERMIT FEE
\$1.00 to \$500	\$23.50
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.75 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.65 for each additional \$1,000, or fraction thereof
Re-inspection	\$85 per additional inspection
City of McCall use of outside consultants for specialty engineering, inspections or both.	Actual costs + 10% or paid direct at actual cost by the owner/agent
Fence Permit	\$275 - Combined CED & Public Works Fees

Demo Permit	\$200 Combined CED & Public Works Fees
Fireplace Permit	\$130 (2 inspections)
GIS Fees - any labor beyond initial 2 hours, billed in 15-minute increments	
Cut-stock, paper map, 8.5"x11" or 11"x17"	\$5
Roll-stock, paper map, 12" through 35"	\$10
Roll-stock, paper map, 36" through 41"	\$15
Roll-stock, paper map, 42" through 47"	\$20
Roll-stock, paper map, 48" through 53"	\$25
Roll-stock, paper map, 54" through 60"	\$30
Custom Mapping, Map Books 8.5"X11"	\$55 Per Hour, \$0.25 Per Page, Minimum \$5
Map Books, 11"X17"	\$0.30 per page, \$5 Minimum
Shipping & Handling (domestic only)	\$5
Aerial Photo, 24"X36" Print	\$30
Zoning Map	\$15
Street Map	\$15
McCall Outdoor Recreation Map	\$8 - Vendor, \$10 - Retail

Section 4:	
Library	
Fee Type	Fee Amount
Color Copy	\$0.50 per side
Color Print	\$0.50 per side
Black and White Copy	\$0.25 per side
Black and White Print	\$0.25 per side
One year non-resident membership	\$50
Two-year non-resident membership	\$100
Digital only non-resident membership	\$25
Three-month temp non-resident membership	\$14.02
Fines levied for items not returned by the specified due date.	\$0.00/Delete
Fee for the use of the library's computers - non library card holders	\$0.00/Delete
Reimbursement for items not returned in accordance with Idaho Code 33-2620	Replacement cost plus \$10 processing fee
Calculation for Instruction Class Fees	
Cost of the Class is Calculated By	The Instructors Fees plus Supplies Cost plus Miscellaneous Cost = Subtotal plus 10% for Administrative Cost = Total Cost of the Program Example: Instructor Fees \$100 + Supplies \$100 + Misc. \$0 = \$200 + 10%(\$20) = \$220 Total Cost of the Class
Fees Per Person is Calculated By	The Cost of the Class divided by the number of participants (number of participants to be determined by the Library Director) = Fee per participant Example: \$220 / 10 people = \$22 per person for class or 20 people for \$11 per person
Each class will have a minimum and a maximum number of participants to be determined by the Library Director. If the minimum is not reached, the class is cancelled.	
The initial cost of the class will be determined by the minimum number of participants and then, if necessary, adjusted accordingly.	

Fees for participants enrolling after the start of the class will be pro-rated based upon the number of weeks left for that class.
Refunds for Instructional Classes
A total refund in the form of a check will be issued, at the request of the participant, if the class the participant has registered for is cancelled.
Prorated refund credit vouchers will be issued if: The participant is physically unable to participate and has a letter from a physician stating such or The participant is moving out of the area.
A refund credit, minus a \$4 processing charge, will be issued when the participant cancels 7 days before the starting date of the activity. Refund credits will be good for any Library activity for 1 year from the date of issue.
Applications for refunds must be submitted to the Finance Director at City Hall.
Scholarships and Discounts for Instructional Classes
Direct Cost recovery for programs for youth, seniors, and individuals with disabilities shall be relatively low based on the formula for determining fees and charges, and adjusted by scholarship, discount, or waiving fees outright based on need.
Scholarships are available for participants to help offset the cost of the classes. Eligible recipients may receive up to a 100% fee waiver based on the following established guidelines: Participants in one of the following: WICAP/Head start, National School Lunch Program, Medicaid
Scholarship forms may be obtained at the Library or City Hall. All forms must be submitted to the Library Director for review and then to the City Manager for approval.

Section 5:	
Parks	
Fee Type	Fee Amount
Public Tree Removal Permit	\$25
Overnight Parking Fee - Mill Road	\$15.00 Per Night
Centennial Bricks	
4X8 up to 3 lines of engraving	\$100
8X8 up to 3 lines of engraving	\$200
Special Symbols - Small	\$5 per symbol
Special Symbols - Large	\$10 per symbol
Gold Glove Concession Stand	
One Day	\$100/day
Consecutive Days	\$75/day
Youth Programs	\$50/day
Application Fee	\$10
Security and Damage Deposit	50% of rental fee
Park Reservation	
Small Event - less than 50 people	\$150
Large Event - more than 50 people	\$350
Brown Park Additional Fee regardless of scale	\$100
Park Reservation Deposit	\$150
Snow Removal - Sidewalk - fees charged in minimum of thirty-minute increments	
0 to 30 minutes	\$67
30 to 60 Minutes	\$100/ hour
60 to 120 Minutes	\$200/ hour
Arborist Services	
City Arborist Review	\$50
City Arborist Site Visit	\$50
City Arborist Extraordinary Review - billed hourly	\$60

Section 6:	
Recreation	
Definitions	
Resident is a person or family who lives inside the city limits	
Non- Resident is a person or family who lives outside the City limits	
Household is those persons living together in the same dwelling unit.	
Recreation card entitles non- residents to pay resident fees for all programs for the year. It is valid for one- year from the date of purchase.	
Calculation for Fees	
Cost of the program	The Instructors Fees plus Supply Cost plus Rental Cost-plus Miscellaneous Cost = Subtotal plus 10% for Administrative Cost= Total Cost of the Program Example: Instructor Fees \$ 100 + Supplies \$ 100+ Rental Cost\$ 50 + Misc. \$ 0 = \$ 250 10% (\$ 25) _ \$ 275 Total Cost of the Program
Fees per Person is calculated by	The Cost of the Program divided by the number of participants (number of participants to be determined by the Recreation Supervisor) = Fee per participant Example: \$ 275/ 10 people=\$ 27. 50 per person for class 275/ 20 people= \$ 13. 75 per person
Each class will have a minimum and a maximum number of participants to be determined by the Recreation Supervisor. If the minimum is not reached, the class is cancelled.	
Non- Resident Fee is 50% more than Resident Fees based on the calculation above	
Recreation Cards are \$ 40 per household and will entitle the owner of the card to pay resident fees for all programs.	
Participants enrolling after the start of the program will be pro- rated based upon the number of weeks left for that program.	
Refunds	

If the class the participant has registered for is cancelled, total refund will be issued.
If a registered participant decided not to attend a program, the participant may request a refund prior to the program beginning, a total refund, less a \$ 4 processing fee will be issued.
Refunds will not be given for partial participation in a program.
Refund credit vouchers will be good for 1- year from the date of issue and may be used for any Recreation Department activity.
If a participant is physically unable to participate and has a letter from a physician stating such, a pro-rated refund credit voucher will be issued. The vouchers will be prorated based upon the number of sessions left for that program.
Refunds will not be granted for McCall Recreation Cards.
Applications for refunds must be submitted to the Parks and Recreation Department.
Scholarships and Discounts
Direct Cost recovery for programs for youth, seniors and individuals with disabilities shall be relatively low based on the formula for determining fees and charges, and adjusted by scholarship, discount, or waiving fees outright based on need.
Scholarships are available for participants to help offset the cost of the programs. Eligible recipients may receive up to a 100% fee waiver if they meet the guidelines established.
Scholarship forms may be obtained at the Parks and Recreation Department, online, or City Hall. All forms must be submitted to the Recreation Supervisor for review and then to the Parks and Recreation Director for approval.
Volunteers who are head coaches or instructors of classes, who have a child participating in the program they are instructing or volunteering for, will receive a program fee waiver to cover 100% of the program fee for one child

Section 7:	
Police Department	
Fee Type	Fee Amount
Animal License	
One Year License (Unaltered)	\$25
One Year License (Altered)	\$10
Two Year License (Unaltered)	\$50
Two Year License (Altered)	\$20
Three Year License (Unaltered)	\$75
Three Year License (Altered)	\$30
Kennel License	\$25
Fingerprinting	\$25

Section 8:	
Public Works	
Fee Type	Fee Amount
Public Works Permit - New Construction, Driveways, Paving, Excavation, etc. within a City ROW	\$520
Public Works Permit - New Construction, and Work Associated with City Water Infrastructure, Private ROW	\$285
Banner Permit	\$655
Engineering Review - billed hourly	\$90

Section 9:	
Convenience	
Fee Type	Fee Amount
Online Electronic Utility Payment	2.95
Non-Utility Payment - online and Point of Sales	3.25% of the total purchase or charge plus \$1 per transaction service fee
Non-Utility Payment - eCheck	\$0.50 per check
Recreation Transactions	4.00% of the transaction amount, or the percentage of the transaction amount charged by the City's debit/credit card processing vendor, whichever is less.

Section 10. This Resolution shall take effect and be in force immediately upon its passage and approval.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL THIS 30 DAY OF JUNE 2022.



By Robert S. Giles
Robert S. Giles, Mayor

ATTEST:

BessieJo Wagner
BessieJo Wagner, City Clerk