

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
February 8, 2018**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Consent Agenda
Department Reports
Committee Minutes
Public Comment
Business Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Council Member Giles, Council Member Holmes, Council Member Nielsen, and Council Member Sowers all answered roll call.

City staff members present were Bill Nichols, City Attorney; Shay Tyler, Deputy Clerk; Linda Stokes, City Treasurer; Michelle Groenevelt, Community Development Director; Morgan Bessaw, City Planner; Kurt Wolf, Parks and Recreation Director; Jay Scherer, Airport Manager; Eric McCormick, Golf Course Superintendent; Meg Lojek, Library Director; David Simmonds, Information Systems Manager; Traci Malvich, Human Resources Manager; Justin Williams, Police Chief; Nathan Stewart, Public Works Director; Chris Curtain, Network Administrator

Also in attendance was Alexa Drexel, McCall Area Chamber of Commerce; Andrew Mentzer, West Central Mountains Economic Development Council; Anthony Pantera, IV, MSBT Law

Mayor Aymon led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Holmes moved to approve the agenda as submitted. Council Member Giles seconded the motion. In a voice vote all members voted aye and the motion carried.

CONSENT AGENDA

Staff recommended approval of the following items:

1. Special Council Meeting Minutes Draft – November 16, 2017

2. Regular Council Meeting Minutes Draft – December 14, 2017
3. Payroll Report for period ending - January 26, 2018
4. Clerk Report
5. Warrant Register – GL
6. Warrant Register – Vendor
7. AB 18-28 Request for Approval of a contract with Franz Witte to provide downtown hanging flower pots and curbside pots
8. AB 18-31 Request to Authorize the Mayor to sign the Statement of Agreement recognizing ITD as the agency authorized to manage the Disadvantaged Business Enterprise Program
9. AB 18-34 Request for approval of the Eagle Lake Escrow Agreement Amendment
10. AB 18-29 Request for Approval of the Microsoft Agreement Terms and annual payment

Council Member Giles moved to approve the Consent Agenda as submitted. Council Member Nielsen seconded the motion. In a roll call vote Council Member Giles, Council Member Nielsen, Mayor Aymon, Council Member Holmes, and Council Member Sowers all voted aye and the motion carried.

DEPARTMENT REPORTS

Chamber of Commerce

Alexa Drexel, Chamber, gave a brief report on the winter carnival, future plans for the Forth of the July, and the new chamber board. The Chamber is looking to have a public forum on the Winter Carnival for some public feedback to help create a better carnival.

Airport

Airport Manager Jay Scherer answered questions regarding zoning and the land acquisition.

Community Development

Community Development & Economic Development Director Michelle Groenevelt reported the purpose of the Urban Renewal discussion on the 2/22 meeting.

Golf Course

Golf Course Superintendent Eric McCormick shared the new restaurant has breakfast on Saturday and Sunday, and the Winter Carnival float received 2nd place.

Parks & Recreation

Parks & Recreation Director Kurt Wolf shared that the Plant Night was a success. He reported the Snow Bike Race as not as well attended but the weather probably affected this. Mayor Aymon was concerned about the sledding at Legacy Park. Director Wolf was in agreement and he will check on what can be done about. Council Member Holmes asked about the protocol of people out on the ice. Director Wolf explained how many signs have been put out, and Police Chief Williams stated the lake is under the County's jurisdiction not the City's and it is not illegal to go out on the ice so people who choose to walk out on the ice do so at their own risk.

Police

Police Chief Justin Williams gave an update on the different staff trainings.

Public Works

Public Works Director Nathan Stewart reported on the Commerce Project and the dispute resolution with the contractor. Mayor Aymon had an individual want to know why snow is piled in the public park lot on Mill Road and why they are taking it off the lake. Director Stewart explained the parking area is one of the few places the City has set up for snow storage when clearing the streets, and that they do not remove or put snow in the lake.

COMMITTEE MINUTES

The Council received the following Committee Minutes for review:

1. Golf Advisory Committee – October 11, 2017
2. Golf Advisory Committee – November 8, 2017
3. Golf Advisory Committee – December 13, 2017
4. Library Board of Trustees – December 14, 2017
5. Planning and Zoning Commission – December 5, 2017

PUBLIC COMMENT

Mayor Aymon called for public comment at 5:57 p.m.

Hearing no comments, Mayor Aymon closed the comment period at 5:57 p.m.

BUSINESS AGENDA

AB 18-36 2017 West Central Mountains Economic Development Council's Annual Report

The West Central Mountains Economic Development Council (WCMEDC) Executive Director Andrew Mentzer gave the report. The WCMEDC charter was first adopted on July 25, 2012 and last amended on October 23, 2012. Their Charter states that they formed this Council to encourage Valley County communities, businesses and organizations to act more cohesively towards an improved local economy, to solicit or assist projects that substantially strengthen the local economy (through business stimulation; community & infrastructure development; sector development), to inspire and solicit creative (“outside the box”) solutions for issues at hand, to attract businesses and economic opportunities to the region, and to assist in the creation and maintenance of a climate that fosters economic growth and viability.

Mr. Mentzer shared that approximately \$80,000 of grants were written for programming and operations some of which went towards pathways and he explained where they are on the pathway project. He reported that the economic portal is finished and will be advertising soon, hosting of the Economic Summit, working on a as needed basis for advocacy for housing trusts, and outreach efforts to the Idaho Economic Development Association, Idaho Housing and Finance Association, and the community. Mr. Mentzer shared the 2018 goals which include broadband improvements, complete two pathway projects, presentations to Idaho Walk Bike Alliance, investigation into a way to build up resources on workforce education challenges, promoting a recreation district, marketing to promote digital strategy, update brochures, housing strategy (create a matrix to help developers), creating a woody biomass strategy for federal and state levels to include industry,

compost and recycling, and a hospitality alliance advocacy platform. He answered the Council's questions about various projects.

AB 18-32 McCall City Prosecutor Annual Report to City Council

Anthony Pantera, IV representing for Paul Fitzer from MSBT Law presented the McCall City Prosecutor annual report. In January 2017, the City of McCall entered into an agreement with MSBT Law to provide prosecutorial services. Annually the Council requests that MSBT Law provide an annual report to the City Council. Mr. Pantera briefly reported on the crime statistics for McCall, the creation of an internal spreadsheet to track cases, and the digital reporting system changes with the Idaho Supreme Court and with Valley County. He clarified and explained some of the violation codes.

AB 18-30 Request for Approval of Statement of Work for services from PCM-G, and associated Microsoft subscriptions

Information Systems Manager David Simmonds presented the work for services from PCM-G and associated Microsoft subscriptions and gave brief explanation of the current market and the advantages of using their services. This is a project to migrate City of McCall office software from in-house, 5-8 year old software versions to hosted Microsoft Office 365, including hosted Exchange email migration, and Skype for Business office and conference phone integration. The project costs include migration services and the FY18 portion of associated Microsoft subscriptions. Benefits include a contemporary software platform suited for effective collaboration and workflows, records management and a mobile staff. FY18 cost includes \$28,030 in one-time migration services and \$18,822 pro rata Microsoft subscriptions. Subsequent year costs should be limited to full-year subscription costs alone. He shared the goal is to provide as minor of disruption as possible to staff and went over the completion schedule and training, and answered questions about security risks, the staff duty readjustments, details of costs associated with the new subscription vs current costs, and budget impact.

Council Member Giles moved to approve the PCM-G Statement of Work and authorize the Mayor to sign all necessary documents. Council Member Nielsen seconded the motion. In a roll call vote Council Member Giles, Council Member Nielsen, Mayor Aymon, Council Member Holmes, and Council Member Sowers all voted aye and the motion carried.

AB 18-33 McCall Police Department Winter Carnival Update

Police Chief Justin Williams presented the Winter Carnival update. Each year after Winter Carnival, the Chief of Police presents a report on call for service and an overview of the impacts to the City was from a law enforcement point of view.

Chief Justin Williams gave a review the 2018 Winter Carnival festivities, including comparisons of calls for service for the 2017 Winter Carnival and the impact of the carnival on the police department. He shared the year's statistic numbers as well as some interesting encounters. It was mostly DUI offenses, lost/found items, and parking violations. There were no fights to break up and it was fairly quiet overall. He had observed a more professional clientel this year over years past which probably explains the fairly quiet atmosphere. He thanked the snow plowing crew and gave a glowing report of how they choreographed the moving of the snow so quickly and efficiently.

AB 18-35 2017 Police Annual Department Report to Council

Council Members have requested the opportunity to review and discuss operations, priorities, and future activities for each Department in more detail. Staff has prepared a brief Annual Report for the Police Department. The Report is intended to serve two purposes: provide background for the Council and provide an overview of the Department for the public. Police Chief Justin Williams presented the 2017 Police Department's Annual Report.

Upcoming Meetings Schedule Discussion

Council discussed upcoming meetings and made changes to the next couple of meetings. They asked staff to move the Airport and Information Systems annual reports to the March 22nd meeting requested to move the LOT Ordinance Review to the end of the meeting, and asked if the Transportation Master Plan website presentation to the March 8th meeting.

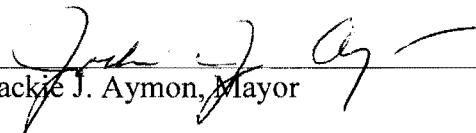
ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 7:25 p.m.

ATTEST:


BessieJo Wagner, City Clerk




Jackie J. Aymon, Mayor