PRE-APPLICATION MEETING FORM

The Applicant will present to the Administrator and Commission, in a scheduled meeting, but a non-public hearing, a preliminary development plan for review and discussion. All materials to be reviewed and discussed shall be provided, or be available, to Commission members at a regular scheduled meeting of the Commission. The pre-application meeting (no fee involved) is required for all land use applications except Record of Survey, Design Review and Scenic Route applications. Please contact the Community Development Department at (208) 634-7052 to schedule a pre-application meeting.

Please check all that apply:

☐ Annexation or Rezone (ZON)
☐ Conditional Use Permit (CUP)
☐ Planned Unit Development (PUD) General Plan
☐ Planned Unit Development (PUD) Final Plan (no fee)
☐ Subdivision (SUB) Preliminary Plat
☐ Subdivision (SUB) Final Plat (no fee)
☐ Street Vacation (VAC)
☐ Variance (VAR)

Applicant Information

Applicant:____________________________________Phone/Email:____________________________

Applicant’s Mailing Address:____________________________________________________________

Agent/Representative:_________________________Phone/Fax/Email:_________________________

Agent/Representative’s Mailing Address:__________________________________________________

Address of Subject Property:____________________________________________________________

Legal Description of Property:____________________________________________________________

Zoning District of Property:______________________________________________________________

Explain the general nature of what is proposed:

_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

*Please submit four (4) hard copies of the preliminary development plan with this form, not greater than 11” by 17” in size. Please also include a digital copy of the preliminary development plan.