

CITY OF McCALL

CLASS SPECIFICATION

GOLF MAINTENANCE WORKER I (SEASONAL)

Pay Grade:0

FLSA Designation: Exempt

Effective Date: March 2013

General Statement of Duties

Performs unskilled and semi-skilled maintenance and service work on buildings and grounds, equipment and machinery, and irrigation systems; performs related work as required.

Classification Summary

This is an entry level, seasonal position; the primary function of an employee in this class is to perform unskilled and semi-skilled maintenance, repair, and service work on City golf course grounds, including cleanup duties and public restroom cleaning and maintenance. Additional duties may include learning soil and plant cultivation, pesticide and fertilization applications. The work is performed under the direct supervision of the Assistant Golf Course Superintendent and some direction may be provided to community service workers or other subordinate employees. The principal duties of this class are performed outdoors and may include working in adverse weather conditions and hazards involving the use of power tools, equipment and hazardous chemicals.

Examples of Work (Illustrative Only)

Essential Duties and Responsibilities

- Performs general grounds maintenance, including mowing, trimming, weeding, watering, aerating, and learning the application of herbicides and fertilizers;
- Changes cup and pin locations, moves tee markers, as directed;
- Performs general landscape and cleanup duties, including trash and debris removal;
- Maintains and cleans public restroom and drinking fountain facilities;
- Maintains, and repairs benches, tables, slabs, receptacles, course structures, and signs, as directed;
- Maintains fairways, greens, tee areas, sand traps, rough and open spaces, lawns, and other course elements and planting areas, as directed;
- Assists with turf, tree, flower, and shrub planting, trimming and pruning, and removal;
- Performs routine maintenance on motorized, mechanical and grounds keeping equipment;
- Performs operation, installation, maintenance, and repair of automated irrigation systems, including lines and heads, as directed;
- Performs custodial work in course facilities, including but not limited to, sweeping, mopping, vacuuming, shampooing and steam cleaning carpets, buffing and waxing

floors, cleaning and dusting furniture and fixtures, changing light bulbs, and related custodial duties, as assigned;

- Provides facility and equipment security;
- Repairs vandalism and performs maintenance on buildings and structures, including painting, plumbing, carpentry, and related semi-skilled building trades work;
- Assists during construction projects;
- Refers information and answers inquiries from the public to the Supervisor;
- Assists in City parks and other public area maintenance, as needed;
- Sets up for reservations and special events;
- Performs all work duties and activities in accordance with City policies, procedures, and safety practices.

Other Duties and Responsibilities

- Performs other related duties as required.

Knowledge, Skills and Abilities

Knowledge of:

- Basic grounds maintenance skills, including but not limited to, mowing, planting, weeding, pruning, irrigation, and fertilization;
- Basic custodial skills, including but not limited to, vacuuming, mopping, sweeping, dusting, and cleaning restrooms, floors, windows, furniture, and fixtures;
- Basic building trade skills, including but not limited to, carpentry, painting, electrical, and plumbing;
- Applicable regulations and policies regarding safe work practices.

Ability to:

- Follow written and oral instructions;
- Operate basic power equipment, including but not limited to, grounds keeping and turf equipment, riding and walk-behind mowers, and trimmers;
- Operate hand tools;
- Operate a motor vehicle;
- Operate, adjust, and monitor automated sprinkler control systems;
- Maintain maintenance records, logs, and documentation;
- Work weekends, evenings, and holidays;
- Communicate effectively with the public, supervisors, and other City employees.

Acceptable Experience and Training

- High school diploma or GED equivalency; and
- Some experience in building and grounds maintenance is preferred; or
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work.

Special Qualifications

- Idaho driver's license.

Essential Physical Abilities

- Sufficient clarity of speech and hearing, with or without reasonable accommodation, which permits the employee to discern verbal instructions, discern equipment warning sounds and alarms, and communicate effectively in person;
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to comprehend written work instructions;
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate a variety of equipment, power and hand tools, to make adjustments to equipment, and operate a motor vehicle;
- Sufficient body mobility, agility, and flexibility to perform maintenance and repair operations and perform strenuous activities for extended periods of time in varied weather conditions in a golf course maintenance environment.