

**CITY OF McCALL**  
**URBAN REDEVELOPMENT AGENCY**  
**Minutes**

**April 20, 2010 – 8:00 am**  
McCall City Hall, lower level  
216 E. Park Street

**1. CALL TO ORDER AND ROLL CALL**

Chairman Fereday called the meeting to order. Staff called roll. Don Bailey, Claudia Delaney, Rick Fereday, Tony Nash, John Watkins, Rick Winkeller, and Bob Youde were present.

**2. APPROVAL OF MINUTES**

Staff noted that the March 9<sup>th</sup> minutes were not yet available, but would be at the next meeting.

**3. APPROVAL OF COMPASS ROSE DESIGN**

URA members requested printed meeting materials. As staff was responding to this request, the board decided to skip past the invoice discussion and move to the discussion of the compass rose design.

The board discussed that the center of the rose needed to be kept free of design to accommodate the months of the year. Various board member indicated their like and dislike of various elements of designs presented in the staff-prepared materials.

Member Youde noted that the design should be kept simple, without the sub-cardinal points. Member Bailey added to this stating that the pieces of the design should be kept as large as possible to prevent issues with the freeze-thaw cycle.

Dennis Coyle, Parks and Recreation Director, noted that simplicity was best for ongoing maintenance.

Chairman Fereday noted that Mandi Roberts, of OTAK, need not be consulted, at present, regarding the design of the rose.

The board discussed the rose design presented by OTAK.

Member Watkins moved to approve the OTAK design, with the removal of the sub-sub-cardinal points (NNE, ENE, etc.). Member Youde seconded the motion. During discussion, Chairman Fereday asked if Mr. Coyle could acquire bids for the cost of the proposed design. Member Youde clarified that the motion did not include the sub-sub-cardinal points. The board discussed that they wanted to ensure that the rose was installed with the proper orientation. The motion carried.

**4. APPROVAL OF INVOICES and PANEL UPDATE**

The board mistakenly called Ms. Roberts instead of Nathan Cleaver of Keller Associates. While on the phone, she indicated that the board should have another draft of the informational panels next week.

The board called Mr. Cleaver. Member Watkins asked whether or not the board was on-budget. Mr. Cleaver replied that they were on-budget.

Member Delany moved to approve invoice #0000002. Member Winkeller seconded the motion. The motion carried.

Member Bailey asked a clarifying question of whether the budget includes the preparation of contract documents. Mr. Cleaver indicated that it does.

#### **5. DISCUSSION OF CIRCULATION PLAN- RECOMMENDATION TO COUNCIL**

Chairman Fereday requested that staff make the staff recommendation known to the board if it deviates from the agency's position. Chairman Delaney noted that requesting staff's opinion should be included the board's voting process going forward.

Member Nash indicated that staff would need to wear different hats if they were to present competing views.

Staff noted that communication with the board could have been better regarding staff's differing opinion on the circulation plan.

Member Bailey stated, that to move process forward, the board should stick with existing plan and use the summer to see if there are actually problems. Member Delaney clarified that keeping circulation plan the same would include no boat trailer traffic on Mill Street. Member Youde indicated concern over boat traffic on Mill Street and two-way traffic on Fir Street.

The board discussed various parking issues.

Mr. Cleaver indicated that Member Bailey's recommendation was a good one and that it would allow time to collect relevant data. Member Winkeller asked if the City had data collection equipment.

Mr. Coyle noted that the City has limited data collection equipment. He also noted that the boating ambassadors will be a part of the solution and that with property training they will be able to keep boat trailers moving through the process smoothly, but that the ambassador's would not be traffic controllers.

Staff questioned whether or not traffic counts would capture the board's concerning congestion.

The board discussed what would happen if farmer's market changed locations.

Member Nash indicated that the board has done nothing to address the perception of business owners that congestion issues exist. He noted that asking business owners to gather qualitative data, to be paired with the traffic counts, could prove valuable, because the board would not have an idea of these perceived ideas with just counting data alone.

Chairman Fereday asked Mr. Coyle to put together a one-page data sheet for business owners to report issues.

Member Winkeller moved to make a recommendation to City Council that the traffic pattern remain unchanged, but with no boat trailers on Mill Street. Member Watkins seconded the motion. The motion carried.

#### **6. ENCROACHMENTS AND PEDESTRIAN EASEMENTS**

Staff noted that they had met with the property owners with the encroaching buildings, and that they were very attached to the structures and disinclined to remove them. Mr. Cleaver described the characteristics of the three encroaching structures. He further noted that the gravity sports property owner had received a cost estimate for the paving of the parking lot (a likely condition for the granting of a sidewalk easement along the property).

Members Youde and Bailey noted that the board needed a legal opinion regarding the encroaching buildings and the sidewalk easement.

Staff noted that moving the encroaching buildings would likely be more expensive, and recapture less road width, than the option of paving the Gravity Sports parking lot and securing a sidewalk easement.

The board discussed the need for legal advice on the relevant matters.

Shorty Clarke noted that the board should consider limiting the ability of vehicles to exit the parking lot onto Mill Street.

Staff noted that the City Attorney was currently working with the owner of Mt. Monkey Business to secure a parking and sidewalk easement.

#### **7. CONSTRUCTION DRAWINGS/PROJECT UPDATE AND TIMELINE**

Mr. Cleaver provided a review of the project schedule presented in the board's meeting materials. Noting that the timing was chosen to avoid peak tourist times, even though it compressed the allowable construction period more than he would like.

Member Winkeller asked what improvements could be built during this period. Mr. Cleaver replied that all of the construction was slated to be completed in the six week window.

Member Bailey inquired about irrigation for the parking lot landscaping islands. Mr. Cleaver noted that he had more work to do with Epikos on this issue.

Member Youde asked if the extension of utilities to the restroom would be at the expense of the City or the URA. Mr. Cleaver indicated that the costs were being built into the bid package.

Member Delany indicated that there were various problems with holes in Mill Street.

Mr. Cleaver provided an overview of the upcoming schedule.

**8. MRA CURRENT FINANCIALS- Treasurer (10 minutes)**

Staff explained the basic financial statement provided in the meeting materials, indicating that any additional detail could be requested from the City's Finance Department.

**9. ADJOURNMENT**

The board briefly discussed the damage to the Legacy Park sidewalk concrete.

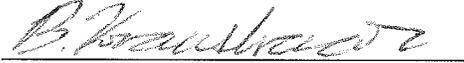
Chairman Fereday adjourned the meeting at 9:57 a.m.



Rick Fereday

Chairman

Attest:



Bradley Kraushaar

City Planner, City of McCall