

CITY OF MCCALL
URBAN RENEWAL AGENCY
September 15, 2009
Minutes

1. CALL TO ORDER AND ROLL CALL

Chairman Rick Fereday called the meeting to order at 8:04 am. Members present were: Don Bailey, Claudia Delaney, Rick Fereday, and Bob Youde. Tony Nash, John Watkins, Rick Winkeller were absent.

City staff present were: Tim Swanson, Interim Public Works Director; Michelle Groenevelt, Community Development Director; and Lorraine Brush, Administrative Assistant Public Works. Nathan Cleaver of Keller Associates was also present. Mandi Roberts of Otak and Cliff Yochum of Hillside Landscape Construction participated via telephone for agenda item 7 regarding the sundial.

2. APPROVAL OF MINUTES

The minutes of the August 18, 2009 meeting were reviewed. Ms. Delaney moved to approve the minutes of August 18, 2009. Mr. Bailey seconded the motion. In a voice vote, all members voted in favor. MOTION CARRIED.

3. APPROVAL OF INVOICES

The Holland & Hart invoice dated 8/21/09 was reviewed. Ms. Delaney moved to approve the Holland & Hart invoice #950245 dated 8/21/09 in the amount of \$1,024.50. Mr. Bailey seconded the motion. In a voice vote, all members voted in favor. MOTION CARRIED.

4. UPDATED CASH ANALYSIS

The updated cash analysis for the Urban Renewal Agency prepared by Linda Stokes was reviewed.

5. ENGINEER'S REPORT

Nathan Cleaver of Keller Associates presented the preliminary site survey map he received from Secesh this morning. He will be verifying the data in the field today, and comparing it with CH2 data. They are about a week and a half behind schedule. He is also researching county records regarding ownership of some parcels. The preliminary drawings will now be started. Nathan recommends having the design charrette in November instead of October.

6. DESIGN CHARRETTE / PUBLIC REVIEW

Michelle Groenevelt, Community Development Director, briefly discussed the proposed design charrette for the Urban Renewal Agencies upcoming projects. She also suggested calling the process a public review rather than a design charrette. There is another design charrette taking

place for the Krahn Lane business park and it could be confusing. The timeframe for the public review was discussed. It was agreed that the public review meeting should take place in November, during evening hours. Michelle and Nathan Cleaver will coordinate to assemble the information as well as notification. Nathan suggested waiting until the end of October to do the notification.

7. LEGACY PARK SUNDIAL / OTAK TASKS

At 8:40 am, Mandi Roberts of Otak and Cliff Yochum of Hillside Landscape Construction joined the meeting by telephone. Mandi went over the proposed redesign for the sundial as detailed in her memo and graphic. The design was discussed. Moving the sundial out of the path was also discussed, to address the concrete issue as well as a safety issue of people using the path running into people standing on the sundial. Mandi is offering a reduced fee of \$2,250 to bring the design up to construction drawings, even if the design expands as per some of the suggestions today. There is no charge for her work on the sundial redesign so far. Mr. Fereday noted that he had not had confirmation from CH2M Hill regarding the Board's proposal that the sundial redesign cost of \$15,000 be split three ways between CH2, Hillside and the Urban Renewal Agency. The Urban Renewal Agency would pay any excess costs over \$15,000.

Other items in Mandi's memo were discussed as follows:

Recycling Containers. Mandi advised that Landscape Forms can provide split inserts that can convert the existing trash receptacles, along with a sign. She recommends converting all the containers this way. She will get a quote from Landscape Forms, but believes that the \$3,585 approved by the Board for recycling containers will be sufficient.

Interpretive & Map panels. Mandi reported that the text was finalized last week, and they are completing the final layout now. She noted that Otak would need additional budget approved for this task due to the additional coordination and meetings with the historical committee, as well as the additional time required to take the furnishings order through the bidding process. She is seeking approval for an additional \$5,070. This would cover the remaining cost of finalizing the panels and steel stand designs. She noted that we would still be within the overall budget for the furnishings and interpretive/map panels, due to cost savings in the cost of the furnishings. This work is part of CH2M Hill Task Order 47A, approved by the Board.

Ms. Delany moved to increase CH2M Hill Task Order 47A by \$5,070.00 for additional design services by Otak for map and interpretive panels. Mr. Youde seconded the motion. In a voice vote, all members voted in favor. MOTION CARRIED.

Landscape Plantings: Mandi inquired about the status of some aspens and poplars near the restroom that needed to be removed. Tim said that Monika plans to move the aspens and poplars this fall.

Restroom Bench: Mandi also inquired about the status of a bench seat that was to be attached to the restroom exterior wall. Tim reported that the bench seat was not ordered from Landscape Forms. It was also not part of Hillside's contract. Mandi will get a cost from Landscape Forms and noted it could be ordered and shipped with the recycling inserts to save on freight.

Cliff briefly discussed the status of the punch list. He also noted that he has been monitoring the health of the plants, and can meet with Monika to do a walk through as needed.

The telephone conference call with Mandi and Cliff was ended at 9:25.

The Board discussed the sundial problems and solutions. No action was taken at this time, pending further discussion of designs.

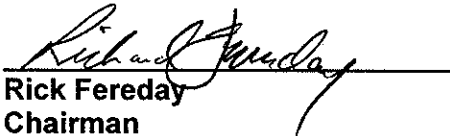
Mr. Nash arrived at 9:45 am.

8. MURA PROPERTY AT PINE ST & McCALL AVE

The MURA property at Pine St & McCall Avenue was discussed, including uses for this property and sale or swap of the property.

9. ADJOURNMENT

Mr. Nash moved to adjourn the meeting. Ms. Delaney seconded the motion. In a voice vote, all members voted in favor. The meeting was adjourned at 10:04 am.


Rick Fereday
Chairman