

**CITY OF MCCALL**  
**URBAN RENEWAL AGENCY**  
July 21, 2009  
Minutes

**1. CALL TO ORDER AND ROLL CALL**

Chairman Rick Fereday called the meeting to order at 8:04 am. Members present were: Don Bailey, Rick Fereday, Tony Nash, and Rick Winkeller. Claudia Delaney and John Watkins were absent.

City staff present were: Lindley Kirkpatrick, City Manager; Linda Stokes, Treasurer; Brock Heasley, Director Parks & Recreation; Michelle Groenevelt, Planning Manager; and Lorraine Brush, Administrative Assistant Public Works. Nathan Cleaver of Keller Associates, and Cliff Yochum of Hillside Landscape Construction were also present.

**2. UPDATED FINANCIALS**

City Treasurer Linda Stokes reviewed the monthly financial statement and cash analysis statement for the Urban Renewal Agency. In reviewing the cash analysis, Linda noted that she would revise and distribute an updated cash analysis to include a bond payment that will be made on July 30<sup>th</sup>, to better reflect the cash balance.

**3. FY10 DRAFT BUDGET**

The FY10 draft budget for the Urban Renewal Agency was reviewed. No changes were made to the draft budget.

Mr. Bailey moved to set the budget public hearing date for August 18, 2009 at the regularly scheduled Urban Renewal Board meeting, using the draft budget document prepared by Linda Stokes. Mr. Winkeller seconded the motion. In a voice vote, all members voted in favor.  
MOTION CARRIED.

**4. BOARD VACANCY UPDATE – UPDATE**

A letter of interest for the vacancy on the Urban Renewal Agency Board was submitted by Bob Youde. No other letters of interest have been received to date. Mr. Youde's appointment to the Board is scheduled to be considered by the City Council on 7-23-09.

**5. APPROVAL OF INVOICES**

a. Landscape Forms

Mr. Winkeller moved to approve the Landscape Forms invoice dated 6/29/09 for the Legacy Park furnishings in the amount of \$62,245. Mr. Bailey seconded the motion. In a voice vote, all

Park furnishings in the amount of \$62,245. Mr. Bailey seconded the motion. In a voice vote, all members voted in favor. MOTION CARRIED.

## **6. RECYCLING CONTAINERS FOR LEGACY PARK**

Brock Heasley, Parks & Recreation Director, reported that he has been researching options for recycling in the City parks. He has recently put out temporary recycling containers next to the play spray area, and it has been working. He is proposing 3 recycling containers at Legacy Park, and provided a photo of the proposed container style. There was a brief discussion about color selection, and whether the top openings could have a cover. Brock said he had looked at some with covers, but their appearance did not blend well with the park. He said he will be using different containers in each park, chosen to blend with the look of that park. The Board expressed support for Brock's proposal to put recycling containers in Legacy Park, and will leave the color choice up to Brock but would recommend a green color. Mr. Fereday also asked Brock to see if Landscape Forms offers any recycling containers.

Mr. Nash moved to approve \$3,585 for 3 recycling containers. Mr. Winkeller seconded the motion. In a voice vote, all members voted in favor. MOTION CARRIED.

## **7. APPROVAL OF MINUTES**

### **a. June 16, 2009 minutes**

Mr. Nash moved to approve the June 16, 2009 minutes. Mr. Bailey seconded the motion. In a voice vote, all members voted in favor. MOTION CARRIED.

### **b. June 30, 2009 minutes**

Mr. Bailey moved to approve the June 20, 2009 minutes. Mr. Winkeller seconded the motion. Mr. Nash abstained from the vote since he was not present at that meeting. In a voice vote, all members voted in favor. MOTION CARRIED.

## **8. KELLER ASSOCIATES ENGINEERING CONTRACT**

Lindley Kirkpatrick reported that this final version of the Keller Associates engineering contract is the result of review by Fred Mack of Holland & Hart the Urban Renewal Agency attorney, Rod Linja of Keller Associates, as well as review and comment by Board members. There was a brief discussion about the contract.

Mr. Bailey moved to approve the Agreement for Professional Services between Keller Associates and the McCall Urban Renewal Agency, and authorize signature by the Chair and Secretary. Mr. Nash seconded the motion. In a voice vote, all members voted in favor. MOTION CARRIED.

The proposed Task Order #001 provided by Keller Associates was reviewed in detail. There was also discussion about existing construction drawings and other information that will need to be made available to Keller. Changes discussed to Task Order #001 included: adding preliminary cost estimate as deliverable in each task, clarifying that work for the Mill Rd parking area and Fir St will be based on existing conceptual designs, removing construction support as that will be a future task order, contract administration and project management will have a budget of \$3,000 not to be exceeded without authorization, additional breakdown of costs to be listed. Nathan will make the changes discussed to Task Order #001, and distribute a revised document for approval.

Mr. Winkeller moved to approve Keller Associates Task Order #001 as modified during this meeting, with a modified version with changes tracked to be distributed to the Board by email, and subject to final approval by the Board by email. Mr. Bailey seconded the motion. In a voice vote, all members voted in favor. MOTION CARRIED.

## **9. LEGACY PARK PUNCH LIST**

The punch list for Legacy Park was reviewed in detail. Items left to be completed by Hillside Landscape Construction were discussed with Cliff Yochum. Tim Swanson has been working on the punch list with Cliff, but was not able to attend today's meeting.

The sundial issue was discussed. The sundial concrete has cracked, and the time is incorrect. Various solutions to fix the problems were discussed. There was also discussion that the responsibility for the problems is shared by Hillside, CH2M Hill, and the Urban Renewal Agency. Mr. Fereday proposed that the cost to fix the sundial be shared equally, with each paying one-third of the estimated total cost of \$15,000. Cliff agreed to share in the cost. Mr. Fereday will contact CH2M Hill.

There was a brief discussion of the next payment application for Hillside, and the amount of retainage to be paid. The pay app has been submitted to Tim Swanson by Hillside, but was not ready for presentation to the Board for consideration at this meeting. Cliff inquired if it would be possible for the Board to approve it before their next regular meeting on August 18<sup>th</sup>. Board members present expressed their willingness to have a special meeting once the pay app was ready to be submitted for their review and approval.

## **10. DONATION PROCESS FOR BENCH PLAQUES**

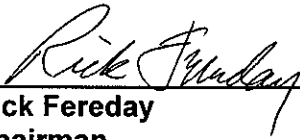
Don Bailey said he would inquire if the McCall Improvement Committee (MIC) would be interested in handling any requests and the process for donations for bench plaques.

## **11. MURA PROPERTY AT PINE ST & McCALL AVE**

This agenda item was postponed to the next meeting. No new information is available at this time.

## 12. ADJOURNMENT

Mr. Nash moved to adjourn the meeting. Mr. Bailey seconded the motion. In a voice vote, all members voted in favor. MOTION CARRIED. The meeting was adjourned at 12:00 pm.

  
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**Rick Fereday**  
**Chairman**