

CITY OF MCCALL
URBAN RENEWAL AGENCY
April 21, 2009
Minutes

1. CALL TO ORDER AND ROLL CALL

Chairman Rick Fereday called for a roll call at 8:00 am. Members present were: Don Bailey, Rick Fereday, and John Watkins. Tony Nash had advised he would be arriving late at approximately 8:30. Claudia Delaney and Robin Gerblick were absent. There was not a quorum present at this time. The meeting proceeded as an informational discussion, during Agenda Item 2 only. Tony Nash arrived at 8:35 am, and the meeting then proceeded with a quorum present.

Also present were: Tim Swanson, Interim Public Works Director; Monika Trapp, Parks Supervisor; and Lorraine Brush, Administrative Assistant Public Works.

2. CAROL COYLE – POSSIBLE GRANT OPPORTUNITIES

Carol Coyle addressed the Board regarding possible grant opportunities for fiscal year 2010 from the Waterways Improvement Fund through the Idaho Department of Parks and Recreation. The application would be due in January 2010, with funds available in July 2010. Matching funds of 25% are required. These matching funds could come from a combination of sources, including the City, the Urban Renewal Agency, and the County. The Valley County Waterways Advisory Committee will soon be developing their budget request to the County for FY10, and we would want to request matching funding for any grant applications. Carol asked the Board if the restroom by the parking lot previously considered for possible grant funding was something the Board wanted to pursue for 2010.

Mr. Bailey suggested that repairs to the boat ramp might also be a good project. Mr. Fereday suggested the boat washing station, related to milfoil and other problems, might also be a good project. There was a discussion about these projects, as well as the restroom project. There was agreement to focus first on the repairs to the boat ramp. Carol noted that boat ramp repairs would not be state grant funding, but could be an expense shared with the County. As the Urban Renewal Agency develops more detailed plans for improvements in the district that could be eligible for state funding, the Board will let Carol know for the January grant application, and for future years. It was agreed that Carol should go to the County Waterways and express interest in projects to repair the boat ramp, boat washing station, and restroom. Carol said that she would talk to Brock Heasley, and attend the meeting.

3. ENGINEERING SOQ'S – INTERVIEWS

The Urban Renewal Agency advertised for Statements of Qualifications for general engineering services, with notice published on March 26, 2009 and April 2, 2009. On the submittal deadline April 9, 2009, thirteen Statements of Qualifications were received. SOQs were received from: Bowen Collins & Associates, CH2M Hill, Galena Engineering, Harmony Design & Engineering, Keller Associates, The Land Group, LEI Engineering, Locsha Engineering, Mason & Stanfield, Rennison Fodrea, Secesh Engineering, T-O Engineers, and Wood Rodgers.

Board members individually reviewed the SOQs and ranked the engineering firms. The top four engineering firms, as reviewed and ranked by Board members, were interviewed at today's meeting. Each firm was given 30 minutes. Secesh Engineering was interviewed from 8:30 to 9:00. Scott Acker, Greg Tankersley, Ralph Miller, and Nathan Stewart of Secesh Engineering were present. Keller Associates was interviewed from 9:00 to 9:30. Rod Linja, Nathan Cleaver, Stillman Norton, and Dan Baird of Keller Associates were present. CH2M Hill was interviewed from 9:30-10:00. Betsy Roberts and Mark Bowen of CH2M Hill were present. T-O Engineers was interviewed from 10:00 to 10:30. Richard Kinder and Tim Mokwa of T-O Engineers were present.

After a brief discussion, the Board agreed to hold another Urban Renewal Board meeting next Tuesday April 28th at 8am, at Legion Hall, to select one engineering firm to proceed to contract negotiation with. Board members will email Lorraine their top two engineering firms prior to Tuesday's meeting.

4. APPROVAL OF MINUTES

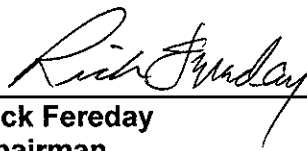
Mr. Bailey moved to approve the March 17, 2009 and April 09, 2009 minutes. Mr. Watkins seconded the motion. In a voice vote, all members voted in favor. MOTION CARRIED.

5. UPDATED FINANCIALS

The updated cash analysis financials provided by City Treasurer Linda Stokes was reviewed.

6. ADJOURNMENT

With no further business, the meeting was adjourned at 11:15 am.



Rick Fereday
Chairman