

**CITY OF MCCALL**  
**URBAN RENEWAL AGENCY**  
March 17, 2009  
Minutes

**1. CALL TO ORDER AND ROLL CALL**

Chairman Rick Fereday called the meeting to order at 8:05 am. Members present were: Don Bailey, Rick Fereday, Tony Nash, John Watkins, and Lynne Westerfield. Claudia Delaney and Robin Gerblich were absent.

Also present were: Lindley Kirkpatrick, City Manager; Tim Swanson, Interim Public Works Director; Brock Heasley, Director Parks & Recreation; Monika Trapp, Parks Supervisor; Michelle Groenevelt, Planning Manager; Bradley Kraushaar, City Planner; and Lorraine Brush, Administrative Assistant Public Works. Betsy Roberts, CH2M Hill arrived later at 9:05 am.

**2. APPROVAL OF MINUTES**

Mr. Nash moved to approve the February 24, 2009 minutes. Mr. Watkins seconded the motion. In a voice vote, all members voted in favor. MOTION CARRIED.

**3. TRANSPORTATION ADVISORY COMMITTEE**

Bradley Kraushaar, City Planner and staff contact for the Transportation Advisory Committee, addressed the Board on behalf of the Transportation Advisory Committee (TAC). Brad reported that the TAC had recently reformed after some time of being inactive, and is in the process of identifying and prioritizing transportation improvements. The TAC would like to establish a working relationship with the Urban Renewal Agency, and offer their assistance with any transportation projects. Mr. Fereday responded that the Urban Renewal Agency would be more than happy to have their assistance. Mr. Fereday noted that any transportation projects the Urban Renewal Agency would be involved in would have to be within the geographic boundaries of the Urban Renewal District. Mr. Watkins asked if there were any recommendations from the TAC as far as priorities within the Urban Renewal District. Brad replied that the TAC had identified three priorities (not in any particular order): 1) Deinhard connection, 2) all of Lake Street, and 3) connection from the new parking lot on Fir Street to Legacy Park. Brad noted that the types of assistance the TAC could provide assistance to the Urban Renewal Agency could include research, and evaluation of current conditions. There was a brief discussion on how best to facilitate communication between the Urban Renewal Agency and the TAC, noting that City staff contacts of both groups work together and would primarily facilitate the communication.

**4. FURNISHINGS**

Tim Swanson advised that the owner provided furnishings for Legacy Park (benches, trashcans, bike racks, and metal banners) were not part of the bid for construction of the park. Since the total cost of the furnishings is expected to be over \$50,000, Idaho Code requires that the formal

bidding process be followed for procurement. The supply bid advertisement for the furnishings will be published in the Star News on 3/19/09 and 3/26/09, with the bid opening on 4/3/09 at 3pm at City Hall. Since the regularly scheduled Urban Renewal Agency meeting is not until 4/21/09, it was agreed to hold a special Urban Renewal Meeting on Thursday April 9<sup>th</sup> to select the successful bidder.

Mr. Bailey moved to approve publication of the bid advertisement to procure furnishings for Legacy Park. Mr. Watkins seconded the motion. In a voice vote, all members voted in favor. MOTION CARRIED.

## **5. UPDATED FINANCIALS**

The financial report titled "Urban Renewal Cash Analysis" prepared by Linda Stokes was reviewed. There was a brief discussion about bond requirements. Tim Swanson will meet with Linda Stokes to make sure the Agency is meeting the bond obligations regarding spending of the bond proceeds.

## **6. POSSIBLE PROJECTS FOR 2009**

There was a discussion about engineering services needed related to possible upcoming projects. Tim Swanson said the Urban Renewal Agency will need to follow the formal bid process if the Agency decides to solicit engineering services proposals. The Agency could also continue to use the City contracted engineer CH2M Hill. Several Board members expressed an interest in looking at other engineers. There was a brief discussion about the professional services procurement process, and that it would also be preferable to have one engineering firm design all the urban renewal projects so that there is continuity.

Mr. Watkins moved to advertise for proposals from qualified engineers to provide engineering services for the Urban Renewal Agency. Mr. Nash seconded the motion. In a voice vote, all members voted in favor. MOTION CARRIED.

Mr. Nash asked Brock Heasley about his research into the boat washing station. Brock said that several different groups are looking at issues related to boat washing, such as the problem with zebra mussels. There is a bill in the state legislature regarding boats and trailers entering Idaho. The county is monitoring the lake, and is not actively pursuing a washing station at this time, but is supportive of one. Henry's Lake is the first to have mandatory boat washing. Brock is still researching options. There was discussion that during the planning of projects, a location for a possible boat washing station could be set aside, possibly in plans for the parking lot.

## **7. ADJOURNMENT**

Mr. Watkins moved to adjourn the meeting. Ms. Westerfield seconded the motion. In a voice vote, all members voted in favor. MOTION CARRIED. The meeting was adjourned at 9:25 am.

  
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**Rick Fereday**  
Chairman