

City of McCall

Local Option Tax Commission

Meeting Minutes

March 14, 2005

Call to Order

The Local Option Tax Commission meeting was called to order at 6:05 p.m. Those present were Henry McCauley, Louis Blas, Steve Gleason, Sherryl Graham, and Rob DeMore. Roger Snodgrass and Lance Daniels were excused.

New Business

Overview of Commission Responsibilities

Introduction of Members

Each member introduced themselves and gave a brief discussion about their interests of serving on the Commission.

Election of Chairperson

Louis Blas moved to elect Henry McCauley as the Chairman of the Local Option Tax Commission. Steve Gleason seconded the motion. All members voted aye. The motion carried.

Meeting Schedule

It was agreed to schedule the next LOT Commission meetings for April 4, 2005 and May 2, 2005. Chairman McCauley stated that additional meetings could be scheduled based upon the number of funding requests.

Revenue Collection

Dan Irwin, City Clerk, announced that City collected \$18,510.76 in taxes for the January remittance period. He stated that one of the accommodators still had to remit payment to the City. Mr. Irwin stated that based upon data obtained from the State Tax Commission it is anticipated that the City will collect more than \$150,000 in revenue during FY 04-05, and approximately \$200,000 for FY 05-06.

Open Discussion

Steve Gleason moved to require that all groups or individuals requesting funds from the Local Option Tax Commission be required to submit a written proposal at least one week before the next scheduled meeting and to publicize the establishment of the Commission in the Star News. Louis Blas seconded the motion. All members voted aye. The motion carried.

Hank McCauley stated that he would develop a form for groups or individuals to complete for requesting funds.

The Commission decided that the form should include the amount of the request, number of people that will benefit from the project, a detailed description of the project, if the request is being submitted by a non-profit or for-profit entity, additional funding streams that support the group, if the funds would be used as a match to existing funds or grants, if grants are available for the project, if the request is ongoing or a one time request, and when the funding is needed.

Adjournment

As there was no further discussion, Chairman McCauley adjourned the meeting at 7:30 p.m.

LOT Commission Chairman

ATTEST:

Dan Irwin
City Clerk