

McCall Public Library Board of Trustees Meeting  
19 May 2005  
4:00 pm Library Conference Room

- I. **Call to Order:** 4:05 pm
- II. **Attendance:** Ed Hershberger, Anne Kantola, Robyn Armstrong, Diane DeChambeau, Susie Reddick, Lynn Lewinski
- III. **Minutes:** Susie distributed revised copies per Christie Gorsline's suggested changes about districting. Minutes were approved for Robyn's signature.
- IV. **Staff Report:** Sue Rost has taken over as children's librarian while Meg is on maternity leave.
- V. **Friends Report:** Diane tells us that the Friends are still planning for the Festival of Trees to be held at the golf course clubhouse if scheduling conflicts can be resolved. In addition, the Friends will donate money to purchase a bicycle for the child who reads the most as part of our Summer Reading Program.
- VI. **Budget and Stats:** The statistics were delivered to Susie and the budget information will be given to Ed at a later date.
- VII. **Old Business:**

Districting Report: Christie is working on the marketing plan, but she's having some trouble finding volunteers for fair booths, phone calls near election time, etc. Some people are willing to hang materials on doors but not to ring bells to discuss districting. However, Christie is hard at work on a marketing campaign with the theme "Libraries Matter". Plans include ads in the Star News and the Advocate (on November 2<sup>nd</sup> and 3<sup>rd</sup>), "Livestrong"-type bracelets inscribed with our theme, canvas bags, and student packets.

Erin McCusker representing the State Library recently told Anne that there might not be as much LSTA money available as we first thought. We could be looking at funding problems in late 2006 if the electorate approves

districting and the City of McCall ceases to fund our operation as anticipated. Erin will keep Anne posted.

Currently, our plan is to use existing LSTA funding to develop summer adult programs. We need ideas and people to conduct classes/workshops in areas such as fly-tying, gardening, wildlife, and scrapbooking.

Cataloguing Report: The report is attached to the minutes; 20,511 items are now in Spectrum and 18,429 items are fully catalogued for patron access.

New Projects - LOT: We have been awarded \$2000 from the recently created Local Option Tax fund. This money should arrive in September if enough tax dollars are collected.

Strategic Plan Review: We will dedicate our entire June meeting to this discussion. Robyn brought a copy of the City Council minutes from April 10, 2003, the night we presented our Strategic Plan to the City Council. The minutes include our request to incorporate the old fire department building into our renovation plans.

Report for City Council: We need to remember that this presentation is scheduled in October; part of the presentation should include the results of our work with the Strategic Plan at our next meeting.

### **VIII. New Business:**

Budget Schedule: Anne has been asked by the state if we want to participate in a statewide information access program coordinated by the State Library. We do not have to participate, but if we do, the fees involved will be approximately \$1350.

Changes in Computer Charges: The library staff has requested a new fee and time schedule for computer use. In the past, we have charged \$2 for 15 minutes or \$5 for one hour. To simplify the situation and move more people through the computers, the staff would like to have one rate: \$3 for 30 minutes. The Board approved this request; Anne will relay the information to the City Council.

Fund Balance Report: As it turns out, the City did not apply any of our budget to a building fund; instead, they have sent it to our general fund. In the end, about \$6000 will be put into a savings account (our fund balance). At the end of this year, the account will hold about \$19,000; Anne has been told that if districting goes through, we may not get the money from the City. She has been advised to spend it in ways that will provide an advantage to a new district library, for example, replacement computers, packaging for the cassette collection, etc.

Star News Ad: Susie will send information about the Children's Summer Reading Program and the need for presenters for the adult programs to Tom Grote in time for next month's ad (probably around May 27<sup>th</sup>). Anne or anyone else should let Susie know if more information should go in this ad.

IX. **Adjournment:** 5:35 pm

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Signature

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Date

Our next meeting will be held Wednesday, June 8<sup>th</sup> at 3:00 pm and will be dedicated to a Strategic Plan Review.