

## McCall Public Library Board of Trustees Meeting

20 January 2005

I. Call to Order: 4:12 pm

II. Attendance: Robyn Armstrong, Ed Hershberger, Diane DeChambeau, Anne Kantola, Lynn Lewinski, Susie Reddick

III. Minutes: Robyn briefly summed up our efforts over the last few years, especially the Strategic Plan, for the benefit of our new members, Diane and Lynn. We reviewed, approved, and signed the most recent minutes.

IV. Staff Report: Everyone seems to be happy, even with the upcoming children's summer reading program, June 24th through July 29th. Heather is fitting in well; she is a good communicator. Sue Rost will substitute as children's librarian while Meg is on maternity leave, beginning in late April. Diane volunteered to help with the bilingual areas of the children's programs. Anne and Meg attended a state-sponsored workshop on planning summer programs and will attend another on February 11th regarding publicity activities. They will then invite Donnelly library people to our planning sessions to help them launch their own programs.

V. Budget and Stats: Anne read our circulation numbers and handed the budget pages to Ed. She mentioned a \$13.60 shortage in the till at the end of one day. Although we're still not sure where the money went, from now on, the cash register will be reconciled every night to prevent future problems.

VI. Old Business:

1. Mountain House Framing: Dan Irwin, our new City Clerk, has helped create a contract that was presented by Carolyn Jacobsen and Anne to the City Council on January 13th. Dan will sign the contract in the next few days; Seth Jacobsen will be responsible for bookkeeping and getting us our 10% cut.

2. Districting Report: Anne Abrams of the State Library asked the districting group to help word an advocacy grant to publicize the districting movement in Valley County. The main message from Anne Abrams is that 85% of Idaho votes for districting have passed and that library board member support, knowledge, and involvement are essential to a passing vote. If our districting vote passes, funding will proceed on the following schedule:

from election day, 2005 to March, 2006 - City

from March, 2006 to December, 2006 - State LSTA grant

from January, 2007 forward - local/new district

3. Automation Report: Anne tells us that fiction is essentially finished and nonfiction is almost done. The bad news is that certain missing cards/information has slowed down other categories, especially children's nonfiction. The first issue is to figure out which sections need to be worked out. This problem is slowing Anne down significantly.

#### VII. New Business:

1. Anne's Evaluation: The evaluation is due by the end of January; the board will meet January 26th at 4 pm to take care of this.

2. City Council Meetings: Anne is encouraging board members to attend City Council meetings. They are held every other Thursday of each month at 6 pm. We decided to take turns attending one meeting a month at which we will introduce ourselves and offer to take questions. Anne will bring a calendar of council dates next time and we'll sign up.

3. Meg's Policy Manual (for determining who gets a library card): Lynn suggested a sheet or handout with a list of proofs of residency. Meg like the idea and also wants to post the instructions near the front desk. We need to include a statement about residency (which qualifies for a card) versus business or property ownership (which does not qualify for a card). Anne will have the final say in unusual situations.

4. Friends of the Library: We once again have a member of the Friends of the McCall Public Library on our board and we have asked Diane to make monthly reports to us regarding Friends' activities.

5. Local Option Tax Committee: Anne mentioned a committee that is meeting to help decide where local option tax money will go. They are looking for four of the seven members to be current members of other city groups.

6. Star News: Anne raised the question about a "library news corner" in the Star News. Tom Grote has suggested that we run it as an advertisement with local businesses as sponsors. Robyn will contact potential sponsors such as May Hardware, Krahn's, Lumberman's, Chapala, Pat's Glass, Long Valley Canvas, Paul's, and Ridley's. Susie will investigate ways to design the "corner", changing the text every week.

VIII. Adjournment: 5:55 pm

Next meeting: Thursday, February 17th, at 4 pm in the library conference room.

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Robyn Armstrong, Chairman

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Date