

## McCall Public Library Board of Trustees

Minutes of regular meeting

October 21, 2004

Public Library Conference Room

- I Call to Order:** 4:10 PM
- II Attendance:** Robyn Armstrong, Gay Foster, Ed Hershberger, and Anne Kantola
- III Minutes:** Approved with minor corrections
- IV Staff Report:** Meg Lojek announced that she is pregnant, but will stay on with the library as long as possible before taking maternity leave.
- V Budget and Stats:** The end of the year figures just arrived, so Ed will review them.

**VI Old Business:**

Districting: The trip to Priest River Library District, to talk with and view their district, will take place on November 8, 2004. At this time the following will be going. Anne Kantola, Christie Gorsline, Jeri Pottinger and Janet Ries.

Policy Manual: We need to address the following in our policy manual; emergency procedures and archiving and preserving documents.

Automation: Anne has been working on adding the new books first in order to get them on the shelves.

Building Maintenance: East side of the building is painted, hopefully the weather will hold out in order to finish it. Ed noted that there is a place on the northeast corner that needs addition wire brushing and then more paint. A thank you was sent to Lumberman's for the donation of paint.

Board Member applications: No formal applications have been received. A number of names were discussed as people possible to recruit.

LiLI Exp: A list of the participating libraries was passed around.

Movie Night: Some technical glitches were experienced, but overall it was a good experience. Possibly more discipline and overseeing of children is needed. Parents did just drop off children under 6 years old and then weren't available to pick up the children at the end of the movie.

Mountain House: The Board signed a letter to the City Council encouraging them to enter into an agreement with Mountain House for the sale of historical McCall photos in the library's possession with a 10 % commission to the library.

**VII New Business:**

Employee applications: We had 9 very well qualified applicants for the library clerk I position. Ann had interviewed all but one at the time of the meeting. She will make the final decision and hopefully have the new employee working soon.

Board Member elections:

Robyn Armstrong	Chairman
Ed Hershberger	Vice-Chairman
Gay Foster and Susie Reddick	Co-Secretaries

The above positions were Board approved.

Family reading week: Sponsored by the State Library is November 14 – 20, 2004. The children will have a reading challenge, teens a poetry contest and families a

holiday book drive and activity calendar with something for every day of November.

The State Library as asked our Library Director and Children's Librarian to participate in a summer reading program steering committee in Boise on Nov. 18<sup>th</sup>, all expenses paid. The Board supports and encouraged them to participate.

**VIII Adjournment 5:30 PM**

Next meeting November 17, 2004 at 11:00 AM

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Robyn Armstrong, Chairman

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Date