

City of McCall — Airport Advisory Committee  
**Meeting Minutes**  
**August 13, 2015, 12:00 PM**  
American Legion Hall, 216 E. Park St., McCall, ID 83638

Members Present: Dan Scott, Rick Fereday, Mark Thorien  
Staff: Nate Coyle  
Other: Kevin Bissell, Mike Anderson, Gene Drabinski, George Mustard

Dan Scott called the meeting to order at 12:07 PM

**Open Discussion and Public Comment**

There was no open discussion or public comment.

**Approve Minutes from July 9, 2015**

The July 9, 2015 meeting minutes were presented for review. A motion was made by Mark Thorien to approve the July 9, 2015 meeting minutes. Rick Fereday seconded this motion. The motion passed unanimously.

**AIP 021 – Land Acquisition Update**

Nate Coyle provided an update stating that efforts on land acquisition are continuing, and that an update would be provided to the AAC when available.

**Airport Manager Position & Recruitment**

Nate Coyle identified to the AAC his selection as McCall City Manager and requested a recommendation from the AAC regarding recruitment of a part-time or full-time replacement in the Airport Manager position. After discussion on the matter, AAC members provided unanimous feedback that the position should continue to be full-time. Based on this feedback, Nate Coyle stated that he would advertise the position as full-time and ensure that the AAC be involved in the review of candidates. Dan Scott volunteered to assist with the interview and selection process as a representative from the AAC.

**Airport Open House Follow-Up/Report**

Nate Coyle provided an update to the airport open house/fly-in which was held in August. He stated that the event was well attended by the public in the early hours of Saturday morning and that most of the populace left the airport as temperatures increased throughout the day. Nate Coyle mentioned that perhaps a shorter timeline of events might be better suited in future. Mike Anderson recommended that the event be targeted as a fly-in or open house in the future and not a combination of these two events in future years.

**Engineering Consultant Selection – RFQ Process Update**

Nate Coyle provided an update on the RFQ process for engineering services and stated that submittals are due to the City by close of business on 1 September. Following receipt of submittals, a review committee would review the submissions before recommending selection.

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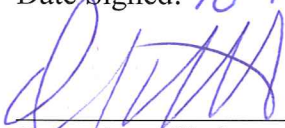
**Lease Rate Analysis Update**

Nate Coyle stated that he had coordinated with Valbridge Property Advisors and that a separate review and recommendation of a split-rate is being developed for use by the group, and that the second portion of this work would be presented to the AAC following completion.

Adjourned at 12:45 PM

Date Signed:

10-1-15



Committee Chairperson, Dan Scott

Attest:



Airport Manager, Nate Coyle