

City of McCall — **Airport Advisory Committee**  
**Meeting Minutes**  
**June 4, 2015, 12:00 PM**  
American Legion Hall, 216 E. Park St., McCall, ID 83638

Members Present: Dan Scott, Rick Fereday, Mark Thorien, Mike Weiss  
Staff: Nate Coyle  
Other: Kevin Bissell, Mike Anderson, George Mustard, Marty Gergen

Dan Scott called the meeting to order at 12:04 PM

**Open Discussion and Public Comment**

There was no open discussion or public comment.

**Approve Minutes from May 7, 2015**

The May 7, 2015 meeting minutes were presented for review. A motion was made by Rick Fereday to approve the May 7, 2015 meeting minutes. Mark Thorien seconded this motion. The motion passed unanimously.

**AIP 021 – Land Acquisition Update**

Nate Coyle provided an update stating that landowners have had correspondence with the City following issuance of a revised offer but that acceptance of the offer had not been received. It was mentioned that an executed session would be held with City Council on July 9<sup>th</sup> to update the Council on the status of the project.

**Summer Maintenance Project – Phase II**

Nate Coyle stated that a runway closure had been implemented on June 3<sup>rd</sup> to complete the final phase of this project through application of a second coat of paint markings. It was stated that the work was successful and that closeout paperwork would be coordinated with the FAA to receive final reimbursement on this project.

**Valley County Airport Levy Discussion**

Nate Coyle stated that a presentation was provided to County Commissioners on Tuesday/26 May regarding the importance of airports in Valley County. The members in attendance were Nate Coyle, Mike Anderson, Rick Fereday, and Rob Terry (Mayor of Cascade). Nate Coyle stated that a request for an increase in funding from the County to the airports was made at the end of the presentation, and that McCall specifically requested an increase from \$15,186 to \$36,000 annually to support the airport. Mike Anderson and Rick Fereday commented that the presentation and remarks of all involved seemed to be received well by the Commissioners. Nate Coyle mentioned that he would plan to begin providing an annual report to the Commissioners in an effort to inform them of the impact and need of the County's investment in the airport in McCall. Dan Scott recommended that the same annual report be provided to the State Aeronautics Board and Nate Coyle concurred that this idea had good value, and stated that he would plan to do so in the future.

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**Pending Hangar Sales**

Nate Coyle identified the pending hangar sale of Hangar 544 to Loon Mountain Aviation LLC. The owner of this hangar, Dave Looney, is a pilot and owns a Maul/N1474 which will be stored in the hangar.

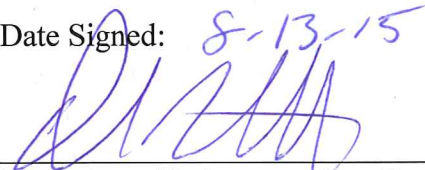
**Gem Air Charter Service Proposal Review/Recommendation Request**

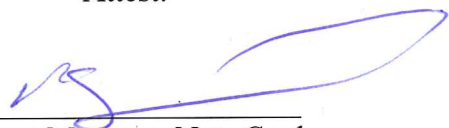
Dan Scott recused himself from this discussion prior to presentation of this agenda item. A proposal from Gem Air for commercial operations was presented to the AAC. The proposal included a request to enter a seasonal commercial lease agreement with the City of McCall for space within Hangar 101 (owned by the City) for charter operations during the summer months. AAC members reviewed and discussed the proposal as related to airport minimum standards, and voiced potential concerns with the proposed parking plan. It was suggested that Gem Air consider coordinating an agreement with McCall Aviation for use of parking adjacent to Hangar 101 to ensure a reasonable parking arrangement for passengers. AAC members recommended inclusion of a vehicle parking clause within the pending commercial lease agreement where the City would have authority to approve the parking plan to be utilized by Gem Air. Rick Fereday made a motion to recommend approval of proposed commercial operations by Gem Air pending resolution of the identified parking plan concern and pending the AAC's review and recommended approval of a commercial lease agreement between Gem Air and the City of McCall. Mike Weiss seconded the motion. The motion passed unanimously. Nate Coyle stated that he was awaiting the final draft of a commercial lease agreement and would schedule a special AAC meeting for review of the agreement prior to presentation to City Council.

**Potential Proposal for Hangar Development**

Nate Coyle provided an update to the AAC regarding development and advertisement of a request for statements of qualifications and experience for airport planning and engineering services. Nate Coyle state that the RFQE would be published in the Star News and sent to a short-list of candidates in late June or early July.

Adjourned at 1:05 PM

Date Signed: 8-13-15  
  
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Committee Chairperson, Dan Scott

Attest:  
  
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Airport Manager, Nate Coyle