

City of McCall — **Airport Advisory Committee**
Meeting Minutes
April 2, 2015, 12:00 PM
American Legion Hall, 216 E. Park St., McCall, ID 83638

Members Present: Dan Scott, ~~Matt Shaddle~~, Rick Fereday, Mark Thorien, Mike Weiss
Staff: Nate Coyle
Other: Kevin Bissell, John Anderson, Maxime Valencik, Mike Anderson, George Mustard, Joe Corlett, Paul Dehlin

Rick Fereday called the meeting called to order at 12:05 PM

Open Discussion and Public Comment

There was no open discussion or public comment.

Approve Minutes from March 5, 2015 — *Rick Fereday*

A motion was made by ~~Matt Shaddle~~ to approve the March 5, 2015 meeting minutes. Mark Thorien seconded this motion. The motion passed unanimously.

AIP 021 – Land Acquisition Update

Nate Coyle provided an update stating that revised letters of intent to purchase property had been provided to landowners in mid-March. He stated that the City is now awaiting a formal response from landowners.

Summer Maintenance Project – Phase II

Nate Coyle provided an update to this project by stating that the airport would have access to a crack fill machine in early to mid-May with an anticipated late May scheduling for application of final markings on the runway and airport surfaces. Nate Coyle reminded the group that application of final markings on the runway would incur an estimated four hour closure of the runway.

Valley County Airport Levy Discussion

Nate Coyle stated that he, Mike Anderson, and Rick Fereday continued efforts to review a potential proposal or presentation for county commissioners. Nate Coyle and Mike Anderson met with Rob Terry to discuss this effort and Mr. Terry stated that he would be interested in assisting with the process. It was identified that an update and/or proposal for presentation would be provided to the AAC at the next meeting in May.

Potential Proposal for Hangar Development

Nate Coyle stated that the airport had been in discussion with Joe Scott regarding a potential proposal to construct a 23,000 sq/ft hangar in the triangle section of the airport. A rendering of this potential development along with future hypothetical hangar development in the triangle section of the airport was presented to the AAC for consideration and discussion. Nate Coyle outlined a process for coordination of this proposal stating that he felt the first step was to contact existing hangar/bare parcel waiting list members to request similar proposals for construction of a hangar. A draft letter was presented to the AAC, and comments for revision were provided by the group. Following discussion of the proposal and proposed coordination process Rick Fereday made a motion to recommend approval of the proposed hangar development as shown on

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the rendering provided to the AAC, and issuance of the letter to hangar waiting list members following inclusion of changes recommended by AAC members. Mark Thorien seconded the motion. The motion passed unanimously.

Airport Fly-In Update

Nate Coyle stated that the team of planners have continued their work to plan a fly-in and open house at the airport on Saturday/1 August and the morning of Sunday/2 August. Nate Coyle stated that the next scheduled meeting was set to occur on Saturday/April 11th at 10 AM in the McCall Real Estate conference room.

Airport Consultant Qualifications Based Selection

Nate Coyle stated that the 5-year consultant period with T-O Engineers is set to expire in December of 2015, and presented a draft Request for Qualifications (RFQ) to the group for review. No comments for revision to the RFQ were made by the group. Nate Coyle asked for a volunteer from the AAC to sit on the review/selection committee and Mark Thorien volunteered to assist with the process. Finally, Nate Coyle stated that he would intend to post/distribute the RFQ in late July for receipt of applications by 31 September, and selection by 1 December 2015.

Airport Lease Rate Analysis

Nate Coyle handed the discussion over to Joe Corlett and Paul Dehlin for presentation of an appraisal with a recommendation to set a new hangar/parcel lease rate for the airport. Following the presentation questions and concerns were introduced by AAC members and public attendees. After conclusion of questions and concerns, Nate Coyle stated that he would review comments and have further discussion with the appraisers before coming back to the AAC for a formal recommendation.

IAA – Treasure Valley Chapter Bike Shed & Bike Share Program Proposal

Nate Coyle identified a proposal from the Treasure Valley Chapter of the IAA for placement of a shed and bikes on the airport for use by transient pilots at the airport. Nate Coyle stated that he first wanted to confirm that the fit and use of space was appropriate for the airport. The group identified that McCall Aviation does have bikes available for transient pilots which can be requested at the counter, and Dan Scott mentioned that McCall Aviation could reach out the IAA to offer storage of the bikes in the FBO facility. Nate Coyle stated that this would be a good step and that if this was not a viable alternate solution that use of space along the northeastern fence-line could be a convenient location for this bike shed.

Adjourned at 1:30 PM

Date Signed: 5-7-15



Committee Chairperson, Dan Scott

Attest:



Airport Manager, Nate Coyle