

City of McCall — **Airport Advisory Committee**  
**Meeting Minutes**  
**December 4, 2014, 12:00 PM**  
American Legion Hall, 216 E. Park St., McCall, ID 83638

Members Present: Dan Scott, Mike Weiss, Mark Thorien, Rick Fereday  
Staff: Nate Coyle, Gene Drabinski  
Other: Mike Anderson, Kevin Bissell

Dan Scott called the meeting called to order 12:08 PM

**Open Discussion and Public Comment**

There was no open discussion or public comment.

**Approve Minutes from November 6, 2014**

A motion was made by Rick Fereday to approve the November 6, 2014 meeting minutes. Mike Weiss seconded this motion. Motion passed unanimously.

**AIP 021 – Land Acquisition Update**

Nate Coyle provided an update to the land acquisition process stating that a revised appraisal has been drafted and is awaiting an appraisal review. It was mentioned that this revised appraisal is to correct minor issues highlighted during the review appraisal process. Nate Coyle stated that, following completion of the review appraisal, the updated information would be shared with the FAA and subsequently to landowners.

**Summer 2014 Airport Maintenance Project Update**

Nate Coyle stated that the new rotating beacon has been installed and is operational. The old rotating beacon has been removed, and the final phase of this project will a second set of paint markings in the spring of 2015.

**Receive AAC Recommendation for Membership Reappointment – Dan Scott**

Nate Coyle identified that Dan Scott's term would soon be ending and requested a recommendation from the AAC regarding reappointment of Mr. Scott to the AAC. Mike Weiss made a motion to recommend that City Council reappoint Dan Scott to the AAC for another three-year term. Rick Fereday seconded the motion. Motion passed unanimously.

**Discuss Presentation to City Council for AAC Charter Amendment**

Nate Coyle presented a previous recommendation from the AAC made on January 2, 2014 for an amendment to AAC Charter to revise the AAC's role in providing recommendations to City Council for airport lease transactions (new lease requests and lease amendments). AAC members stated that the format of the proposed language could be confusing and recommended restructuring of the proposed language. Nate Coyle agreed and stated that he would return in January with a restructured proposal for amendment of the AAC Charter.

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**Airport Lease Rate Analysis**

Nate Coyle presented a draft scope of work from Valbridge Property Advisors for completion of an appraisal to recommend airport land lease rates to City Council. The AAC identified that the letter called out hangar rental rates and that the airport does not currently rent hangar space. Rick Fereday made a motion that the AAC recommend to proceed with completion of an appraisal to recommend lease rates to City Council. Mark Thorien seconded the motion. Motion passed unanimously.

**Airport CIP/ALP Discussion**

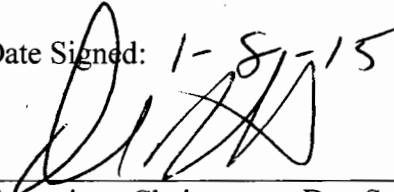
Nate Coyle presented the current CIP along with a copy of the ALP developed in 2007 for discussion. AAC members made a recommendation to shift a project to rehabilitate parking apron surfaces to the year following taxiway relocation/apron reconstruction. Nate Coyle stated that he would discuss this shift with the Helena ADO Project Manager and follow-up with the AAC as land acquisition efforts progressed and/or neared completion.

**AAC Annual Report to City Council**

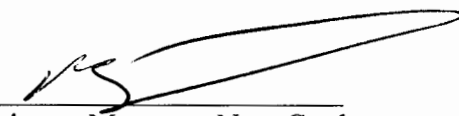
Nate Coyle presented a draft document for the AAC's use in providing an annual report to City Council. Nate Coyle stated that he would add this on the agenda for the January AAC meeting and requested that any requested changes to the report be provided for completion prior to this meeting in hopes of solidifying a final draft report during the January AAC meeting, as well as identifying an AAC member to present the report to City Council.

Adjourned at 1:15 PM

Date Signed:

  
\_\_\_\_\_  
Committee Chairperson, Dan Scott

Attest:

  
\_\_\_\_\_  
Airport Manager, Nate Coyle