

City of McCall — Airport Advisory Committee
Meeting Minutes
October 2, 2014, 12:00 PM
American Legion Hall, 216 E. Park St., McCall, ID 83638

Members Present: Dan Scott, Mike Weiss, Mark Thorien, Matt Shaddle, Rick Fereday
Staff: Nate Coyle, Gene Drabinski
Other: N/A

Dan Scott called the meeting called to order 12:02PM

Open Discussion and Public Comment

Nate Coyle stated that the airport had received a visit from its Helena ADO Project Manager, Gary Gates, for completion of a compliance inspection. The results of the inspection were positive with one finding and request for follow-up by the FAA regarding the parking of vehicles on the tie-down ramp. Nate Coyle stated that he would look to discuss this issue further with the AAC in a future meeting in hopes of finding a solution to relocate vehicle parking to another location on the airport.

Approve Minutes from September 4, 2014

A motion was made by Mark Thorien to approve the September 4, 2014 meeting minutes. Mike Weiss seconded this motion. Motion passed unanimously.

Airport Emergency Response Exercise – Thursday/2 October at 3 PM

Nate Coyle stated that key response agencies recently participated in an effort to develop an emergency response plan for the airport to enhance roles/responsibilities and communication during incidents that occur on the airport. This plan has been finalized and provided to all participating agencies, which includes Valley County Dispatch, McCall Police Department, McCall Fire Department, USFS, and McCall Aviation. It was mentioned that an exercise would be held on Thursday/2 October to test the initial notification/response phase of this plan.

Summer 2014 Airport Maintenance Project Update

Nate Coyle stated that the project commenced as scheduled on Monday/29 September but that, due to weather, the runway closure would be extended for an extra day with the runway opening on the afternoon of Friday/3 October. Nate Coyle also stated that the pad for the new rotating beacon would be poured in November and that the structure would be erected by late November. Finally, Nate Coyle mentioned that a second set of markings would be applied to the runway in the spring of next year, which will be the final phase for this project.

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Airport Driving Manual Presentation

Nate Coyle presented a draft educational manual that airport staff had developed which outlined basic driving procedures for operating personal vehicles on the airport. The intent of this manual is to provide a reminder to airport users of basic airport driving rules, and to highlight potential conflict/danger areas on the AOA. The AAC provided recommendations for revision, and Nate Coyle stated that he would make these changes to the manual prior to distribution. Dan Scott recommended that the airport look to create a noise abatement manual for the airport in similar fashion, and Nate Coyle stated that he would make an attempt at developing this manual for review by the AAC in a future meeting.

Airport Lease Revision Update

Nate Coyle stated that he was awaiting a final legal review of the draft lease template prior to presenting the document to Council for consideration. Nate Coyle stated that he would notify the AAC of the presentation date and provide materials that would accompany the presentation to Council.


Adjourned at 12:35 PM

Date Signed: 11-6-14



Committee Chairperson, Dan Scott

Attest:



Airport Manager, Nate Coyle