

CITY OF McCALL

AIRPORT ADVISORY COMMITTEE

March 4, 2004

Call To Order and Members Present

Lori MacNichol called the meeting to order at 12:06 PM.

Members Present

Lori MacNichol (chairperson)
Gordon Eccles
Jerry McCauley
Jerry Robinson

Attendees

Kevin Delaney, Airport Manager
Robert Strope, City Manager
Brock Heasley, Parks and Recreations Director
Bill Robertson
Jason Lewis, Armstrong Consulting

Minutes of Previous Meeting(s)

Approved minutes for February 5th

Public Comment

None-

Airport Manager's Report

AAC Action & Future Action Items

Airport Development

The Airport Manager introduced Jason Lewis with Armstrong Consulting to explain the triangle and the future development. Mr. Lewis stated the triangle will need to be surveyed when the snow melts. Once the survey is completed there will be approximately 2-3 months of waiting for the FAA to review the Airport's plans. Within the 2-3 month's Armstrong Consultants will design the taxiway layout and bid the project. Once the federal funds are distributed, the Airport will be able to begin the construction of the taxiways. Mr. Lewis stated that a survey can potentially be completed by June 1st.

The AAC inquired about other Airports and their development. Mr. Lewis stated, approximately 90% of the time City's build their own hangars.

Security Plan & Gate Procedures

Airport Manager advised he met with McCall Aviation and would like to schedule a special AAC meeting to discuss the plan. A draft will be given to each member at the end of the meeting.

Update Resolution 00-05

The Airport Manager reported that the Airport needs to update its lease rates, tie down fees and other fees to reflect the current rate because there were some discrepancies with the resolution and interpretation. The draft will be presented to the AAC for their review and recommendations.

Snow Removal

The Airport Manager reported that Public Works will plow the City parking lot and access road behind McCall Aviations and DEW A/C.

AIP # 9

The project is 80% completed and the electrician will be back in the spring to complete the installation.

Business

Airport Manager's Office Renovation

The Airport Manager asked the committee to review the FAA's email, a memo from the Airport Manager addressing the AAC's concerns and a memo from Brock Heasley explaining the Parks & Recreations intent.

The Airport Manager stated that the Parks and Recreations would occupy 350 square feet of office space and the remaining of the area would be considered common area. The P & R will begin paying rent as of March 1st.

Action: Ms. MacNichol motion to proceed with the remodel using funds from both departments, using no more than \$ 18,000. In addition, the office space can be used for non aviation use; however, if an aviation oriented business shows interest then preference will be given to the aviation oriented business. The motion was second by Mr. Eccles and all in favor.

2004 Tie-down Agreements

The Airport Manager presented a draft of the 2004 tie-down agreement. The over night rates will not change because it is anchored on Resolution 00-05. The Airport Manager advised that he has been reviewing all airport rates and would like to revise the Resolution all at once rather than in pieces.

Action: Ms. MacNichol made a motion to approved the 2004 tie-down agreement, contingent on changes to Sect 2, 4, 5, 7 and 8; Mr. Eccles second the motion with all members in favor.

AIP # 10

Jason Lewis told the AAC that Airport will only be able to install taxiways within the triangle and all other asphalt projects will have to be deferred. Mr. Lewis further explained McCall Municipal Airport annually receives Non-Primary Entitlement funds of a \$ 150,000 dollars. Armstrong attempted to solicitate the FAA for additional money for other asphalt projects; however, the FAA's priority list put the Airport's projects on hold. Armstrong will continue to stay in contact with the FAA for additional funds for the Airport.

Open Discussion

Jerry Robinson made some comments about snow removal for next year and transient parking should be plowed for the weekend flyers.

Adjournment

The Airport Advisory Committee adjourns at 2:55 PM.

Airport Manager – Kevin Delaney

Lori MacNichol, AAC Chairperson