

RESOLUTION NO. 15-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McCALL, IDAHO ADOPTING THE PUBLIC LIBRARY FEE SCHEDULE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 28, 2006, Council adopted Resolution 06-22 which consolidated all pertinent library information including setting the fees to be paid to the McCall Public Library; and

WEREAS, on August 23, 2007, Council adopted Resolution 07-12 which increased the copy machine rates from \$0.20 to \$0.25 per copy; and

WHEREAS, on December 3, 2009, The City of McCall entered into a new lease agreement with IKON Office Solutions for a new printer/copier that would enable the Library to offer color copies and scanned documents for their customers; and

WHEREAS, on January 28, 2010, Council approved Resolution 10-6 to adopt a Fee Schedule for Color Copies and Scanned Document Fees, and offer instructional classes to the public utilizing a formula to set class fees; and

WHEREAS, on May 12, 2011, Council adopted Resolution 11-10 to clarify the Fee Schedule for copies; and

WHEREAS, according to Idaho Code 63-1311A a public hearing is not necessary when the fee increase is less than five percent (5%); and

WHEREAS, the fees are set to recover the cost incurred by the Library; and

WHEREAS, the fees proposed for adoption are reasonable; and

WHEREAS, the Council wishes that the Library fees be established.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MCCALL, Valley County, Idaho that:

The following rates and fees are hereby adopted as the fees for the McCall public library. Sales tax and local option sales tax will be applied to all applicable fees

Section 1:

Color Copy	\$0.50 per side
Color Print	\$0.50 per side
Black and White Copy	\$0.25 per side
Black and White Print	\$0.25 per side
One year non-resident membership	\$50.00
2-year non-resident membership	\$100.00

Digital-only non-resident membership	\$25.00
3-month temp non-resident membership	\$14.02
Fines levied for items not returned by the Specified due date. (Fines shall include the day the item is due, but not the day the item is returned.	\$ 0.20 per item per day; \$1.00 per DVD per day
Fee for the use of the library's computers - Non-library card holders	\$2.00 per 15 minutes \$5.00 per hour
Reimbursement for items not returned, in accordance with Idaho Code §33-2620.	Replacement cost plus 50% handling and replacement fee.

Section 2: Calculation for Instructional Class Fees:

- (A) Cost of the Class is calculated by:
The Instructors Fees *plus* Supplies Cost *plus* Miscellaneous Cost = Subtotal *plus* 10% for Administrative Cost = Total Cost of the Program
Example: Instructor Fees \$100 + Supplies \$100 + Misc. \$0 = \$200 + 10% (\$20) = \$220 Total Cost of the Class
- (B) Fees per person is calculated by:
The Cost of the Class *divided by* the number of participants (number of participants to be determined by the Library Director)
= Fee per participant
Example: \$220 / 10 people = \$22 per person for class or
20 people for \$11 per person
- (C) Each class will have a minimum and a maximum number of participants to be determined by the Library Director. If the minimum is not reached, the class is cancelled.
- (D) The initial cost of the class will be determined by the minimum number of participants and then, if necessary, adjusted accordingly.
- (E) Fees for participants enrolling after the start of the class will be pro-rated based upon the number of weeks left for that class.

Section 3: Refunds for Instructional Classes:

- (A) A total refund in the form of a check will be issued, at the request of the participant, if the class the participant has registered for is cancelled.
- (B) Pro-rated refund credit vouchers will be issued if:
1. The participant is physically unable to participate and has a letter from a physician stating such.
 2. The participant is moving out of the area.

- (C) A refund credit, minus a \$4.00 processing charge, will be issued when the participant cancels 7 days before the starting date of the activity. Refund credits will be good for any Library activity for 1 year from the date of issue.
- (D) Applications for refunds must be submitted to the Finance Director at City Hall.

Section 4: Scholarships and Discounts for Instructional Classes:

- (A) Direct Cost recovery for programs for youth, seniors, and individuals with disabilities shall be relatively low based on the formula for determining fees and charges, and adjusted by scholarship, discount, or waiving fees outright based on need.
- (B) Scholarships are available for participants to help offset the cost of the classes. Eligible recipients may receive up to a 100% fee waiver based on the following established guidelines:

Participants in one of the following:

- WICAP/Headstart
- National School Lunch Program
- Medicaid

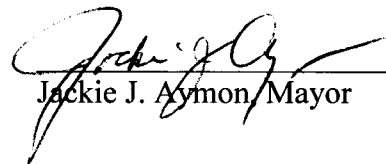
- (C) Scholarship forms may be obtained at the Library or City Hall. All forms must be submitted to the Library Director for review and then to the City Manager for approval.

Section 5: Effective Date:

The above fees are effective immediately upon adoption and shall remain in effect until further action by the City Council.

Passed and approved this 17 day of December 2015.

CITY OF MCCALL
Valley County, Idaho



Jackie J. Aymon, Mayor

ATTEST:



BessieJo Wagner, City Clerk

