

RESOLUTION NO. 10-17

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF MCCALL, IDAHO RELATING TO ADMINISTRATION, AUTHORIZING THE DESTRUCTION OR TRANSFER TO IDAHO STATE HISTORICAL SOCIETY OF CERTAIN RECORDS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of McCall accumulates and retains records for public purposes; and

WHEREAS, the City of McCall adopted a records management policy on December 17, 2009; and

WHEREAS, the records listed on Exhibit A which are annexed hereto and made a part of this resolution as if included in its entirety, are no longer needed for public purposes; and

WHEREAS, the records currently occupy facilities that could better be used for other purposes.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of McCall, Valley County Idaho as follows:

SECTION 1: The City Clerk is hereby directed to prepare written notification to the Idaho Historical Society listing the records contained in Exhibit A and providing notice of the intent for destruction.

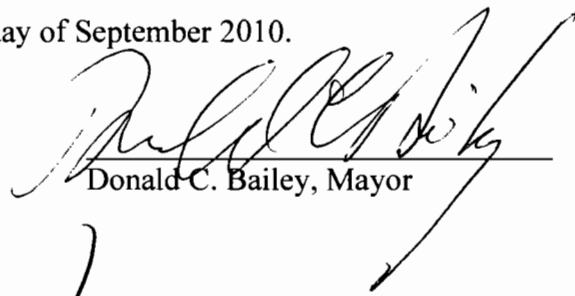
SECTION 2: The City Clerk is directed to transfer any and all records contained in Exhibit A to the Idaho Historical Society that are deemed by the organization to have historical significance.

SECTION 3: The City Clerk is authorized to destroy all remaining records contained in Exhibit A that are not deemed by the Idaho Historical Society to have historical significance.

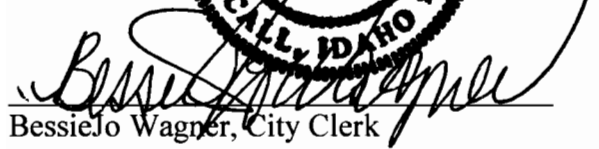
SECTION 4: This resolution shall be in full force and effect upon its passage and approval.

PASSED AND APPROVED this 23 day of September 2010.




Donald C. Bailey, Mayor

Attest:


BessieJo Wagner, City Clerk

Box	Record Title	Start Date	End Date
56			
	Utility Billing Reports	10/1/1999	9/30/2000
80			
	Bank Statements	10/1/2001	9/30/2002
127			
	Cash Receipting And Utility Billing Stubs	10/1/2001	9/30/2002
128			
	Utility Billing Stubs	10/1/2000	8/31/2001
130			
	1993 Capital Improvement Plan	10/1/1994	9/30/1998
	Budget Line Transfers	10/1/2000	9/30/2001
	Budget Worksheets-Council Worksession	10/1/2000	9/30/2001
	Budget Workshops And Worksheets	10/1/1998	9/30/1999
	Proposed Budget Amendment	10/1/2000	9/30/2001
	Proposed Budget Worksheets	10/1/2000	9/30/2001
	Proposed Budget Workshop	10/1/2001	9/30/2002
132			
	Budget Drafts And Backup	10/1/2001	9/30/2002
137			
	Utility Billings	10/1/1997	9/30/2002
138			
	Utility Billings	10/1/2001	9/30/2002
139			
	Utility Billings	10/1/2001	9/30/2002
140			
	Utility Billing Stubs	2/1/2000	12/31/2001
141			
	Accounts Payable A - Chem	10/1/2000	9/30/2001
	Deposit Slips 2001	1/1/2001	12/31/2001
142			
	Accounts Payable - Chev - Gmac	10/1/2000	9/30/2001
143			
	Accounts Payable, Gol - L	10/1/2000	9/30/2001
144			
	Accounts Payable, M - Pil	10/1/2000	9/30/2001
145			

	Accounts Payable, Pit - T	10/1/2000	9/30/2001
150			
	Accounts Payable, P - T	10/1/2001	9/30/2002
151			
	Accounts Payable, U - Z	10/1/2001	9/30/2002
152			
	Bank Statements	1/1/1995	12/31/1996
	Computer Printouts: Je Entries, A/R, Edit Lists	10/1/1997	9/30/1998
153			
	Accounts Payable Po Reports	10/1/1997	9/30/1998
154			
	Accounts Payable, A - Clear Water Concrete	10/1/1997	9/30/1998
155			
	Accounts Payable, C - Humphers	10/1/1997	9/30/1998
156			
	Accounts Payable, H - L	10/1/1997	9/30/1998
	Community Service Workers Records	3/17/1993	7/11/1994
	Dunn & Bradstreet Reports	1/1/1993	1/1/1993
	ICMA Retirement Corp Statements	9/30/1995	3/31/1998
	State Insurance Fund Reports	1/1/1996	1/1/1997
	Time Cards	10/1/1997	4/17/1998
	Wage & Labor Audit	1/1/1996	
157			
	Accounts Payable, M - O	10/1/1997	9/30/1998
158			
	Accounts Payable, P - T	10/1/1997	9/30/1998
159			
	Accounts Payable, U - Z	10/1/1997	9/30/1998
160			
	Accounts Payable, A - Ci	10/1/1999	9/30/2000
161			
	Accounts Payable, Citizens To Idaho Power	10/1/1999	9/30/2000
162			
	Accounts Payable - Idaho Rec To May True Value	10/1/1999	9/30/2000
164			
	Accounts Payable, Mayer Thru Rexel Taylor	10/1/1999	9/30/2000
165			
	Accounts Payable, Rh2 - Vwr Sci	10/1/1999	9/30/2000

177			
	Accounts Payable	3/1/1998	6/30/1998
	Misc. AP	1/1/1995	12/31/1997
178			
	Accounts Payable, Valley County - Z	10/1/1999	9/30/2000
	Systems Audit Logs/Us Bank	11/1/1999	10/2/2000
180			
	Form W-9	1/1/1995	12/31/1999
183			
	Journal Entries	10/1/1999	9/30/2000
191			
	YE GL Posted Transaction Report	10/1/1996	9/30/1997
193			
	Audit Info	9/30/1997	9/30/1999
	Misc Statements		9/30/1999
195			
	Audit Info	10/1/1996	9/30/1997
	Bank Reconciliations	10/1/1996	9/30/1997
	Edward Jones Invest. Info	10/1/1996	9/30/1997
	Journal Entries	10/1/1996	9/30/1997
	Misc Receivable Printouts	10/1/1996	9/30/1997
	Property Tax Remit	10/1/1996	9/30/1997
	State Shared Revenue	10/1/1996	9/30/1997
199			
	Bank Statements & Recons	8/1/1998	9/30/1998
	Cascade Police Dept Billings	6/7/1998	9/9/1998
	Copier-Xerox Machine Info 1997		
	Financial Statement Transmittals	3/1/1998	4/30/1998
	Idaho Liquor Catering Permits	4/1/1998	12/31/1998
	Jacob's Manner Numbering By P&Z	9/12/1995	9/12/1995
	Misc Audit Info	8/3/1998	1/19/1999
	Misc Credit Card Receipts	8/1/1998	10/1/1998
	Miscellaneous Billings	5/1/1998	3/31/1999
	Novus Services Brochure	10/1/1996	10/1/1996
	P & Z Misc. For Billing	10/1/1997	9/30/1998
	Pw Transfer Spreadsheet	12/31/1997	3/31/1998
	Rate Analysis Report	2/1/1998	2/1/1998
	Redeemed Certificates Of Entitlement	4/30/1998	9/21/1998

	Septic Billings	1/1/1999	9/30/1999
	Septic Invoices	6/1/1998	10/31/1998
	State Shared Revenues	9/1/1997	4/28/1998
	Surplus Auction Records/Notes	6/7/1997	6/7/1997
	Ups Receipts	10/17/1991	3/18/1999
	Us Bank Comm Loan Payments	9/1/1998	8/1/1999
	Vendor List & 1099 Info.	10/1/1997	9/30/1998
201			
	Fund Balance Audit Reports	1/1/1997	12/31/1998
	Fund Balance Posting, Append Reports And Journal Entries	1/1/1997	12/31/1998
210			
	Audit Files, Fixed Assets And Support Docs	10/1/1996	9/30/1997
211			
	City Audit Files	10/1/2000	9/30/2001
214			
	Recreation Files	10/1/2000	9/30/2001
225			
	Accounts Payable, Misc. Vendor Files	1/1/1999	12/31/2002
	Bank Statements, Account Recon.	1/1/1999	12/31/2000
227			
	Utility Billing - Direct Pay Authorizations	1/1/1998	12/31/2002
241			
	Employment Applications	1/1/1998	12/31/1998
242			
	Time Cards	10/1/2000	9/30/2001
282			
	Vouchers, Bank Statements	10/1/1998	12/31/2000
329			
	Golf Pro Shop Clubhouse Rest Recap Sheet & Deposits	8/1/1999	10/31/1999
421			
	Utility Billing, Cash Receipts	10/1/2002	12/31/2002
423			
	GL Posting	10/1/1996	9/30/1997
426			
	Accounts Payable	1/1/2001	12/31/2002
431			
	Accounts Payable	1/1/1996	12/31/1997
432			

	Cleared Checks	1/1/1997	12/31/2000
433			
	Audit Work File	10/1/2001	9/30/2002
436			
	Cash Receipts	3/1/2002	7/31/2002
437			
	Airport South 3rd To 305 Camp St. #1	1/1/1998	12/31/2000
	Utility Billing Reports	1/1/1998	12/31/2001
438			
	General Ledger Reports	1/1/1996	12/31/1997
441			
	Milner Hydro Elec Project	1/1/1992	12/31/1992
442	CITY MANAGER FILES:		
	Harp-Roberta, Human Rights Complaints, Ruyle-Covey, Smith-Ballard, McCall Survey, ICDBG,		
	Highlands RC&D Council, Carey-John, Charles-Brian, Catlett-Joan, Crawford-Joyce, DERR Water Disp.,		
	Idaho Dept of Labor Newsletters		
	Occupational Titles Booklet, Ec Development Handbook, Partnerships Booklet		
	South Loop Proj., ICMA Info., EPA Grant Booklet, GEM Comm Cert. Process, ID Aff Action Statistics,		
	HDR, DEQ Wastewater Specs, Dept of Labor, Ec Development Info., West Central	1/1/1998	12/31/1999
443	CITY MANAGER FILES:		
	AIC Presentation, Budget, 5-Year Budget, Budget Corres., Census, Payette River Basin,		
	Applicant Analysis, Customer Usage, Various, Correspondence, Bills, Boydston Ln	1/1/1998	12/31/1999
	Deinhard Conn, McCall Alt Route, Transportation Dept,		
	Downtown Stormwater Drain Project, GOSCOMA, ID Dept of Lands, LUCA 2000		
	DWR Corres., DEQ -319 Grants, DEQ Pay Requests, DEQ Water Treatment, Boys & Girls Club Info.		
	Marketing Plan, MDHS Career Day, McCall Mem Hosp., McCall Music Soc., Post Office		
	PN Services, AEDC Newsletters, AEDC Tng, AIC Conf., AIC Corres, AIC Newsletters		
	Transportation Comm., Computer Systems, Downtown Improvement, Correspondence,		
448			
	Site Planning And New Construction Booklets		12/31/1997

467			
	Airport Engineer Rfp's 2001		12/31/2001
	Airport Imp Project 1994 Statements Of Qualifications For Bidders		12/31/1994
	Contract Docs And Specs, Blank Copy, Airport Imp Project #3-16-0023-06		12/31/1997
	Roberson Construction - Inf. Binder		12/31/1997
470			
	Catering/Liquor Licenses 1992-98	1/1/1992	12/31/1998
	Misc. Ins. Certs/Row Permits 1990-99	1/1/1990	12/31/1999
	Office Equipment Manuals		
	Phone Message Book 6/12/99 - 8/16/99		
	Pop Machine Receipts; Cash Receipt Books 1998-00	1/1/1998	12/31/2000
486			
	Ups Shipping Books 11/97 - 9/04	1/1/1997	9/30/2004