

RESOLUTION NO. 10-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCCALL, IDAHO, DEFINING TERMS USED WHEN SETTING RECREATION FEES; RATIFYING THE CALCULATIONS TO SET FEES CHARGED FOR THE SERVICES OF THE RECREATION DEPARTMENT; ESTABLISHING A REFUND POLICY; ESTABLISHING A SCHOLARSHIP AND DISCOUNT POLICY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 1-9-9, McCall City Code, allows for fees to be charged for services of the Recreation Department; and

WHEREAS, Resolution 02-28, adopted October 24, 2002, amended the fees to be charged per a schedule and established a formula for new programs; and

WHEREAS, the recreation fee schedule adopted October 24, 2002 has become outdated; and

WHEREAS, the Parks and Recreation Advisory Committee advises the recreation fees be updated utilizing the formula for new programs adopted October 24, 2002; and

WHEREAS, the Council wishes that the recreation fees be updated and all fees to be charged for services of the Recreation Department to be determined based on the formula adopted October 24, 2002;

BE IT RESOLVED by the Mayor and Council of the City of McCall that:

Section 1: Definitions:

- (A) Resident is a person or family who lives inside the city limits.
- (B) Non-resident is a person or family who lives outside the City limits.
- (C) Household is those persons living together in the same dwelling unit.
- (D) Recreation card entitles non-residents to pay resident fees for all programs for the year. It is valid for one year from the date of purchase.

Section 2: Calculation for fees:

- (A) Cost of the program is calculated by:
The Instructors Fees *plus* Supplies Cost *plus* Rental Cost *plus* Miscellaneous Cost = Subtotal *plus* 10% for Administrative Cost = Total Cost of the Program

Example: Instructor Fees \$100 + Supplies \$100 + Rental Cost \$50 + 0 Misc. = \$250 + 10% (\$25) = \$275 Total Cost of the Program

- (B) Fees per person is calculated by:
The Cost of the Program *divided by* the number of participants (number of participants to be determined by the Parks and Recreation Director)
= Fee per participant
Example: \$275 / 10 people = \$27.50 per person for class or
20 people for \$13.75 per person
- (C) Each class will have a minimum and a maximum number of participants to be determined by the Parks and Recreation Director. If the minimum is not reached, the class is cancelled.
- (D) Non-Resident Fee is 50% more than Resident Fees based on the calculation in section 2(B).
- (E) Recreation cards are \$40 per household and will entitle the owner of the card to pay resident fees for all programs.
- (F) Participants enrolling after the start of the program will be pro-rated based upon the number of weeks left for that program.

Section 3: Refunds:

- (A) A total refund in the form of a check will be issued, at the request of the participant, if the class the participant has registered for is cancelled.
- (B) Pro-rated refund credit vouchers will be issued if:
 - 1. The participant is physically unable to participate and has a letter from a physician stating such.
 - 2. The participant is moving out of the area.
- (C) A refund credit, minus a \$4.00 processing charge, will be issued when the participant cancels 7 days before the starting date of the activity. Refund credits will be good for any Recreation Department activity for 1 year from the date of issue.
- (D) Refunds will not be issued, except under Sections 3(A), (B), and (C), after the first scheduled session of the activity.
- (E) Refunds will not be granted on McCall Recreation Cards.
- (F) Applications for refunds must be submitted to the Finance Director at City Hall.

- (G) Refund requests must be submitted within 30 days of the period in question.

Section 4: Scholarships and Discounts:

- (A) Direct Cost recovery for programs for youth, seniors, and individuals with disabilities shall be relatively low based on the formula for determining fees and charges, and adjusted by scholarship, discount, or waiving fees outright based on need.
- (B) Scholarships are available for participants to help offset the cost of the programs. Eligible recipients may receive up to a 100% fee waiver if they meet the guidelines established.
- (C) Scholarship forms may be obtained at the Recreation Department or City Hall. All forms must be submitted to the Parks and Recreation Director for review and then to the City Manager for approval.
- (D) Volunteers who are head coaches or instructors of classes, who have children participating in the program they are instructing or volunteering for, will receive a 50% discount in fees for his/her child/children.


Section 5: Effective Dates. The above standards are effective immediately upon adoption and shall remain in effect until further action by the City Council.

Passed and approved this 14 day of January 2010.

CITY OF MCCALL
Valley County, Idaho

ATTEST:




BessieJo Wagner, City Clerk

By


Donald C. Bailey, Mayor