

AGENDA
McCall City Council
Regular Meeting
April 10, 2014 at 5:30 p.m.
McCall City Hall (Lower Level)
Legion Hall
216 East Park Street

The times listed are estimated times only. The Council reserves the right to alter the times as necessary.

5:30 p.m. OPEN SESSION ROLL CALL

APPROVE THE AGENDA

5:35 p.m. AB 14-68 Annual Report to Council - Finance

5:45 p.m. DEPARTMENT REPORTS

COMMITTEE MINUTES

1. Airport Advisory Committee – February 6, 2014
2. Environmental Advisory Committee – February 25, 2014
3. Environmental Advisory Committee – March 19, 2014
4. Library Board of Directors – January 21, 2014
5. McCall Improvement Committee – January 9, 2014
6. McCall Redevelopment Agency – February 18, 2014

PLEDGE OF ALLEGIANCE

6:00 p.m. PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. **Please limit comments to three (3) minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Manager at least one week in advance of a meeting.

PROCLAMATIONS

6:05 p.m. AB 14-60 2014 Humanitarian Wood Cutting Day Proclamation

6:10 p.m. AB 14-61 2014 National Public Works Week Proclamation

BUSINESS AGENDA

6:15 p.m. AB 14-48 Golf Course Request to Re-allocate LOT Funds

6:20 p.m. AB 14-58 Idaho Community Development Block Grant-12-III-16-ED Third St. Corridor Revitalization Project Grant Closeout

- 6:30 p.m.** AB 14-57 Transportation Investment Generating Economic Recovery (TIGER) Discretionary Grant application update: scope, cost, and funding options
- 6:40 p.m.** AB 14-65 Approval of the Second Amendment (V3) to the Exclusive Agreement for Collection and Disposal of Solid Waste with Lake Shore Disposal
- 6:50 p.m.** AB 14-66 MCC Title 8, Chapter 5 Code Amendment – Waste Management – Ordinance Adoption
- 7:00 p.m.** AB 14-63 City of McCall Parks and Recreation Donation Policy - Review
- 7:15 p.m.** AB 14-64 Park’s Concession Permit Request - Decision
- 7:30 p.m.** AB 14-62 United States Forest Service (USFS) Airport Taxiway Maintenance Contract Renewal Update and Review
- 7:45 p.m.** AB 14-69 Farmers Market Discussion Continued
- 8:15 p.m.** AB 14-59 City of McCall Smoking Survey Results
- 8:30 p.m.** AB 14-67 National Fire Protection Association Firewise Community Programs Discussion
- 8:45 p.m.** AB 14-71 Aspen Condominium Association Discussion Regarding Bear-Proof Containers
- 9:00 p.m.** AB 14-70 Set the Date and Location of the FY15 Budget Public Hearing
- 9:10 p.m.** Upcoming Meetings Schedule Discussion
- 9:15 p.m.** **CONSENT AGENDA**
 All matters which are listed within the consent section of the agenda have been distributed to each member of the McCall City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following items:
1. City Council Regular Minutes – March 13, 2014
 2. Payroll Report for Period ending March 28, 2014
 3. Warrant Registers
- 9:20 p.m.** **ADJOURNMENT**

Americans with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, contact City Hall at 634-7142.

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number AB 14-68
Meeting Date April 10, 2014**

AGENDA ITEM INFORMATION

SUBJECT: <i>Annual Report to Council Finance</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>		
		Mayor / Council				
		City Manager				
		Clerk				
		Treasurer	RS	Originator		
		Community Development				
		Police department				
		Public Works				
		Golf Course				
		Parks and Recreation				
COST IMPACT:	n/a	FUNDING SOURCE:	n/a	Airport		
				Library		
TIMELINE:	n/a			Information Systems		
				Grant Coordinator		

SUMMARY STATEMENT:

Council members have requested the opportunity to review and discuss operations, priorities, and future activities for each Department in more detail.

Staff has prepared brief Annual Reports for the Finance Department. The Reports are intended to serve two purposes: provide background for the Council and provide an overview of the Department for the public.

The 2013 Annual Report for the Finance Department will be handed out at the meeting.

RECOMMENDED ACTION:
None – Informational Only

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT**

Department	Project	Comments	Status
City Manager	Monthly meeting	Beside the Mill meetings continue monthly.	Update
City Manager	Dumpsters	Bear-proof dumpster meetings with: My Father's Place, A-1 Storage, Elevation 5,000 and May Marina.	Update
City Manager	CIP	Community CIP group identifies top 10 projects. April 11 Cameron Arial and Dr. Hill-McCall visit-all projects and all stakeholders	Update
City Manager	PLRWS District	PLRWS District meeting. Presented items for draft MOU, and gained support.	Update
City Manager	Wastewater	Wastewater Working Group, planning next steps.	Update
City Manager	PLRWS District	Met with employees at PLRWS District, to discuss collaborative operations and management, as well as cross-training.	Update
City Manager	Budget	Priority Based Budget-work with Council and Department Heads. New budget calendar forthcoming.	Update
City Manager	Idaho Power	Idaho Power electrical plan meeting. Close to consensus on site planning.	Update
City Manager	Vacation	Vacation to Moab and nearby sites.	New
City Manager	Staff meetings	Individual meeting with City Water and Sewer staff.	New
Airport	AIP-21 Land Acquisition	The FAA has requested that the Airport procure an additional appraiser to conduct a formal review of the City's appraisal and the appraisal conducted by landowners. The Airport recently shared a list of qualified appraisers with landowners and co-selected Ed Morse, an appraiser from Coeur D'Alene, for completion of this effort. It is anticipated that Ed's review of these appraisals will be accomplished within the next ~4 weeks.	Ongoing

**CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT**

Airport	Summer 2014 Maintenance Project	<p>The airport has continued planning efforts for a project to seal coat and crack fill the runway and apron/taxiway surfaces, and to replace the airport's rotating beacon. The total anticipated project cost for this effort will be ~\$160K. An FAA AIP grant will provide 95% funding and ITD will provide a ~2.5% match leaving a ~\$12K expenditure for the airport. The operational impact to the airport is a 4-5 day closure for completion of the project, and the target timeframe for execution is early June (contingent upon FAA grant funding and the bid process).</p> <p>An application for FAA grant funding and an agreement for T-O Engineering services within this project (which is AIP eligible) will be presented to Council at the April 24 session.</p>	Ongoing
Airport	Hangar Lease Revision	The airport manager will present current and projected airport budget information during the work session on April 25 th before continuing with discussion of airport lease elements.	Ongoing
Airport	USFS Maintenance Contract	The airport is awaiting a final draft agreement from the USFS contracting office to continue funding maintenance of Taxiway Bravo in support of USFS operations. An update to this process and background information of this agreement will be provided to Council on April 10.	Ongoing
Parks and Recreation	Admin	Review and revising maintenance management plan and developing manuals. Revising purchasing schedule for seasonal supplies.	Update
Parks and Recreation	Legacy	Working on solutions to drainage problems and beach erosion. Grading and drainage drawings in progress. Working on funding options. Construction will take place in late fall. (Permitting in progress)	Update
Parks and Recreation	Rotary Park Project	Roughly 80% of the major walls were replaced before the snow. Site is safe and contained and construction will resume in the spring. Contract in place with Falvey Corp for Storm Catch Basins.	Update

**CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT**

Parks and Recreation	Bear Basin Path	Helical piers have been installed for the bridge. Bridge and trail to be constructed in the spring. Bridge design complete – waiting on weather.	Update
Parks and Recreation	Planning and Development	Conceptual drawings for River Front Park. Construction drawings for Rotary Park. ADA Facilities Accessibility Plan – (revisions), Legacy Park Drainage Plan.	In Progress
Parks and Recreation	Seasonal Hiring	Taking applications and scheduling interviews.	In Progress
Parks and Recreation	Project Scheduling	Developing schedule to ensure ongoing projects get completed and general maintenance tasks are maintained throughout spring, summer, and fall.	Complete
Parks and Recreation	Lardo Bridge	Reviewed DB Proposers’ Renderings with ITD, City Engineer, and Community Development.	Complete
Parks and Recreation	Seasonal Ordering	Identifying seasonal equipment and material needs and placing orders.	Complete
Parks and Recreation	Hazard Tree	Removed large dead Ponderosa pine in Rotary Park.	Complete
Parks and Recreation	Sylvan Beach Rd. Dough Fir Beetles	Notified and worked with residents on Sylvan Beech Road to remove and mitigate a stand of Douglas fir trees infested with the Douglas Fir Beetle.	Complete
Parks and Recreation	Spring Cleanup – Sweeping	Began sweeping bike paths and sidewalks/parks and have started on spring cleanups where possible.	In Progress
Parks and Recreation	Admin/Concessions	Working on concession options along waterfront for the summer season.	In Progress
Parks and Recreation	Admin/Fund Raising	Working on sponsorship for downtown flowers.	In Progress
Parks and Recreation	Admin/Fund Raising	Developing Donation Policy.	In Progress
Parks and Recreation	Admin/Fund Raising	Working on large donation for Fairway Park.	In Progress

**CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT**

Parks and Recreation	Interior Painting - Restrooms	Painted restroom interiors of Legacy Park and Art Roberts Park.	Complete
Parks and Recreation	Fundraising	Currently updating 2014 summer sponsorships for teams. Sponsorships are expected to be consistent with previous years'.	In Progress
Parks and Recreation	City Website	Updating Spring programs and upcoming summer programs.	Ongoing
Parks and Recreation	Recreation Staff	Working with Human Resources to develop a Recreation Aide/Recreation Coordinator position to meet upcoming summer season demands.	In Progress
Parks and Recreation	Online Registration	All current programs up. Summer programs added in March to be ready beginning in April.	In Progress
Parks and Recreation	Spring Programming	Adult Soccer, Youth Volleyball, and Wrestling will finish end of April.	In Progress
Parks and Recreation	Summer Program Booklet	Booklet being developed and will be distributed in April.	In Progress
Parks and Recreation	Summer Programs	Programs and dates are being developed and brochure, flyers, website updates begin in March and finish in April.	In Progress
Parks and Recreation	Assist Parks Crew	Working with Parks crew to help finish up end of year projects and assist with snow removal.	Complete
Parks and Recreation	Environmental Action Committee	Working with the committee green business plan, adopt a stream partnership, and community garden in the city.	In Progress
Parks and Recreation	Fairway Bathroom	Initial planning phase of bathroom installation, design, and project scope.	In Progress
Parks and Recreation	Alternative partners/ programming	Ongoing efforts to work with local private organizations to develop opportunities for additional programming.	Ongoing
Parks and Recreation	ADA Transition Plan	Working with Parks to update plan on Brown's Park ADA compliance for LOT application.	In Progress

**CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT**

Police	Personnel	School Resource Officer Jason Pannell resigned from the McCall Police Department effective April 1, 2014. SRO Pannell is pursuing an opportunity outside of Law Enforcement.	Completed
Police	Training	<p>Seth Arrasmith attended Arrest Techniques Instructor training in Meridian, March 3-7, 2014.</p> <p>Sandy Ryska attended Property and Evidence Room Management training in Boise, March 6-7, 2014.</p> <p>Cathie Largent attended the Crime Prevention Academy in Boise, March 10-14, 2014.</p> <p>Lorraine Brush attended Basic Law Enforcement Records Academy in Boise, March 17-21, 2014.</p>	Completed
Police	Training	<p>Officers Christian Wann, Adam Benjamin, and Brian Gestrin will attend the Reid Interview and Interrogation Training in Boise April 7-11, 2014.</p> <p>Sgt. Brian Holbrook and Officer Christian Wann will attend the ITD Highway Safety Summit April 14-15, 2014 in Boise, Idaho.</p> <p>Cpl. Dallas Palmer and Officer Adam Benjamin will attend the National Law Enforcement Conference in Winnemucca, Nevada, April 13-18, 2014.</p> <p>Sgt. Brian Holbrook will attend the Taser Instructor Recertification Course in Salmon, Idaho April 23-25, 2014.</p> <p>Sandy Ryska will attend the ILET's Conference in Boise, Idaho April 28-30, 2014.</p> <p>Sgt. Pete Rittenger will attend the Blue Courage leadership development workshop in Boise, April 29-30, 2014.</p>	Ongoing

**CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT**

Police	Community Service	<p>The McCall Police Department will participate in the Drug Take Back Program again this year. The event will be held at the McCall Senior Center on April 26, 2014, from 10:00 a.m. to 2:00 p.m. We will accept both prescription and over the counter medications that are unused, unwanted or expired except those medications with a needle attached.</p> <p>The Police Department will accept expired, unwanted or unused over the counter and prescription medication during normal business hours, Monday - Friday 8:00am – 5:00pm.</p> <p>McCall Officers are continuing to work with the National Highway Safety Board, Idaho Transportation Department and Idaho State Police on emphasis patrols for Seat Belt Usage, Aggressive Driving, and DUI awareness. In return McCall Police Department receives Grant Money for needed equipment. The police department is using the money to upgrade video and radar systems in the patrol cars.</p>	Ongoing
Police	Radio Communications	Sgt. Stokes is working with agencies county-wide to enhance emergency radio communications for the area. This is a long term project involving city and county emergency services.	Ongoing
PW Admin/ Engineering	Utility Rate Study	Public Works has started the process for a utility rate study for both the Water Fund and the Sewer Fund. The last time rates were adjusted in the Water Fund was in 2006 where the rates actually decreased. The last time rates were adjusted in the Sewer Fund was in 2006 and 2008 where the rates were increased.	New
PW Admin/ Engineering	Fleet Management	PW has started the process of developing a unified approach to vehicle and major equipment purchases as well as maintenance. The City has an aged fleet. Many vehicles need to be replaced as they are no longer reliable, fuel efficient and environmentally friendly.	New

**CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT**

PW Admin/ Engineering	Asset Management Software	The installation of the Asset Management software has been completed. Final training for Public Works will occur the week of April 8 - 12. It is anticipated that the "Go Live" date is now May 1, 2014.	Ongoing/ Updated
PW Admin/ Engineering	Development Agreement Compliance	PW staff is working with CD and City Manager to document the extent of out of compliance developments, and strategize ways to improve/enforce existing development agreements and properly advise new development.	Ongoing
PW Admin/ Engineering	TIGER 2014 Grant	PW-Streets is working with other city departments on the development of a multi-million dollar grant application for ROW and utility improvements for the City's downtown core.	New/ Ongoing
PW Admin/ Engineering	FTA 3517 Grant	Application completed and submitted.	Completed
PW Admin/ Engineering	ITD Curb Ramp Improvements	Engineering design has begun for the curb ramp improvements project on SH-55, to be constructed by July 1, 2014.	New/ Ongoing
PW Admin/ Engineering	Park Street Road Reconstruction	Final engineering design has begun for complete road reconstruction, stormwater improvements, and overhead utility modifications to be constructed in summer/fall 2014.	New/ Ongoing
PW Admin/ Engineering	Land Use Application Development Reviews	City Engineer working with Community Development on the review of 3 new ROS, 4 new DR, and 2 new/potential CUP land use applications.	Ongoing
PW Admin/ Engineering	Deinhard Sewer Main- Shared Use	City Engineer has conducted capacity analysis of City's contribution to PLWSD sewer main in Deinhard. Working with PLWSD to move towards better information sharing and future monitoring goals.	New/ Completed

**CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT**

PW Admin/ Engineering	10 Year CIP	PW staff members from the streets, water, & wastewater have been compiling infrastructure needs/priorities and developing cost estimates for the significant projects, to be completed within the next 10 years.	Ongoing
PW Admin/ Engineering	FHA Grant-Rotary Park Stormwater Improvements	City Engineer coordinating for the Parks Department the purchasing of storm filters, awarding of the construction contract, and ongoing construction project management.	New/ Ongoing.
PW Admin/ Engineering	Pavement Management	Horrocks Engineers has completed the pavement condition assessment of all city streets, parking lots and major trails. Initial analysis shows that the average Remaining Service Life has dropped by 2 years. A presentation to City Council will be made as part of the Annual Report in March.	Completed
PW Streets	Snow Plowing	Had 4 minor snow events throughout the month, which required only minor clean up. Most of the snow removal apparatuses have been removed in prep for spring repairs.	Completed
PW Streets	Sanding	Two crew members are sanding roadways as needed.	New/ Ongoing
PW Streets	Emergency call	Had 1 emergency call ins for the month for additional sanding.	Ongoing
PW Streets	Street Repairs/ Potholes	Pot holes continue to be very problematic. Have had to resort to placing road mix into the holes, until the weather improves. Crews are out daily maintaining existing holes as well as locating and filling new ones.	New/ Ongoing
PW Streets	Street Sweeper	The street sweeper currently owned by the City is no longer serviceable. The auxiliary motor on the sweeper is going out. Repair costs to fix both the motor and the tank would exceed \$90,000. We have been trying to determine if there is any way to rent one for a month or so, to get the streets cleaned up of excess gravel. Trading the unit in before it goes out will allow for a better trade in value. The replacement of the sweeper was not considered in the FY14 budget.	New/ Ongoing

**CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT**

PW Sewer Collection	Lift Station #11	The second pump has not been installed yet. With winter winding down, we are hopeful that we can get it in by the end of April.	Ongoing
PW Sewer Collection	Service Calls	Had 1 work order/service request for the month for an issue with slow moving sewer, and 9 call outs to different lift stations for multi pump alarms due to the wind and rain.	Ongoing/ Updated
PW Sewer Collection	Routine Lift Station Maintenance	Crews perform routine system checks at every lift station twice a week.	Ongoing
PW Sewer Treatment	Routine Maintenance	Performing typical maintenance duties, and water testing. Had to replace blower fan in the chlor-tech building.	New/ Ongoing
PW Sewer Treatment	Treatment Plant Spill	There was a sewer spill at the plant due to a high amount of surface water/rain entering our system. DEQ, EPA, and Central District Health were all notified, as some of the influent flowed onto adjacent private property. Lime will be placed on the affected areas after the snow melts and will be cleaned up at a later date.	New/ Ongoing
PW Water Distribution	Emergency Call Ins	2 emergency call ins for the month for no water.	Ongoing/ Updated
PW Water Distribution	Work Orders	The crew responded to 33 work orders during the month.	Ongoing/ Updated
PW Water Distribution	MXU's	No MXU's replaced this month	Ongoing/ Updated
PW Water Distribution	ECR's	No ECR's replaced this month.	Ongoing/ Updated
PW Water Distribution	Davis Beach	Lost power at our Davis Beach raw water station. Idaho Power confirmed they have power to pole, so problem is in the underground wiring to building. Repair estimate was obtained to replace the underground wiring at a cost of \$9,000.00. Davis Beach does not have any back up power. Repairs are estimated to be completed by Friday, April 4.	New/ Ongoing

**CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT**

PW Water Distribution	Water line repairs	No line repairs for the month.	Ongoing/Updated
PW Water Treatment	Routine Maintenance	Performing maintenance on water system as needed, as well as heating system.	Ongoing
PW Water Treatment	710 Pump	Replaced relay to the 710 pump and Mike from Control Engineers reset the delay time on the SCADA side. Appears to be working correctly, but will monitor closely.	Completed
Information Systems	Web Services	<p>City website update: Website visits for March, 2014 totaled 13,706. Site visits are averaging about 15,000 per month. Over 1.28 million visits to the City website have been logged since tracking began in 2003.</p> <p>Local Option Tax projects, construction, and pothole reporting and financial statements are featured.</p>	Updated
Information Systems	Server Applications, and Other Projects	Replacement CAD and GIS workstations have been specified and ordered as planned. Remaining replacement servers and systems for FY14 are being specified as well. Asset management server is operational and data is being entered. New water and sewer process control and monitoring computer systems are in place and ready for process control engineering work. We are assisting with replacement of an old wastewater storage pond level monitoring system.	Updated
Information Systems	Professional Development	Laserfiche administrator training is coming up for both InfoSys staff in April. Laserfiche upgrades and increased use across other departments require increased internal and external support.	Updated
Information Systems	Network Infrastructure	<p>Modernization and expansion of Public Library network and fiber optic cabling will occur the week of April 7, to accommodate additional computers, phones, and projects.</p> <p>Water treatment plant network equipment has been replaced to accommodate additional plant systems, process network upgrades, printers and digital phone equipment. More cabling and endpoints will be added.</p>	Updated

CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT

Library	Programming	Check the April Programming included in this month's report.	Updated
Library	Let's Talk About it	The theme this year is "Our Earth, Our Ethics". This month there were two discussions: <u>The Prodigal Summer</u> , Weds. March 5 and <u>A Sand County Almanac on March 19</u> . A total of 32 patrons participated in these programs, which were led by outstanding area professors.	Updated
Library	Drawing Connections Art Class	Jessica Shotwell, a MDHS student, has been teaching a beginning art class this month. This 8 class course was 3 weeks long had from 11 to 22 elementary students attend each class.	New
Library	Winter Travelogue	Friends of the Library hosted a presentation called Climbing Kilimanjaro by Cyndy Robey on Tuesday, March 11. 49 people attended.	Updated
Library	Teen Tech Week Soldering crafts	On Tuesday and Thursday March 11 and 13 th , 16 teens soldered robot skill badges and made soldered copper wires creations.	New
Library	Policies	The changes to the Collection Development and Questioned Materials Policies final draft has been presented to the Board to be voted on in March. No quorum, no meeting, the vote was postponed.	Updated
Library	Story Stop	Every Wednesday, children ages 0-3, 142 participants this month.	Updated
Library	Story Time	Every Thursday 10.30- 11:30 a.m. Ages 3-5. 130 participants this month. Four Daycares were visited with over 322 children involved each week. Very high outreach for Mel.	Updated
Library	Film Society Movie	The movie this month, "The Iran Job", was shown in the Idaho First Bank, and was attended by 20.	Updated
Library	Family Movie	"The Gods Must be Crazy" was shown this month at the library. 20 patrons watched movie.	Updated

**CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT**

Golf	Staffing	Three full time employees were working during March. Golf started taking applications for seasonal staff at the end of March, and intends to bring in some of the staff the middle of April.	Update
Golf	Greens	In early March, the greens had over 2 inches of rain which turned into 2 inches of ice. Golf removed the snow in the first 2 weeks of March. The thought was that the warmer rainy weather would melt the remaining ice, but instead, more ice accumulated. After clearing the snow, granular fungicide was applied to the greens, but 3 greens on Aspen do not look good. Golf has begun securing replacement sod for those 3 greens. Golf will continue to monitor the greens for additional problems. By the end of March, the greens were mostly covered with 2 inches of snow. Golf had to borrow Parks and Recreation's Tool Cat with attached snow blower and use the ASV and John Deere blowers to remove the snow.	Update
Golf	Tees	Started blowing snow off the Tees and discovered ice on them also. Half of the tees were cleared of snow by the end of March and will be finished the first week of April.	New
Golf	Covers/New Sod	The greens that have the new style covers on them seem to look good even though there was ice on them. The new sod put down last year also looks to have wintered well.	New
Golf	Continuing education	Randy McJunkin attended a mechanics meeting in Boise during March.	New
Golf	Equipment	Randy McJunkin has been servicing work vehicles when he is not helping with the snow removal.	Update

**CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT**

Golf	Marketing	This year, Erin Roper has been helping with marketing. Golf Digest is one publication Golf is involved with. In May, they will be doing an article on McCall as a golf destination. Golf participated in an Ad in the Northwest Golf Magazine which was distributed at 4 golf shows in the northwest. An ad will also be placed in the popular Hartland Living magazine. It will be handed out at golf shows.	Update
Golf	Club House	The club house will be closed for March and April. While it is closed, repairs will be made and some of the lighting will be updated.	Update
Community Development	Building	See attached chart for building permit status and comparison to previous years.	Updated
Community Development	Building	Continuing work on City Hall exterior envelope replacement. Project will require a bid set, along with some designs for the new siding and details.	Updated
Community Development	Building	Begun work with NototX on the new Elements building permits software.	New
Community Development	Geographic Information Systems (GIS)	Worked on City owned property data and map. Created map and data for the proposed fiber optic line implementation. Worked on creating a publicly editable web page for reporting public infrastructure problems. Working with the local forest service office to host the summer South West Idaho GIS meeting here in McCall.	Updated
Community Development	Grants	Submitted a request for FTA 5317 funding for Park St. sidewalk connection. Developed work plan for TIGER grant application for downtown revitalization.	Updated
Community Development	CDBG Administration	Final invoices paid for project (Horrocks). Project is ready for closeout in April.	Updated

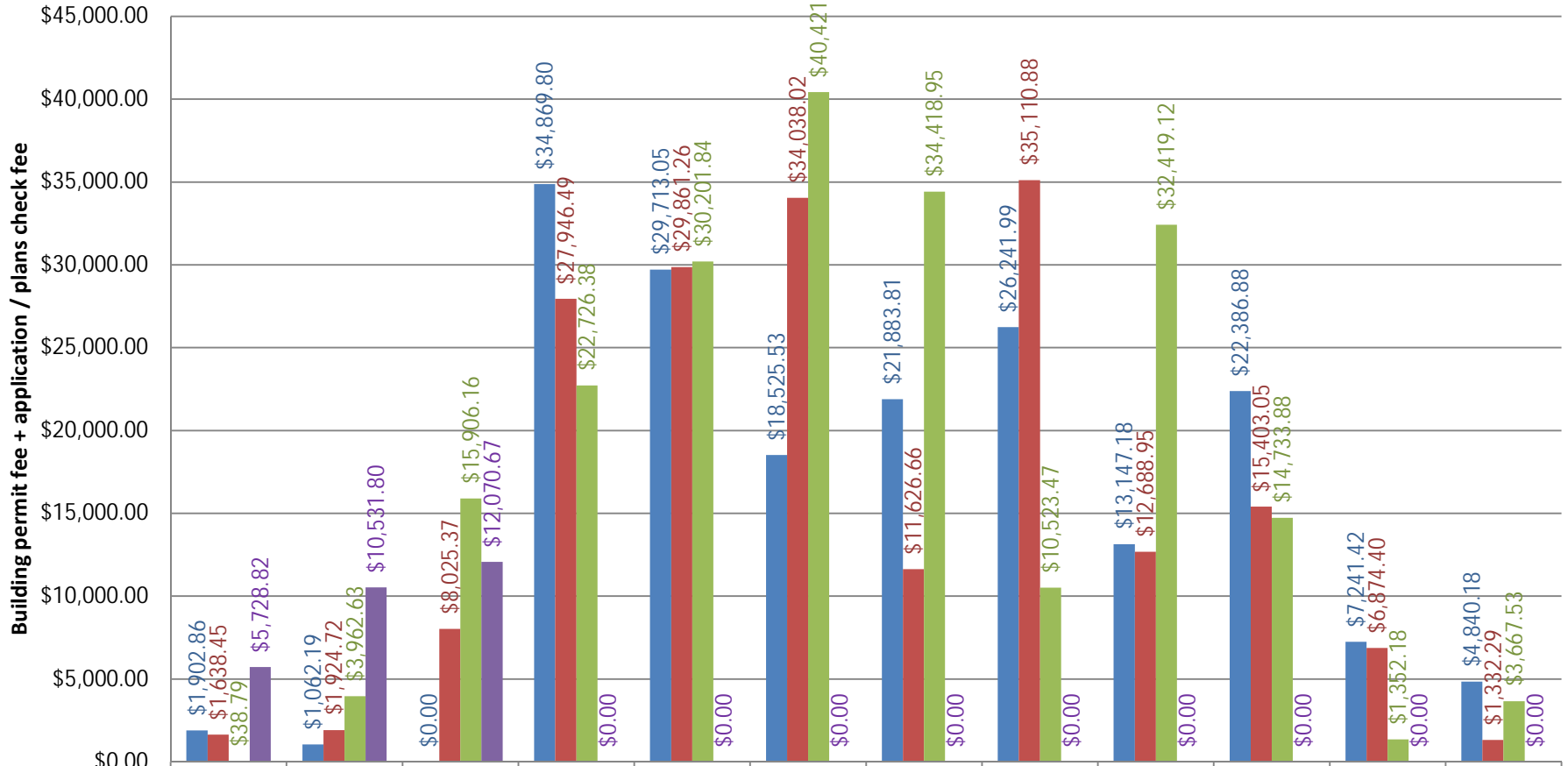
**CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT**

Community Development	Pathway Master Plan Implementation	Working with Erin Roper to develop a public outreach effort to educate employees and the community on the upcoming painting of sharrows on city streets. Final revisions to map for pathway brochure are being completed. Working with PW to ensure striping plan and signage is consistent with the Master Plan.	New
Community Development	Planning – Downtown Master Plan	Code amendment to revise the commercial land use table to relax the permitting requirements for some uses and make other minor changes to McCall City Code as recommended by the Downtown Master Plan has been drafted by staff and was considered by P&Z at the April 1 meeting. These code amendments and sign code amendments will be to be presented to City Council on April 24.	Updated
Community Development	Planning & Zoning Commission	The April 1 meeting agenda includes the following applications: 2 Pre-application presentations (CUP and Re-zone), 3 Record of Survey, 5 Design Review, 3 Scenic Route, and 1 CUP.	Updated
Community Development	Economic Development	The Valley County Development Council (VCDC) will meet on April 23. Staff will present updates on the Downtown Master Plan and implementation efforts.	Updated
Community Development	Public Art	The Public Art Advisory Committee will meet again April 23. The “Before I Die...” public art project will be presented to Council for approval in April 24. See www.beforeidie.cc	Updated
Community Development	Payette River Scenic Byway (PRSB)	The Payette River Scenic Byway Advisory Council will meet on April 3 in Avimor to define implementation priorities from its recently updated Corridor Management Plan.	Updated
Community Development	McCall Improvement Committee (MIC)	MIC is planning this year’s America in Bloom and McCall in Bloom events. They plan a “launch party in April. Next meeting is April 3.	Updated
Community Development	McCall Redevelopment Agency (MRA)	MRA held a meeting on March 18 and the next meeting is scheduled for April. Staff is researching the process of selling MRA property.	Updated

**CITY OF MCCALL
MONTHLY CONSOLIDATED DEPARTMENT REPORT**

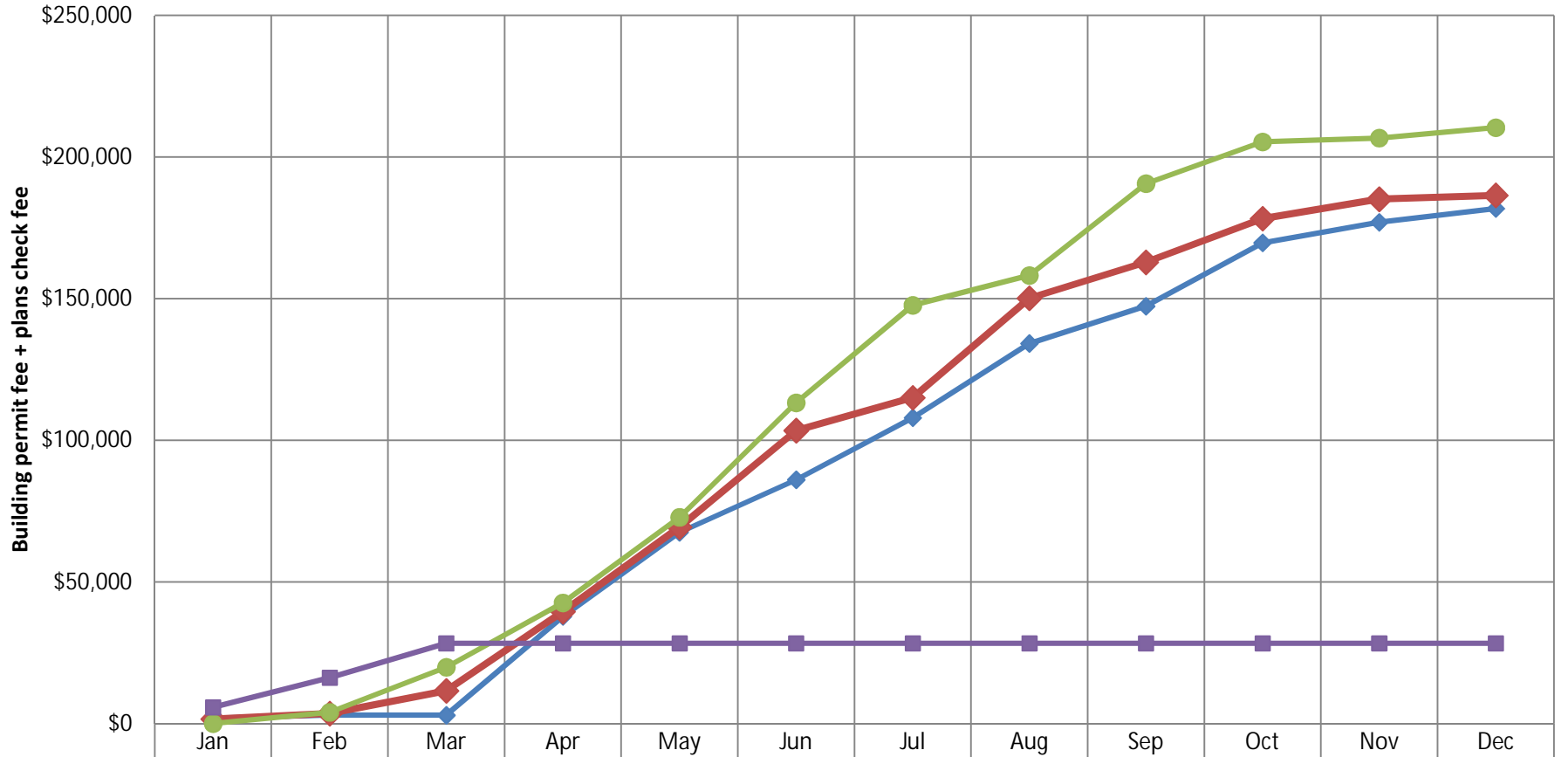
Community Development	Centennial Committee	The Centennial Committee did not meet in March, but their annual report was presented to the City Council at the March 27 meeting. The next brick order will be in early May.	Updated
Community Development	Historic Preservation Commission	The MOA for NF Payette River Bridge mitigation is in draft form. It will be presented to the City Council for approval once finalized. The next HPC meeting is April 25.	Updated
Community Development	West Central Highlands RCD	The RCD is spearheading the Payette River Water Trail project, and this project will include McCall.	No change
Community Development	McCall Area Chamber of Commerce	Staff will attend Chamber Board retreat on April 8 from 4:30-8pm.	Updated
Community Development	Lardo Bridge	Staff continues to communicate with ITD staff to discuss the Cooperative Agreement and bid opening.	Updated
Community Development	Transit Center	Staff met with TVT on March 6 to discuss the next steps for the McCall Transit Center.	Updated
Community Development	Impact Area	CD Director and Police Chief met with Valley County Prosecuting Attorney Office, P&Z Administrator, County Commissioners and Sheriff to discuss Impact Area ordinances and code enforcement. CD Director is working with City attorney on assisting County in ordinance clean-up.	New
Community Development	Capital Improvement Plan	Staff assisted several departments with their presentations for the CIP Citizens' group.	Ongoing
Community Development	Mobility Management	Staff met with ITD consultants to provide feedback on the Mobility Management program in District 3.	New

Building Permit Fees per Month



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
■ 2011	\$1,902.86	\$1,062.19	\$0.00	\$34,869.8	\$29,713.0	\$18,525.5	\$21,883.8	\$26,241.9	\$13,147.1	\$22,386.8	\$7,241.42	\$4,840.18
■ 2012	\$1,638.45	\$1,924.72	\$8,025.37	\$27,946.4	\$29,861.2	\$34,038.0	\$11,626.6	\$35,110.8	\$12,688.9	\$15,403.0	\$6,874.40	\$1,332.29
■ 2013	\$38.79	\$3,962.63	\$15,906.1	\$22,726.3	\$30,201.8	\$40,421.0	\$34,418.9	\$10,523.4	\$32,419.1	\$14,733.8	\$1,352.18	\$3,667.53
■ 2014	\$5,728.82	\$10,531.8	\$12,070.6	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Building Permit Fees - Running Total



◆ 2011	\$1,903	\$2,965	\$2,965	\$37,835	\$67,548	\$86,073	\$107,957	\$134,199	\$147,346	\$169,733	\$176,975	\$181,815
◆ 2012	\$1,638	\$3,563	\$11,589	\$39,535	\$69,396	\$103,434	\$115,061	\$150,172	\$162,861	\$178,264	\$185,138	\$186,471
● 2013	\$39	\$4,001	\$19,908	\$42,634	\$72,836	\$113,257	\$147,676	\$158,199	\$190,618	\$205,352	\$206,704	\$210,372
■ 2014	\$5,729	\$16,261	\$28,331	\$28,331	\$28,331	\$28,331	\$28,331	\$28,331	\$28,331	\$28,331	\$28,331	\$28,331

ACTUAL PERCENTAGES

Month	FY09	FY10	FY11	FY12	FY13	Five year average		FY14 Budget dollars	FY14 Budget + Contingent dollars	FY14 actual and forecast based on trend	Percentage +/- based on budget	Actual total	Budget total	total +/- YTD
October	4.89%	4.79%	4.85%	4.70%	3.96%	4.64%		11,873	16,188	13,390	12.78%	13,390	11,873	12.78%
November	3.09%	2.67%	2.33%	2.32%	2.38%	2.56%		6,546	8,925	8,225	25.65%	21,615	18,418	17.36%
December	7.02%	6.53%	6.51%	5.29%	6.23%	6.32%		16,159	22,033	18,122	12.15%	39,737	34,578	14.92%
							1st Quarter Total	34,578	47,146	39,737	14.92%			
January	7.76%	7.77%	7.37%	6.48%	6.30%	7.14%		18,260	24,897	24,733	35.45%	64,470	52,837	22.02%
February	10.75%	8.62%	8.38%	7.48%	7.28%	8.50%		21,757	29,666	21,852	0.43%	86,322	74,595	15.72%
March	6.91%	4.08%	5.03%	6.59%	6.60%	5.84%		14,950	20,384	17,299	15.72%			
							2nd Quarter Total	54,967	74,946	63,884	16.22%			
April	2.58%	2.83%	2.61%	2.54%	2.01%	2.51%		6,431	8,769	7,442	15.72%			
May	3.72%	3.35%	3.40%	3.59%	3.62%	3.54%		9,049	12,338	10,471	15.72%			
June	9.63%	9.82%	8.72%	9.62%	10.98%	9.76%		24,960	34,032	28,883	15.72%			
							3rd Quarter Total	40,440	55,139	46,796	15.72%			
July	18.36%	22.27%	20.98%	20.57%	20.27%	20.49%		52,430	71,487	60,671	15.72%			
August	14.06%	18.00%	18.73%	18.56%	18.76%	17.62%		45,093	61,482	52,180	15.72%			
September	11.20%	9.26%	11.09%	12.26%	11.61%	11.08%		28,352	38,657	32,808	15.72%			
							4th Quarter Total	125,874	171,626	145,658	15.72%			
Total	99.99%	100.00%	100.00%	100.00%	100.00%	100.00%		255,859	348,857	296,075	115.72%			
								255,859		296,080				

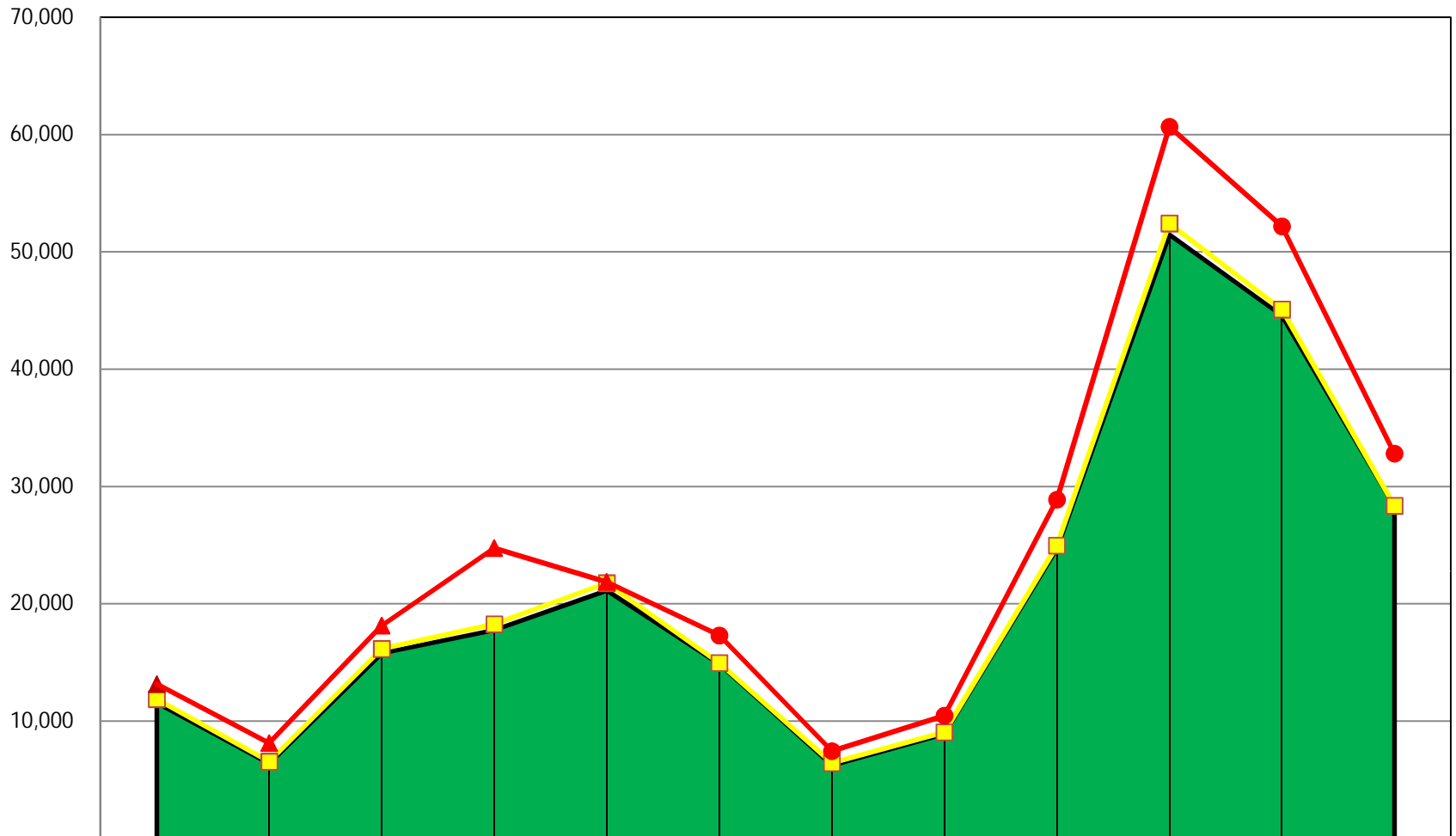
Year to date the actual revenues received for FY14 are 7.6% OVER the year to date revenues for FY13 and 18.79% over the 5 year average year to date.

3-Apr-14

LOT Actual Dollars Earned per Month

Month	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14
October	14,274	16,938	14,412	11,306	10,483	11,520	12,392	12,163	13,390
November	11,272	9,748	7,978	7,147	5,850	5,535	6,103	7,298	8,225
December	18,547	21,746	22,261	16,224	14,294	15,459	13,939	19,101	18,122
January	17,232	18,707	20,163	17,932	17,007	17,510	17,065	19,334	24,733
February	20,446	22,943	27,324	24,826	18,873	19,921	19,716	22,331	21,852
March	15,110	13,668	21,527	15,969	8,925	11,941	17,344	20,251	
April	7,294	8,049	6,425	5,954	6,183	6,210	6,696	6,165	
May	11,994	11,230	9,368	8,595	7,335	8,074	9,461	11,113	
June	23,442	24,611	25,426	22,248	21,491	20,728	25,352	33,681	
July	47,654	54,276	47,052	42,408	48,747	49,843	54,214	62,187	
August	44,024	52,948	41,089	32,480	39,398	44,505	48,919	57,546	
September	26,973	26,073	23,600	25,826	20,258	27,603	33,029	35,605	
Total Dollars Received	258,263	280,937	266,627	230,991	218,844	238,849	260,743	306,775	86,322
Difference compared to prior year		22,674	(14,310)	(35,635)	(12,148)	20,005	21,894	46,032	
Budgeted Dollars	237,858	255,550	309,125	300,000	225,000	175,000	227,500	240,440	255,859
Contingent Budgeted dollars						52,500	62,543	11,920	50,000
2nd Contingent Budgeted Dollars								38,600	43,000
Total Budgeted	237,858	255,550	309,125	300,000	225,000	227,500	290,043	290,960	348,859

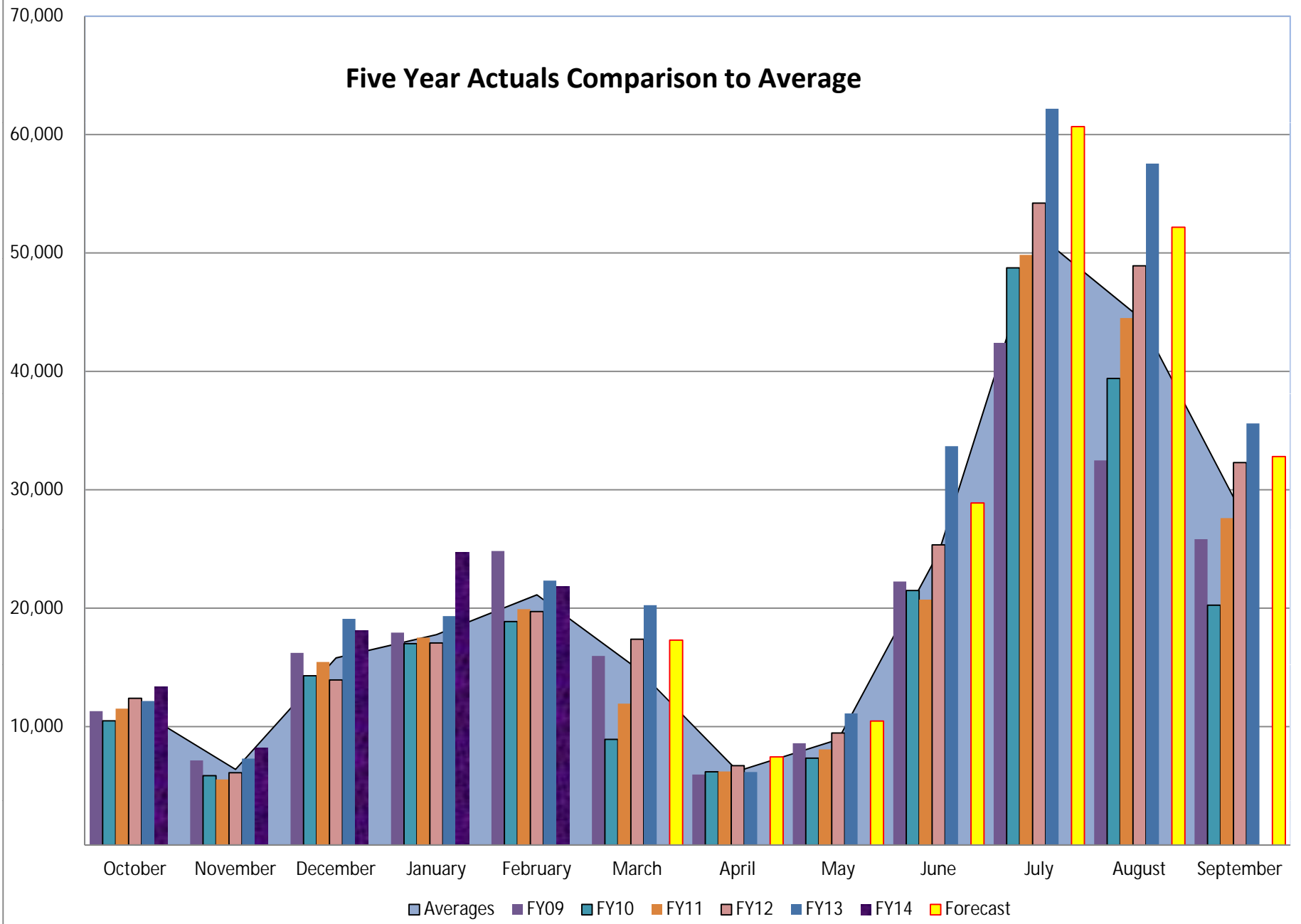
LOT FiveYear Average Compared to FY14 Actual



	October	November	December	January	February	March	April	May	June	July	August	September
Average	11,573	6,386	15,803	17,770	21,133	14,893	6,242	8,916	24,700	51,480	44,570	28,318
Budget	11,873	6,546	16,159	18,260	21,757	14,950	6,431	9,049	24,960	52,430	45,093	28,352
FY14 Actual	13,154	8,127	18,122	24,733	21,852							
Forecast						17,299	7,442	10,471	28,883	60,671	52,180	32,808

Average **Budget** **FY14 Actual** **Forecast**

Five Year Actuals Comparison to Average





City of McCall, Idaho
Monthly Financial Dashboard
Issued on March 28, 2014

Reporting Period: February 2014

OUR INVESTMENTS AND CASH...

Balances as of February 28, 2014

GENERAL FUND – INVESTMENTS & CASH

February 2014 \$ 3,446,779
February 2013 \$ 2,790,093

STREETS FUND – INVESTMENTS & CASH

February 2014 \$ 1,176,296
February 2013 \$ 1,225,020

LIBRARY FUND – INVESTMENTS & CASH

February 2014 \$453,498
February 2013 \$444,969

RECREATION FUND – INVESTMENTS & CASH

February 2014 \$346,949
February 2013 \$280,470

AIRPORT FUND – INVESTMENTS & CASH

February 2014 \$349,637
February 2013 \$191,314

CAPITAL PROJECTS FUND – INVESTMENTS & CASH

February 2014 \$124,018
February 2013 \$118,045

LID No. 3 FUND – INVESTMENTS & CASH

February 2014 \$15
February 2013 \$1,573

GOLF FUND – INVESTMENTS & CASH

February 2014 (\$323,371)
February 2013 (\$324,359)

WATER FUND – INVESTMENTS & CASH

February 2014 \$2,524,194
February 2013 \$2,155,771

SEWER FUND – INVESTMENTS & CASH

February 2014 \$2,864,396
February 2013 \$2,433,981

URBAN RENEWAL FUND – INVESTMENTS & CASH

February 2014 \$986,395
February 2013 \$866,003

OUR CASH FLOWS...

MAJOR FUNDS

FY 2014: OCT. 13– FEB. 14 FY 2009-14 AVG.

GENERAL FUND REVENUES AND EXPENSE	COMPARISON OF BUDGET	% AVG.
Fiscal Year 2014 Budget \$5,325,920		
Revenues to Date \$2,468,319	46.35 %	114.88 %
Expenditures to Date \$1,695,002	31.83 %	108.62 %

STREET FUND REVENUES AND EXPENDITURES

Fiscal Year 2014 Budget \$2,051,411		
Revenues to Date \$899,499	43.85 %	111.00 %
Expenditures to Date \$600,060	29.25 %	118.72 %

WATER FUND REVENUES AND EXPENDITURES

Fiscal Year 2014 Budget \$2,170,494		
Revenues to Date \$822,127	37.88 %	104.57 %
Charges for Services \$801,707	42.42 %	106.20 %
Expenditures to Date \$759,192	34.98 %	97.31 %

SEWER FUND REVENUES AND EXPENDITURES

Fiscal Year 2014 Budget \$2,665,384		
Revenues to Date \$874,533	32.81 %	101.96 %
Charges for Services \$848,761	42.65 %	105.85 %
Expenditures to Date \$784,140	29.42 %	107.46 %

SPECIFIC REVENUES COLLECTIONS AT A GLANCE...

FY 2014: OCT. 13- FEB. 14 FY 2009-14 AVG.

PROPERTY TAX COLLECTIONS	COMPARISON OF BUDGET	% AVG.
Fiscal Year 2014 Budget \$4,747,192		
Revenues to Date \$2,974,911	62.67 %	113.81 %

STATE SHARED REVENUES COLLECTIONS

Fiscal Year 2014 Budget \$679,919		
Revenues to Date \$189,185	27.82 %	103.31 %

BUILDING PERMIT REVENUES COLLECTIONS

Fiscal Year 2014 Budget \$120,000		
Revenues to Date \$23,641	19.70 %	92.43 %

URBAN RENEWAL PROPERTY TAX COLLECTIONS

Fiscal Year 2014 Budget \$605,000		
Revenues to Date \$366,175	60.52 %	104.75 %



City of McCall, Idaho Monthly Financial Dashboard Issued on March 28, 2014

Our Cash Flows Prior Year comparison. . .

Fiscal Year 2014: Feb.

<u>General Fund</u>		Percentage
Fiscal Year 2014 Budget	\$5,325,920	
Revenues to Date	\$2,468,319	46.35 %
Expenditures to Date	\$1,695,002	31.83 %
Revenues over Expenditures	\$773,317	
<u>Streets Fund</u>		
Fiscal Year 2014 Budget	\$2,051,411	
Revenues to Date	\$899,499	43.85 %
Expenditures to Date	\$600,060	29.25 %
Revenues over Expenditures	\$299,439	
<u>Library Fund</u>		
Fiscal Year 2014 Budget	\$407,550	
Revenues to Date	\$213,177	52.31 %
Expenditures to Date	\$155,181	38.08 %
Revenues over Expenditures	\$57,995	
<u>Recreation Fund</u>		
Fiscal Year 2014 Budget	\$1,001,258	
Revenues to Date	\$368,892	36.84 %
Expenditures to Date	\$271,543	27.12 %
Revenues over Expenditures	\$97,349	
<u>Airport Fund</u>		
Fiscal Year 2014 Budget	\$2,213,722	
Revenues to Date	\$202,271	9.14 %
Expenditures to Date	\$105,038	4.74 %
Revenues over Expenditures	\$97,233	
<u>Capital Projects Fund</u>		
Fiscal Year 2014 Budget	\$100,000	
Revenues to Date	\$5,063	5.06 %
Expenditures to Date	\$30,620	30.62 %
Revenues over Expenditures	(\$25,557)	

Fiscal Year 2013: Feb.

<u>General Fund</u>		Percentage
Fiscal Year 2013 Budget	\$5,095,183	
Revenues to Date	\$2,257,931	44.32 %
Expenditures to Date	\$1,514,721	29.73 %
Revenues over Expenditures	\$743,210	
<u>Streets Fund</u>		
Fiscal Year 2013 Budget	\$2,132,860	
Revenues to Date	\$874,778	41.01 %
Expenditures to Date	\$576,514	27.03 %
Revenues over Expenditures	\$298,264	
<u>Library Fund</u>		
Fiscal Year 2013 Budget	\$425,435	
Revenues to Date	\$215,039	50.55 %
Expenditures to Date	\$145,488	34.20 %
Revenues over Expenditures	\$69,551	
<u>Recreation Fund</u>		
Fiscal Year 2013 Budget	\$871,345	
Revenues to Date	\$338,141	38.81 %
Expenditures to Date	\$254,716	29.23 %
Revenues over Expenditures	\$83,425	
<u>Airport Fund</u>		
Fiscal Year 2013 Budget	\$2,202,349	
Revenues to Date	\$180,632	8.20 %
Expenditures to Date	\$ 96,756	4.39 %
Revenues over Expenditures	\$ 83,876	
<u>Capital Projects Fund</u>		
Fiscal Year 2013 Budget	\$778,500	
Revenues to Date	\$ 97	0.01 %
Expenditures to Date	\$101,074	12.98 %
Revenues over Expenditures	(\$100,977)	



City of McCall, Idaho
Monthly Financial Dashboard
Issued on March 28, 2014

Our Cash Flows Prior Year

Comparison. . .

Fiscal Year 2014: Feb.

LID No. 3

Fiscal Year 2014 Budget	\$0.00
Revenues to Date	\$15.00
Expenditures to Date	\$0.00
Revenues over Expenditures	\$15.00

Golf Fund

Fiscal Year 2014 Budget	\$819,626	
Revenues to Date	\$58,134	7.09 %
Expenditures to Date	\$233,506	28.49 %
Revenues over Expenditures	(\$175,372)	

Water Fund

Fiscal Year 2014 Budget	\$2,170,494	
Revenues to Date	\$822,127	37.88 %
Expenditures to Date	\$759,192	34.98 %
Revenues over Expenditures	\$62,935	

Sewer Fund

Fiscal Year 2014 Budget	\$2,665,384	
Revenues to Date	\$874,533	32.81%
Expenditures to Date	\$784,140	29.42%
Revenues over Expenditures	\$90,393	

Urban Renewal Fund

Fiscal Year 2014 Budget	\$715,100	
Revenues to Date	\$367,181	51.35%
Expenditures to Date	\$ 73,498	10.28%
Revenues over Expenditures	\$293,683	

Fiscal Year 2013: Feb.

LID No. 3

Fiscal Year 2013	\$18,318	
Revenues to Date	\$11,387	62.16 %
Expenditures to Date	\$ 3.00	0.02 %
Revenues over Expenditures	\$11,384	

Golf Fund

Fiscal Year 2013	\$797,134	
Revenues to Date	\$48,165	6.04 %
Expenditures to Date	\$287,813	36.11 %
Revenues over Expenditures	(\$239,647)	

Water Fund

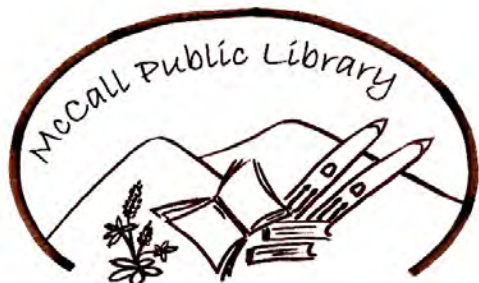
Fiscal Year 2013 Budget	\$2,268,514	
Revenues to Date	\$806,620	35.56 %
Expenditures to Date	\$832,088	36.68 %
Revenues over Expenditures	(\$25,469)	

Sewer Fund

Fiscal Year 2013 Budget	\$2,502,882	
Revenues to Date	\$869,319	34.73 %
Expenditures to Date	\$682,325	27.26 %
Revenues over Expenditures	\$186,994	

Urban Renewal Fund

Fiscal Year 2013 Budget	\$605,100	
Revenues to Date	\$367,817	60.79 %
Expenditures to Date	\$148,292	24.51 %
Revenues over Expenditures	\$219,525	








April 2014 Programs

McCall Public Library 634-5522 www.mccall.lili.org
Hours: Mon-Fri.10-6p.m;Sat.10-2p.m.,Sun.closed

ONGOING PROGRAMS

Electronic Books available

-  **Story Stop** ~ every Wednesday 10:30 – 10:50 a.m. A streamlined library time with rhymes & games for children ages 0-3.
-  **Children's Story Time** ~ every Thursday 10.30- 11:30 a.m. Ages 3-5 (with adult). Preschool stories, art, and social time. Holiday themes and snowflakes this month.
-  **4 Year Olds Club** ~ Free library card is offered to 4 yr. old child + parent. Ask at the front desk.
-  **Baby Bags**~ gift bag with free library card and library baby gifts for any newborn. Ask at front desk.
-  **The Great Books Club** ~ Last Thursday/ month at 10-12a.m. Call 634-6005 for more information.
-  **Food for Fines** ~ take \$1 off of your library fine for one non-perishable food item.

For more information call

McCall Public Library

634-5522 www.mccall.lili.org

CONSOLIDATED DEPARTMENT REPORT

April 10, 2014

SPECIAL EVENTS

Little Builders

Thursdays in April 1:00-1:45

Registration required

Let's Talk About It at 7 pm

"Our Earth, Our Ethics"

Wrap-up Series Discussion on
Wednesday, April 9th

McCall's Big Read

The Grapes of Wrath

Books available in April
Love and Logic

Parenting Classes

Tuesdays at 6pm, April 8 -- May 13
sofalyc@dhw.idaho.gov or 315-3308 to register

Watchtower film

Wednesday, April 16, 7 pm

Community Room at Idaho First Bank
Presented by McCall Film Society
McCall Hiking Club presentation

Exploring McCall's lakes and Mountains

Thursday, April 24th at 7 pm

Read the book, Watch the Movie

Souder Movie

Friday, April 25 at 7 pm

Page 25 of 26

Business License Activity Monthly Report to Council					
March 2014					
Business Name	Type of Business	New	Closed	Comments	Date Issued
Amy Isacson	Vacation Rental	x			3/12/14
North Third Bits N Bobs	Antiques & second hand furniture	x			3/12/14
Mountain Element Construction	Home Building	x			3/12/14
Dee's Slopeside Cleaning	Cleaning-business, residential, construction	x			3/17/14

Group Event Monthly Report to Council				
March 2014				
Applicant	Event	Location of Event	Day(s) & Date(s) of Event	Time of Event
No Activity				

Catering Permit Activity Report to Council				
Name of Licensee	Event	Location of Event	Day & Date of Event	Time of Event
Meeting 4-10-14	No Activity			

Alcohol License Activity Report to Council							
Business Name	Owner(s)	Physical Address	New	Closed	City Lic. No.	Date Issued	Comments
Meeting 4-10-14	No Activity						