

# MINUTES

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**McCall City Council  
Regular Meeting  
McCall City Hall -- Legion Hall  
August 10, 2017**

Call to Order and Roll Call  
Pledge of Allegiance  
Approve the Agenda  
Consent Agenda  
Staff Recognition  
Department Reports  
Committee Minutes  
Public Hearing  
Public Comment  
Business Agenda  
Adjournment

## **CALL TO ORDER AND ROLL CALL**

**Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Council Member Giles, Council Member Scott, Council Member Swanson, and Council Member Witte all answered roll call.**

City staff members present were Bill Nichols, City Attorney; BessieJo Wagner, Interim City Manager/City Clerk; Shay Tyler, Deputy Clerk; Manager; Linda Stokes, City Treasurer; Michelle Groenevelt, Community Development Director; Kurt Wolf, Parks and Recreation Director; Jay Scherer, Airport Manager; Eric McCormick, Golf Course Superintendent; Meg Lojek, Library Director; Justin Williams, Police Chief; Nathan Stewart, Public Works Director; Phillip Bowman, City Engineer; Lonnie King, Public Works, Levi Brinkley, Water & Sewer Superintendent; Tara Woods, Recreation Supervisor

**Mayor Aymon led the audience in the Pledge of Allegiance.**

## **COUNCIL MEMBER APPOINTMENT**

**AB 17-172 Installation of newly appointed City Council Member: Colby Nielsen**  
Colby Nielsen was sworn in as Council Member by City Clerk BessieJo Wagner.

## **APPROVE THE AGENDA**

**Council Member Witte moved to approve the agenda as submitted. Council Member Giles seconded the motion. In a voice vote all members voted aye and the motion carried.**

## CONSENT AGENDA

Staff recommended approval of the following items:

1. City Council Special Minutes June 30, 2017
2. City Council Regular Minutes July 13, 2017
3. City Council Special Minutes July 14, 2017
4. Payroll Report for Period Ending July 28, 2017
5. Clerk's License Report
6. Warrant Register – GL
7. Warrant Register – Vendor
8. AB 17-168 Request to Approve the Boise Office Equipment Xerox Workstation Lease Agreement for the Police Department
9. AB 17-169 Request to Approve a Time Extension of Local Option Tax Dollars from Alpine Playhouse
10. AB 17-165 Request to Accept Terms of the Service Agreement and Approve the Use of UPEXchange Business, a Software Solution for Unclaimed Property Reporting to States

**Council Member Witte moved to approve the Consent Agenda as submitted. Council Member Giles seconded the motion. In a roll call vote Council Member Witte, Council Member Giles, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.**

## STAFF RECOGNITION

### **AB 17-167 Presentation of Certificate of Appreciation to Lonnie King for 17 Years of Service Recognition**

Public Works Director Nathan Stewart presented the recognition of service. Lonnie King retired from the City on July 31, 2017. He has served the City's Water and Sewer Departments for over 17 years providing specialized technical and institutional expertise on the City's sewer system. His skills and understanding of the City's infrastructure will be impossible to replace. The City Council would like to present a Certificate of Appreciation for Lonnie's dedication and service to the McCall community.

Mayor Aymon presented the framed certificate to recognize the service of Lonnie King.

## DEPARTMENT REPORTS

### City Manager

Interim City Manager BessieJo Wagner gave an update on the City Manager Recruiter Phil McKenney's visit. He met with the Council, City Department Heads, and was active in talking with people in the community. His goal is to have a list of applicants a week after the election with final interviews by the end of November, and hopefully someone will be selected by early December. Valuations Northwest inventory reports have come in for the sewer department and have been compared to reports attached to the sewer annexation agreement. Bonds scheduled to be priced on August 15, 2017. Website development is in progress and Communication Manager

Erin Greaves is meeting with each department head to design their web pages. Golf Course Restaurant recommendations will be on the September 14 City Council meeting (moved to August 25<sup>th</sup> at Council Member Witte request). Interim City Manager Wagner attended a McCall Area Chamber of Commerce meeting and asked them to give reports to the Council.

Sherri Maupin, McCall Area Chamber of Commerce Representative presented an update. The Chamber has received a \$290,455 ITC grant, the Leadership Academy is looking to partnership with the City and invited city staff to attend for networking, Operation Facelift (an event to help clean up the downtown core) is August 27<sup>th</sup> from 8 a.m. to 11 a.m., and the Business Summit to discuss housing, jobs, and economic development is on October 2<sup>nd</sup>.

#### Airport

Airport Manager Jay Scherer reported on the Airport Open House, and shared that the Idaho Aviation Association corporate office want to make next year even bigger and better.

#### Community Development

Community Development Director Michelle Groenevelt reported that the segment about the housing in McCall on Channel 7 News triggered interest from various groups including a Spokane housing non-profit group. Boise State University has offered to review the final draft of City's housing strategy. A round table discussion is planned at the Idaho American Planning Conference for direction to be taken at the local and state levels, as well as possible connection with the Urban Land Institute. The housing strategy is still under construction, and the completion goal for McCall in Motion is January with a Planning & Zoning presentation on October 3<sup>rd</sup>. The outline for the code rewrite is to be finished by August 11<sup>th</sup> with a series of public workshops in October. McCall Recreation Trail map will be available once a fee schedule is adopted. Council Member Giles asked to check the legality of selling a product that has public domain information included.

#### Golf Course

Golf Superintendent Eric McCormick reported on the Course Consulting Service Onsite Visit by Larry Gilhuly, US Golf Association Agronomist, and on the Idaho Junior Golf Tourney.

#### Library

Library Director Meg Lojek gave an update on meetings, proposal to share space with the Performing Arts, and shared that Professor Keller will be at the Library to talk about the eclipse.

#### Parks & Recreation

Recreation Supervisor Tara Woods reported that the Pathways Event had low attendance and the goal is better promotion for next year. The Madness Mountain Tournament consisted of 23 teams which left behind a lot of damage and garbage. The fee did not come close to covering repairs and cleaning. A deposit was suggested for future events. Mile High Mile swim check in is at 8:30 a.m. starting at Legacy Park and ending at Rotary Park at noon.

#### Police

Police Chief Justin Williams does not anticipate the need to beef up the force for the eclipse.

## Public Works

Public Works Director Nathan Stewart reported on Commerce Street having some issues with the utilities but progress is on schedule.

## **COMMITTEE MINUTES**

The Council received the following Committee Minutes for review:

1. Airport Advisory Committee 2017 – May 4
2. Airport Advisory Committee 2017 – June 1
3. Airport Advisory Committee 2017 – July 6
4. Environmental Advisory Committee 2017 – May 16
5. Environmental Advisory Committee 2017 – June 20
6. Library Board of Trustees 2017 – June 8
7. McCall Redevelopment Committee 2017 – May 16
8. McCall Redevelopment Committee 2017 – May 24
9. Planning & Zoning Commission 2017 – June 6
10. Planning & Zoning Commission 2017 – July 11

## **PUBLIC HEARING**

### **AB 17-166 Request to Approve Resolution 17-16 to Adopt Airport Fee Schedule**

**Mayor Aymon opened the public hearing at 6:24 p.m.**

Airport Manager Jay Scherer presented the request to approve Resolution 17-6 to adopt the airport fee schedule. At the Jan 26, 2017 meeting, the airport staff presented Airport Advisory Committee (AAC) recommendation for a reduction in hangar lease rates. Council directed staff to look for ways to increase revenue to make up for the lost revenue. Staff presented addition information at the March 9, 2017 meeting. An ordinance was approved at the June 29, 2017 Council Meeting authorizing the Airport to collect vehicle parking fees and fees for performing snow removal services on leased property. In the proposed structure, the hangar lease rate would be reduced from \$.35 to \$.30 per square foot covered and uncovered for base year FY18. The rate would adjust annually by the Western Urban Consumer Price Index. The effective date would be October 1, 2017.

In subsequent AAC meetings, it was discovered the Airport Manager missed the direction of the AAC to remove the exemption of air ambulance flights from landing fees. This fee is currently \$1.65/1000 pounds of maximum aircraft take-off weight. All other airport fees remain in place, unchanged. The City complied with Idaho Code 63-1311A, by placing a Public Notice in the Star-News on July 27 and August 3, 2017 announcing a public hearing on August 10, 2017 to consider changes to the Airport Fees. The proposed new fees and Resolution 17-16 are attached.

The Council had a lengthy discussion about the new fee rate, Life Flight and other service provider fees, and the snow removal service as they worked to understand how the fees work together, how it affects the budget, and how to regain the loss of income. The Council chose to not make a decision at this time and requested a work session before the next public hearing.

**Council Member Giles moved to continue the public hearing on airport fees to September 14 at 6 p.m. Council Member Witte seconded the motion. In a roll call vote Council Member Giles, Council Member Witte, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.**

### **AB 17-164 Proposed FY18 Budget**

**Mayor Aymon opened the public hearing at 7:35 p.m.**

City Treasurer Linda Stokes gave a summary of the changes made to the FY18 proposed budget. On July 14, 2017, the Council set a tentative budget in the amount of \$23,748,175. The changes since the last meeting included no foregone, staff carry forwards, Local Option Tax – Tourism and contingencies, personnel adjustments due to retirements, and health insurance quotes. She discussed the remaining bonds and debt service, and shared the city revenues along with the impact to the tax payer. The FY18 Tentative Budget includes the growth and annexation property tax amounts from the County Clerk, the 3% maximum allowable property tax increase, and none of the available foregone amount.

**Council Member Witte moved to leave the Public Hearing open to accept written comments only until 5 p.m. August 24, 2017. Council Member Giles seconded the motion. In a roll call vote Council Member Witte, Council Member Giles, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.**

### **PUBLIC COMMENT**

**Mayor Aymon called for public comment at 7:47 p.m.**

**Hearing no comments, Mayor Aymon closed the comment period at 7:47 p.m.**

### **BUSINESS AGENDA**

#### **AB 17-173 Request to Adopt Resolution 17-17 to Approve a Temporary Cell Phone Tower at the Airport for August 21, 2017**

Airport Manager Jay Scherer presented the request to adopt Resolution 17-17 to approve a temporary cell phone tower at the Airport from August 19-22, 2017. Anticipation of heavy tourist traffic to view the solar eclipse and the stress that will put on the communications infrastructure, the Office of Emergency Management would like to place a temporary cell phone tower within the City limits to increase the capacity of the cellular network. Under Idaho Code 50-302 (1) cities are allowed to make resolutions to promote the general welfare of the public. It is not uncommon for residents to have only a cellular telephone to contact emergency services and adding this additional capacity is in the best interest of public safety.

The temporary cell tower would be in operation August 19 through August 21, 2017. The location is still to be determined, but approvals from all required parties are expected to be received prior to installation.

**Council Member Witte moved to adopt Resolution 17-17 approving the installation of a temporary cell tower at the McCall Airport or other designated area and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Witte, Council Member Giles, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.**

**AB 17-170 Request to Approve Golf Pro Contract**

Interim City Manager BessieJo Wagner presented the request to approve the Golf Pro Contract. During the last Council meeting, Council discussed term and bonus options for the golf pro contract. There was Council consensus on a five year term for the contract. The Council also agreed on the bonus provision would be as follows:

In the event that the Golf Operations Income exceeds \$540,000 annually but less than or equal to \$615,000 annually, the Professional shall receive a bonus payment of \$3,000.00. In the event that the Golf Operations Income exceeds \$615,000 annually, the City shall split Golf Operations Income greater than \$615,000 on a basis of 90% to the City and 10% to the Professional to be paid in addition to the \$3,000.00 mentioned above.

The contract also has a provision for renegotiation of the bonus by written notice of either party. During review of the contract it was noted that the Termination section needed a little clarification so that the buy-out provision is very clear.

There was a short discussion on some minor language issues on the contract. Interim City Manager Wagner will clean those up prior to finalizing the contract.

**Council Member Witte moved to approve the five year term Golf Pro Contract and authorize the Mayor to sign all necessary documents as amended. Council Member Nielsen seconded the motion. In a roll call vote Council Member Witte, Council Member Nielsen, Mayor Aymon, and Council Member Giles all voted aye and the motion carried.**

**AB 17-171 Review of Council and Mayor Salaries Continued**

Interim City Manager BessieJo Wagner presented the Council and Mayor Salary discussion. At the July 27, 2017 Council meeting, there was a discussion of a possible increase to the current salaries for the Mayor and Council Members. The current monthly salary for a City Council Member is \$200 and \$350 for the Mayor. City Council Members and the Mayor also receive all benefits afforded to regular full time employees of the City of McCall as described in the annual "Employee Benefits Guide" including Idaho PERSI retirement benefits.

These salaries and benefits were adopted in 1991 and have not been altered since. State code provides that a Council may adjust salaries for Council Members during election years in August. The Staff were directed to gather information from other city Mayor/Council member salaries and benefits to review. Staff is requesting direction from the Council to prepare an ordinance with a change in salaries for the August 24, 2017 meeting or to leave the salaries as they are.

After some discussion, the Council decided not to take the 30% inflation increase but only increase the wage an extra \$25 a month, increasing the monthly wage for the Mayor to \$375 and Council Members to \$225. Staff was directed to draft an ordinance for the next City Council meeting on August 24, 2017.

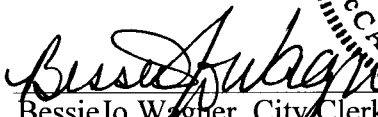
**Upcoming Meetings Schedule Discussion**

Council discussed upcoming meetings. The August 24 meeting will be at Idaho First Bank starting early at 5:00 p.m. Also, the Urban Renewal Board needs a Council member to serve on the board. Council Member Giles and Council Member Nielsen want to attend the Economic Summit. The October 3<sup>rd</sup> Special meeting may need to be moved to have a quorum.

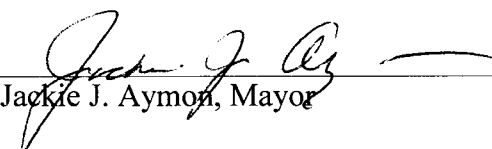
**ADJOURNMENT**

**Without further business, Mayor Aymon adjourned the meeting at 8:20 p.m.**

ATTEST:

  
BessieJo Wagner, City Clerk



  
Jackie J. Aymon, Mayor