

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
May 11, 2017**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Consent Agenda
Department Reports
Committee Minutes
Public Hearing
Public Comment
Business Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:34 p.m. Mayor Aymon, Council Member Giles, and Council Member Swanson all answered roll call. Council Member Scott & Council Member Witte were absent.

City staff members present were Nate Coyle, City Manager; Jay Kiiha, City Attorney; Shay Tyler, Deputy Clerk; Erin Greaves, Communications Manager; Michelle Groenevelt, Community Development Director; Delta James, City Planner; Kurt Wolf, Parks and Recreation Director; Jay Scherer, Airport Manager; Eric McCormick, Golf Course Superintendent; Meg Lojek, Library Director; Nathan Stewart, Public Works Director; Julia Berheim, Local Option Tax Administrator; Dallas Palmer, Patrol Sergeant

Mayor Aymon led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Swanson moved to approve the agenda as submitted. Council Member Giles seconded the motion. In a voice vote all members voted aye and the motion carried.

CONSENT AGENDA

Staff recommended approval of the following items:

1. City Council Regular Minutes – April 13, 2017
2. City Council Regular Minutes – April 27, 2017
3. City Council Special Minutes – April 28, 2017

4. Payroll Report for Period Ending April 21, 2017
5. Clerk's License Report
6. Warrant Register – GL
7. Warrant Register – Vendor
8. AB 17-88 Credit Card Processing Services Agreement Signature Ratification
9. AB 17-92 Request to Approve the Amendment to McCall Municipal Disadvantaged Business Enterprise (DBE) Program

Council Member Swanson moved to approve the Consent Agenda as submitted. Council Member Giles seconded the motion. In a roll call vote Council Member Swanson, Council Giles, and Mayor Aymon all voted aye and the motion carried.

DEPARTMENT REPORTS

City Manager

Communication Manager Erin Greaves gave an update on website feedback. City Manager Nate Coyle answered questions regarding implementing a crossing guard, and gave a brief update on the five year Capital Improvement Plan (CIP), and curbside recycling.

Airport

Airport Manager Jay Scherer answered questions regarding the damage on the new snow machine during transit and its repair, the July 15th Airport Open House, and addressed the issues with the runway contaminates this spring.

Community Development

Community Development Director Michelle Groenevelt answered questions regarding a sign at Roosevelt Park, and attendance during McCall In Motion.

Library

Library Director Meg Lojek discussed the anonymous \$10K challenge grant.

Parks & Recreation

Parks & Recreation Director Kurt Wolf gave an update on the elementary volleyball program, and Brown Park's community garden.

Police

Patrol Sergeant Dallas Palmer answered questions regarding the medication collection program.

Public Works

Public Works Director Nathan Stewart gave an update on the raw water chlorine system replacement, and reported that the winter storage pond is 75% full due to the winter runoff.

COMMITTEE MINUTES

The Council received the following Committee Minutes for review:

1. Airport Advisory Committee 2017 – January 5, February 2, March 2, April 13
2. Historic Preservation Commission 2017 – February 27
3. Library Building Committee 2017 – March 1 and April 10
4. Library Board of Trustees – 2017 – March 9 and April 10
5. McCall Improvement Committee 2017 – February 9 and March 16
6. Planning & Zoning Commission 2017 – March 7 and April 4
7. Public Art Advisory Committee 2016 – September 7 and November 10
8. Parks & Recreation Advisory Committee 2017 – January 11

PUBLIC HEARING

AB 17-90 A Public Hearing Request for Approval of Conditional Use Permit CUP-17-01: Heartland High School and Request to Uphold the McCall Area Planning and Zoning Commission's approval of Design Review DR-17-06 Heartland High School, 120 Idaho Street by Denying the Submitted Appeal

Mayor Aymon opened the public hearing a 6:00 p.m.

City Planner Delta James presented the request for approval of the CUP-17-01 Conditional Use Permit application submitted by the McCall-Donnelly School District to construct a new 5,400 sq. ft. alternative high school facility on the McCall-Donnelly High School Campus. The project includes removing the existing portable buildings that the Heartland High School currently occupies, site grading, and construction of the new facility with parking area, basketball court and landscaping. The proposed structure is located within the CV-Civic zone and, therefore, is entitled to a front setback of 0 feet and height up to 50 feet. However, to create compatibility with the adjacent Low Density Residential use, the project has been designed to meet or exceed the residential setback and height requirements.

City Planner James also presented the request to uphold the Planning and Zoning Commission's approval of the Design Review DR-17-06 by denying the submitted appeal. At its April 4, 2017 regularly scheduled meeting, the McCall Area Planning and Zoning Commission held a properly noticed public hearing and unanimously recommended the Conditional Use Permit application for approval to City Council and unanimously approved the associated Design Review application. Subsequently, the City of McCall received a timely request from Wayne and Kim March, of 115 Idaho Street, to appeal the McCall Area Planning and Zoning Commission's approval of the associated Design Review application.

Joshua Hersel of CTA Architects Engineers, representative of the applicant, gave the specifics of the building and landscaping designs and how those are in compliance with the zoning laws. He explained the decisions behind the proposed location of the building and parking areas.

Kirby Blakeley of 415 Margaret Way was in favor of the new school.

Wayne March of 115 Idaho Street stated that he represents all the property owners of 111, 113, 115, 117 Idaho Street and those at those addresses were in opposition of the proposed location of the school. He did not feel the neighbors' concerns were taken into consideration.

Quinton Clayson of 415 Margaret Way who attended the school spoke of the unpleasant conditions of the current school and gave his approval of the new school as well as keeping one of the large trees.

Jim Foudy, McCall Donnelly School District Superintendent of 757 Chad Loop thought that City Planner James and Mr. Hersel did a good job of explaining and did not want to take up anymore of the Council's time.

Erin Newell of 415 Margaret Way has two children that has attended the school and was in approval of the new proposed building.

Michelle Smith of 1027 Lick Creek Rd is in approval of the building and plans that have been submitted. She felt that CTA Architects Engineers made a good effort to be in compliance with city codes and took in consideration the neighborhood. Aesthetically, the buildings are very pleasing whereas the current modular trailers are not.

City Planner James brought to the Council's attention the three written email comments that were submitted.

Mr. Hersel gave a closing statement.

Council Member Giles expressed concern about how people were treated after reading the appeal and correspondence and the perception that they were not listened to. City Planner James responded that the Planning and Zoning Commission held a properly facilitated public hearing and everyone was allowed to speak with no time limit. The criteria for the CUP process does consider neighbor compatibility and that the Commission approved the findings primarily based upon it meeting the residential adjacent zoning development standards. The Finding of Fact and Conclusion of Law adopted by the Commission did reflect the preservation of at least that one healthy specimen of a beautiful tree. Council Member Giles asked if City Planner James had attended the Planning and Zoning meeting and if she felt those that testified were treated with respect, and she responded that yes, she had attended. She stated the public hearing was handled professionally, and the Commission Chair was thoughtful and treated everyone with respect. She did not feel that this issue was about respect but rather that the Commission heard the concerns and felt differently when they made the unanimous recommendations to the Council.

Mayor Aymon asked about the location and visibility the utility boxes on the north side of the building. Mr. Hersel addressed the questions by explaining that the electrical switch gear boxes will be the only visible utilities on the site. The boxes cannot be put inside the building and the farther it is away from the power transformer, the more financially restrictive it becomes. Where it is located in the plans is the only location available to put it. The power poles will be removed and cable put underground as well as landscaping put in place that will eventually hide the view of the boxes. All of the water drainage will go to the ball fields.

Council Member Swanson asked for clarification of the net zero and net energy as far as the performance of the structure. Mr. Hersel explained the difference between the two and the goal to get to 65% of energy reduction. Until the building is occupied, there is no way to predict the actual savings. CTA Architects Engineers will be monitoring the building as well as providing the students with access to viewing the monitoring system for educational purposes. There was a lot of student participation on the design and function of the school. The trees may give some negative effect on the solar panels but best sun is in the summer and those trees are not an issue.

Mr. Hersel took ownership of the comment regarding the rental house. He went and looked at the location of the rental house and made the determination that the views will still be looking towards the fields.

Mayor Aymon closed the Public Hearing at 6:41 p.m.

The Council briefly discussed the application.

Council Member Giles moved to approve Conditional Use Permit CUP-17-01 Heartland High School as recommended by the McCall Area Planning and Zoning Commission and authorize the Mayor to sign all necessary documents. Council Member Swanson seconded the motion. In a roll call vote Council Member Giles, Council Member Swanson, Mayor Aymon all voted aye and the motion carried.

Council Member Swanson moved to uphold the McCall Area Planning and Zoning Commission's approval of Design Review DR-17-06 for Heartland High School by denying the submitted appeal and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Swanson, Council Member Giles, Mayor Aymon all voted aye and the motion carried.

PUBLIC COMMENT

Mayor Aymon called for public comment at 6:47 p.m.

Hearing no comments, Mayor Aymon closed the comment period at 6:47 p.m.

BUSINESS AGENDA

AB 17-87 Annual Report from the Library Board of Trustees

It is the policy of the State of Idaho, as a part of the provisions for public education, to promote the establishment and development of free library service for all the people in Idaho. It is the purpose of this act to assure an informed electorate by enabling the provision of free local library service, in the present and in the future, to children in their formative years and to adults for their continuing education. To carry out the purpose of this act, an independent, nonpartisan board shall govern the library. The City of McCall's Public Library is free for the use of the residents of the

city, always subject to such reasonable rules and regulations as the library board may find necessary to adopt.

Jacki Rubin, Chair of the Library Board of Trustees, presented the Board's annual report. Chair Rubin gave a brief update on the status of the campaign of the library extension. Beth Markley and Amy Rush have been hired as the campaign managers. The fundraising portion will take between 2-3 years to accomplish.

AB 17-93 Council Review of FY18 Local Option Tax Applications – Direction to Local Option Tax Commission

City Manager Nate Coyle introduced the discussion of the FY18 Local Option Tax applications, and brought to the Council's attention the City requests. There are a total of 16 City Local Option Tax (LOT) Applications for consideration of funding in FY18. Two of the applications for LOT funding are direct cost and event recovery totaling \$48,295; which in previous years the Council indicated that these two items should always be funded by the Tourism LOT as these costs are directly related to the administration of the Tourism LOT and the cost of recovery from 4th of July and Winter Carnival. The City Manager and City Treasurer reviewed all the applications for City Projects eligible for LOT Dollars and then prioritized the other 14 projects submitted and determined the top 10 that should be presented to the LOT Commission for priority consideration totaling \$288,795. The projects that were also identified on the Capital Improvement Plan for the City are recommended for the City's top priority for LOT Funding. There were an additional 6 and 1 partial projects that have LOT Applications for FY18 totaling \$331,986.

In FY17 the Council and LOT Commission approved \$228,650 in priority funding for City projects which was 57% of the total priority budget of \$399,210. The request for FY18 is 58% of the total priority budget of \$500,000 for FY18.

Roger Snodgrass, the LOT Commission Chair, reported that the applicants will be presenting their requests on May 22-23 after which the Commission will make their selections. He expressed concern about the amount of commission received by Golf Pro and then receiving requests from the Golf Course. The Council explained that the contract was put in place five years ago and cannot be broken, however it is up for renewal at the end of this year and it can be revised at that time. In the meantime, the Golf Course brings in business and has necessities that need met. The discussion continued about the general direction of priority funding for all of the applications for the FY18 LOT funds.

Mayor Aymon's top priorities include event recovery, grant matches, CIP recommendations, and continued support of Treasure Valley Transit & McPaws. Council Member Giles inquired into the Library funding and after some discussion felt that the \$60,000 LOT dollars recommended be a priority.

Since this is the last year before this LOT goes before ballot vote to be extended, Mr. Snodgrass brought up the question of spreading out the allocation in anticipation of it possibly not passing. There was discussion regarding how well it has worked and the Council consensus was not to do anything different.

AB 17-89 July Fourth Alcohol Restrictions Discussion #2

Keith Hobbs, Division Operation Administrator for Idaho Department of Parks & Recreation (IDPR) joined by phone at 7:10 p.m.

City Manager Nate Coyle presented the second July 4th Alcohol Restrictions discussion. The intent of this agenda bill is to continue discussions of event planning and potential alcohol restrictions within McCall City parks during the upcoming July 4th holiday. Since the last discussion with City Council, City staff has better identified an events schedule for the holiday weekend, confirmed IDPR's intent for an alcohol restriction on North Beach, and coordinated a marketing plan with the McCall Chamber of Commerce for the upcoming holiday. As mentioned above, IDPR has confirmed its intent to restrict alcohol on North Beach from June 30th through July 4th (ending at midnight on July 5th). Staff has put together three options to consider. City Manager Coyle called out the dates can only be July 1-7 according to the Ordinance and Resolution.

Keith Hobbs IDPR Division Operation Administrator discussed the alcohol restrictions from IDPR in addition to changes at North Beach for the upcoming holiday, and how they arrived at their decisions.

There was a discussion regarding the different options. Parks and Recreation Director Kurt Wolf explained that typically there has not been too many alcohol related issues with inland parks. In addition, there has been a request by a Boise softball group that would like to move their tournament location to McCall, and they would like to have beer on the premises. Communications Manager Erin Greaves briefly revisited the concerns and requests of local businesses to be a little less restrictive and these changes are a good compromise and build good community relations. She went over some possible ways to communicate the changes and different activities to the public. Patrol Sergeant Dallas Palmer confirmed that the beachfront parks is where the majority of their efforts are spent. The inland parks do not require much from the Police department.

After some discussion, the Council consensus was option one with Council Member Swanson leaning toward option one or three.

AB 17-91 Request for Use of Economic Development Funds to Acquire New City Website

Communication Manager Erin Greaves presented the use of Economic Development funds to acquire a new City website. Within the FY17 budget under GL 10-45-150-325, the City Council has \$16,000 budgeted to support economic development needs within the fiscal year. \$5,000 of this funding source has been allocated toward a pending grant match with Valley County Economic Development Council (VCEDC) for a project that directly benefits the City of McCall. During the budgeting process, Michelle Groenevelt, Community Development Director, provided options for use of these funds toward an economic development purpose. Acquisition of a new website was included on the list of options to serve this purpose. After reviewing available options, staff is requesting use of \$11,000 from this GL to acquire a new website for the City of McCall.

The new website will replace not only the current website but also the separate website maintained by the Golf Course, a 3rd party server for mailing newsletters, and project specific websites as well as allowing staff to create surveys. It will save the City approximately \$3000 per year. It will be

3-4 months in design before it will be ready. She briefly described the other entities put in proposals and why the Evogov was chosen.

Council Member Giles moved to approve the use of \$11,000 from the FY17 Council Economic Development line item to purchase website development services for the City of McCall as outlined within the attached proposal. Council Member Swanson seconded the motion. In a roll call vote Council Member Giles, Council Member Swanson, and Mayor Aymon all voted aye and the motion carried.

Upcoming Meetings Schedule Discussion

Council discussed upcoming meetings. The May 26th special meeting was cancelled.

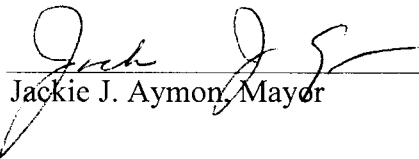
ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 7:42 p.m.

ATTEST:


BessieJo Wagner, City Clerk




Jackie J. Aymon, Mayor