

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
December 1, 2016**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Department Reports
Committee Minutes
Public Comment
Consent Agenda
Business Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Council President Swanson called the regular meeting of the McCall City Council to order at 5:30 p.m. Council Member Giles, Council Member Scott, Council Member Swanson, and Council Member Witte all answered roll call. Mayor Aymon was absent

City staff members present were Nate Coyle, City Manager; Bill Nichols, City Attorney; BessieJo Wagner, City Clerk; Linda Stokes, City Treasurer; Michelle Groenevelt, Community Development Director (via phone); Delta James, City Planner; Kurt Wolf, Parks and Recreation Director; Jay Scherer, Airport Manager; Eric McCormick, Golf Course Superintendent; Meg Lojek, Library Director; Nathan Stewart, Public Works Director

Council President Swanson led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Witte moved to approve the agenda as submitted. Council Member Scott seconded the motion. In a voice vote all members voted aye and the motion carried.

DEPARTMENT REPORTS

Council received written department reports and additional updates were provided as follows:

City Manager

City Manager Nate Coyle updated the Council on the 5 year Capital Improvement Plan and the process for prioritizing the projects. He also updated the Council on the City Campus planning and a timeline that will come to the Council for review at a future Council Meeting. Manager

Coyle will meet with Fire Chief Mark Billmire to discuss the burning of residential yard waste within the city that should have an ordinance or a rule from a local government that governs the process. He gave a brief update on the two prosecutor submittals who responded to the request for proposals and the process for selection. Council Member Witte requested the Golf Course tournament calendar and the revenues from those tournaments. Manager Coyle gave a brief overview of the AIC Legislative Committee meeting he had attended earlier in the day and the items of note from that meeting, particularly a discussion involving regulating short-term rentals.

Community Development

City Planner Delta James clarified for the Council the contract development for Housing Strategy scheduled for the December 15 Council meeting is an amendment to the Comprehensive Plan contract to focus on a housing strategy. City Manager Nate Coyle gave a brief update to the status of the ongoing curbside recycling discussion and informed the Council that a discussion with Lakeshore Disposal was scheduled for the December 15 Council meeting.

Library

Library Director Meg Lojek gave a brief update on the status of the Library expansion project.

Public Works

City Manager Nate Coyle and Public Works Director Nathan Stewart gave a brief update on the status of the utility rate study. Director Stewart updated the Council on the status of the roof replacement on the Public Works building.

COMMITTEE MINUTES

The Council received the following Committee Minutes for review:

1. Golf Advisory Committee – October 12, 2016
2. McCall Historical Preservation Commission – October 24, 2016
3. Library Building Committee – September 21, 2016
4. Library Building Committee – October 20, 2016
5. Library Board of Trustees – October 18, 2016
6. McCall Redevelopment Agency – August 16, 2016
7. McCall Redevelopment Agency – September 20, 2016
8. Planning and Zoning Commission – October 4, 2016
9. Public Art Advisory Committee – September 7, 2016
10. Parks and Recreation Advisory Committee – September 21, 2016
11. Parks and Recreation Advisory Committee – October 12, 2016
12. Tree Advisory Committee – October 4, 2016
13. Valley County Economic Development Council – October 6, 2016

PUBLIC COMMENT

Council Member Swanson called for public comment at 5:54p.m.

Josh Brown with Lake Shore Disposal introduced himself to the Council.

Roseana McCauley commented on the need for access to commercial kitchens and what she would like from the City and the possibility of using the Golf Course kitchen. City Manager Nate Coyle commented that he had met with Ms. McCauley previously and stated some of the issues with using the Golf Course and the current contract with Mr. Morrison.

Hearing no additional comments, Council Member Swanson closed the comment period at 6:00 p.m.

CONSENT AGENDA

Staff recommended approval of the following items:

1. City Council Regular Minutes – November 3, 2016
2. City Council Regular Minutes – November 17, 2016
3. City Council Special Minutes – November 18, 2016
4. Payroll Report for Period Ending November 18, 2016
5. Clerk's License Report
6. AB 16-275 Request for Approval the Lakeshore Disposal Agreement Addendum #2
7. AB 16-271 Request to Approve the Allocation of \$13,000 in Excess FY16 LOT Funds to Amendments of the Rotary Park Re-Construction Contract, and Up To \$10,000 Toward The Preliminary Engineering to Pave Conifer, Flynn, and Chipmunk Lane

Council Member Witte moved to approve the Consent Agenda as submitted. Council Member Giles seconded the motion. In a roll call vote Council Member Witte, Council Member Giles, Council Member Scott, and Council Member Swanson all voted aye and the motion carried.

BUSINESS AGENDA

AB 16-264 Tree Advisory Committee Member Appointments

The Tree Advisory Committee is responsible for the location, selection, and identification of any trees, which qualify as a landmark tree or stand, of identifying and inventorying street trees, of reviewing development proposals that may affect landscaping and provide comment to the Planning and Zoning Commission and City Council.

An ad ran for two weeks requesting letters of interest for the 2 open positions on the Tree Advisory Committee. The Tree Advisory Committee has reviewed the letters of interest received from Dennis Edwards, Randy Acker, Pavla Clouser, and Will Woods. Two of the applicants are previous/current members of the committee. The Tree Committee requests that the Council make the appointments based on the letters of interest.

Staff's recommendation would be to:

1. Re-appoint Pavla Clouser for a full term given that she was appointed to fulfill the remainder of Jeff Hunteman's term when he resigned mid-way through his three year term on the committee.

2. Re-appoint Randy Acker despite having already served multiple terms on the committee. Randy Acker owns and operates Acker Tree Service and has been a valuable asset in helping educate the community on the importance of forest management and routinely brings to our attention; hazard trees, insect infestations, and code violations.

Council Member Giles moved to appoint Pavla Clouser and Randy Acker to a three year term on the Tree Committee. Council Member Swanson seconded the motion. In a roll call vote Council Member Giles, Council Member Swanson, Council Member Scott, and Council Member Witte all voted aye and the motion carried.

AB 16-272 McCall Public Art Advisory Committee Member Appointments – Sue Dixon and Craig Vroom

The mission of the McCall Public Art Advisory Committee is to make recommendations to City Council regarding public art projects and policies within the City of McCall. The Public Art Advisory Committee was formed in 2012 by resolution of City Council (Resolution 12-13), consisting of five members appointed by City Council. Members are appointed to three-year terms, which are renewable.

The current term for committee member Cynthia Dittmer has expired and she has chosen not to request reappointment. Additionally, committee member Alison Foudy has resigned. Therefore, there are now two vacancies on the committee.

Three community members have submitted written letters of interest to serve on the Public Art Advisory Committee from Tara De Crescente, Sue Dixon, and Craig Vroom.

At its November 10, 2016 meeting, the Public Art Advisory Committee reviewed these letters of interest and unanimously recommended Sue Dixon and Craig Vroom to City Council for appointment to the committee.

Council Member Scott moved to appoint Sue Dixon and Craig Vroom to the McCall Public Art Advisory Committee for a three-year term to expire December, 2019. Council Member Witte seconded the motion. In a roll call vote Council Member Scott, Council Member Witte, Council Member Giles, and Council Member Swanson all voted aye and the motion carried.

AB 16-274 Request to Approve the Library Chainsaw Public Art - Senior Project by Noah Walgren

Delta James, City Planner, introduced Noah Walgren, a McCall – Donnelly High School student who is proposing to create a chainsaw sculpture of the Lorax image from Dr. Seuss out of one of the tree stumps located in front of the Library.

In keeping with the McCall Public Art Policies adopted by City Council (June 29, 2012), the public art proposal by Noah Walgren was reviewed by the City of McCall Public Art Advisory Committee at its November 10, 2016 meeting and unanimously recommended to City Council for approval, conditioned upon written confirmation that use of the Lorax image is approved by the copyright holder.

The City of McCall Parks and Recreation Director and Library Director have reviewed the proposal and have no concerns.

Noah Walgren addressed the Council giving more details of his request and project.

Council Member Witte moved to approve the Library Chainsaw Public Art Senior Project by Noah Walgren with the condition that written copyright approval for the proposed image be obtained. Council Member Giles seconded the motion. In a roll call vote Council Member Witte, Council Member Giles, Council Member Scott, and Council Member Swanson all voted aye and the motion carried.

AB 16-279 Request to Adopt an Ordinance to Amend McCall City Code Title 4 Chapter 3 Contractor Snow Removal

Public Works Director Nathan Stewart presented the request to adopt an Ordinance to amend McCall City Code Title 4 Chapter 3 Contractor Snow Removal to Council. On November 17, 2016, staff presented to City Council recommended policy and code changes pertaining to the City's Snow Removal Licenses code (MCC 4.3). These revisions reflect feedback received from snow removal contractors and observations made during winter 2015/16, when such license requirements were first adopted. The revisions are intended to streamline the business application process and remove unnecessary requirements that are currently in force. The new proposed policy will institute snow removal contractor identification stickers this year. These stickers will help to identify properly licensed snow removal contractors from those that are not properly licensed. Stickers and identification cards will be distributed during business license issuance/renewals.

The Council reviewed the Ordinance and summary to amend the Contractor Snow Removal Code prepared by legal counsel to formalize the recommended code changes.

Council Member Scott moved to suspend the rules and read by title only one time only Ordinance 953. Council Member Giles seconded the motion. In a roll call vote Council Member Scott, Council Member Giles, Council Member Swanson, and Council Member Witte all voted aye and the motion carried.

City Clerk BessieJo Wagner read by title only one time only Ordinance 953:

An ordinance of the City of McCall, Valley County, Idaho amending Chapter 3, snow removal licenses, of title 4, business regulations, of the McCall City Code as follows: in section 4.3.1, License Required; Application; and Procedure: in (B)1, Requiring a Snow Removal Contractor receive and maintain license documentation instead of a separate permit, in (B)3, requiring a description of the vehicle or equipment to be used and removing the requirement to show to whom a vehicle is registered; deleting (B)6 entirely; renumbering (B)7 to (B)6; deleting (B)8 entirely, and in (C), clarifying that the fee is for a general business license and omitting the word "permit"; in section 4.3.2, snow removal contractor responsibility: in (A) adding a new requirement when a contractor wants to store snow removed from private property on public property; in (B), amending to require the snow removal contractor's log be kept of the properties served and provided to the city upon request, in (C), amending to substitute American National Standards Institute safety measures, equipment, and standards with compliance with all city, county, state and federal laws, and (D) amending to require that all contractors shall have in their

possession during snow removal operations appropriate documentation as provided by the city; and providing an effective date therefore.

Council Member Witte moved to adopt Ordinance 953 to amend McCall City Code Title 4 Chapter 3 Snow Removal Licenses, approve the summary for publication, and authorize the Mayor to sign all required documents. Council Member Scott seconded the motion. In a roll call vote Council Member Witte, Council Member Scott, Council Member Giles, and Council Member Swanson all voted aye and the motion carried.

Director Stewart shared some advertising efforts for snow removal communication with the Council.

AB 16-273 Request to Approve Subdivision Minor Plat Amendment Application Number SUB-16-03: Mill Park Condominiums

City Planner Delta James presented the Request to approve Subdivision Minor Plat Amendment Application Number SUB-16-03: Mill Park Condominiums to the Council. The Mill Park Condominium Owners Association has submitted an application to amend the Mill Park Condominium plat to add a 0.07 acre parcel adjacent to the lake to the condominium plat and designate it as common area. The proposed plat amendment does not change the number of existing and platted condominium units and does not impact the utility services to the condominiums. Public utility and pathway easements that exist within the parcel proposed to be added to the condominium plat as open space will remain unchanged upon amendment to the plat.

At its November 1, 2016, regularly scheduled meeting, the McCall Area Planning and Zoning Commission unanimously recommended approval of the minor plat amendment to City Council.

No public comments have been received to date in support or in opposition to the proposed plat amendment.

Council reviewed the staff report, Findings and Conclusions, Land Use Application, project narrative, and proposed amended plat.

Council Member Witte moved to approve subdivision minor plat amendment application SUB-16-03 as recommended by the McCall Area Planning and Zoning Commission and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Witte, Council Member Giles, Council Member Scott, and Council Member Swanson all voted aye and the motion carried.

AB 16-281 Wastewater Annexation Agreement – Discussion

City Manager Nate Coyle presented the Wastewater Annexation Agreement to continue wastewater consolidation discussions with the Council. Manager Coyle provided an overview of land use planning components related to sewer and the concept of consolidation. The presentation included an overview of land use planning discussions, ways in which communities plan with utilities, discussions on land use planning components, and budgeting and capital planning.

The need for coordinating the same land use planning documents was presented as an important part of the consolidation process. Discussion of the different zones of the new district may be laid out and that each member of the board of the new district would be made up of a representative from each of the identified zones. There was a significant amount of time spent on the discussion involving the different types of property annexations and the governing state code around each type of annexation and how the City's ability to annex may be affected by sewer consolidation. There was some discussion around the idea of requiring each sewer customer be required to have City water services.

Manager Coyle outlined the process as the City and District move forward with the consolidation process and preparing for the ballot.

AB 16-280 Request to Adopt an Ordinance to Amend McCall City Code Title 8 Chapter 15 McCall Golf Course

On November 3, 2016, staff presented to City Council the recommended code changes pertaining to the City's Golf Course. After review of the recommended changes Council directed staff to draft an ordinance to adopt the changes. The recommended changes are to the rain check policy and the Season Pass Refund policy.

Council reviewed the ordinance and summary to adopt the code amendment pertaining to McCall City Code Title 8 Chapter 15 McCall Golf Course prepared by legal counsel to formalize the recommended code changes.

It was identified by Council that some of the definitions identified in the ordinance would no longer be relevant and requested the definitions be cleaned up and the ordinance and resolution be brought back at a future Council Meeting.

Council Member Scott motioned to move both the Ordinance to amend McCall City Code Title 8 Chapter 15 McCall Golf Course and Resolution 16-23 to adopt the McCall Golf Course Rules and Regulations to the December 15, 2016 regular meeting. Council Member Giles seconded the motion. In a roll call vote Council Member Scott, Council Member Giles, Council Member Swanson, and Council Member Witte all voted aye and the motion carried.

AB 16-278 Request to Approve Resolution 16-23 to Adopt the McCall Golf Course Rules and Regulations

By previous motion this item was moved to the December 15, 2016 Regular Council Meeting.

AB 16-277 2017 Golf Rate Discussion

Eric McCormick Golf Superintendent presented the 2017 Golf Rate discussion to Council. The Golf Course Advisory Committee recently reviewed golf rates and recommended no change to golf fees for the 2017 season. City Council has provided recent direction and comment to staff that incremental increases to fees to cover increasing cost should be considered. Staff and the Golf Pro have reviewed the fee structure and believe that the course's greens fee rates are comparable to the other golf courses in the area. That said, other courses in the area do not have a season pass that matches the structure of the McCall Golf Course season pass. City staff

believes that an incremental increase to season passes at the golf course would be reasonable to cover increasing cost. When considering a method for increasing these fees, staff felt that a CPI adjustment could be a sound method for adjusting the season pass as related to the Council's direction for continuing to cover cost. When comparing October of 2016 to October of 2015 under the West Urban CPI, a 2.2% increase is reflected and staff believes a 2% increase to season passes could be justified and supported on this basis. The fee schedule reviewed by Council provided existing golf course fees and shows the potential impact to season pass fees from a 2% increase.

There was general consensus of the Council to proceed with an adjustment to the golf fees related to season passes for the 2017 season. A resolution to adjust these fees will be brought back to the Council at their next meeting.

Upcoming Meetings Schedule Discussion

Council discussed upcoming meetings. Due to the number of items needing Council action, it was recognized that there may be a need for an additional meeting between December 15-January 12 – Possibly January 5th or January 6th. There was a brief discussion on possible topics for the Council Retreat. It was identified that a debrief of Commerce Street and what was learned and a strategy for moving forward with similar projects would be one of the topics for discussion.

Warrant Registers

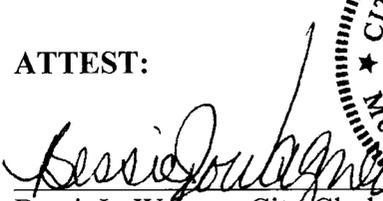
Staff presented the Warrant Registers for approval.

Council Member Witte moved to approve the Warrant Registers as submitted. Council Member Scott seconded the motion. In a voice vote, all members voted aye and the motion carried.

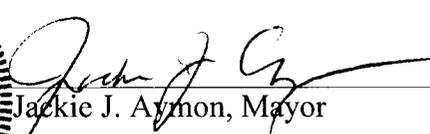
ADJOURNMENT

Without further business, Council President Swanson adjourned the meeting at 8:05 p.m.

ATTEST:


BessieJo Wagner, City Clerk




Jackie J. Armon, Mayor