

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
May 14, 2015**

Call to Order and Roll Call
Approve the Agenda
Department Reports
Committee Minutes
Pledge of Allegiance
Public Comment
Business Agenda
Consent Agenda
Executive Session
Open Session
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Councilor Giles, Councilor Scott, and Councilor Witte all answered roll call. Councilor Swanson was absent.

City staff members present were Gene Drabinski, City Manager; Bill Nichols, City Attorney; Linda Stokes, City Treasurer; Dennis Coyle, Parks and Recreation Director; Peter Borner, Public Works Director; Eric McCormick, Golf Superintendent; Meg Lojek, Library Director; Michelle Groenevelt, Community Development Director; David Simmons, Information Systems Manager; Delta James, City Planner; Traci Malvich, Human Resources Manager; Erin Roper, Communications Coordinator; and BessieJo Wagner, City Clerk.

APPROVE THE AGENDA

Councilor Witte moved to approve the amended agenda as submitted. Councilor Scott seconded the motion. In a voice vote all members voted aye and the motion carried.

DEPARTMENT REPORTS

Gene Drabinski, City Manager, gave a report to the Council recapping the Community Conversations. For the next conversation it was recommended that a recap of what has happened prior start the conversation. A consistent message needs to go out to the community and more website information will be forthcoming.

Nate Coyle, Airport Manager, stated that an update on land acquisition will be coming. He also updated the Council on the status of the Hangar lease rates.

Michelle Groenevelt, Community Development Director, stated that the County has asked for assistance with the relocation of the recycle center.

Dennis Coyle Parks and Recreation Director stated that there were 3 names submitted for renaming Fairway Park – Prospector Park, Stibnite Park, and Midas Golden Glove Park. He also stated that the fish pens have been removed from the lake.

Peter Borner Public Works Director stated that the City is in need of a new Street Sweeper.

COMMITTEE MINUTES

1. Public Art Advisory Committee - January 14, 2015
2. Golf Advisory Committee – March 3, 2015
3. Golf Advisory Committee – April 8, 2015
4. Historic Preservation Commission – January 26, 2015
5. Library Board of Trustees – February 26, 2015
6. Library Board of Trustees – March 20, 2015
7. Planning & Zoning Commission – March 31, 2015
8. Tree Advisory Committee – March 5, 2015

Mayor Aymon led the audience in the Pledge of Allegiance at 6:00 p.m.

PUBLIC COMMENT

Mayor Aymon called for public comment at 6:01 p.m.

Hearing no comments, Mayor Aymon closed the public comment period.

BUSINESS AGENDA

AB 15-73 Request for Approval of Environmental Advisory Committee Member

Appointment

Dennis Coyle, Parks and Recreation Director Presented the Request for Approval of Environmental Advisory Committee Member Appointment stating that the Environmental Advisory Committee recommends the appointment of Deb Fereday to the Environmental Advisory Committee. Ms. Fereday has been the Environmental Science teacher at McCall-Donnelly High School for 23 years.

Councilor Witte moved to approve the appointment of Deb Fereday to the Environmental Advisory Board with the term to expire in May of 2018. Councilor Giles seconded the motion. In a voice vote all members voted aye and the motion carried.

AB 15-70 Presentation of Public Art Advisory Committee Annual Report to City Council

Claire Remsberg, Chair, McCall Public Art Advisory Committee (PAAC) presented the annual PAAC report to City Council.

AB 15-82 Valley County Update - Gordon Cruikshank, Valley County Commissioner

Valley County Commissioner Gordon Cruikshank gave the Council a brief update as to the state of the County. He stated that they are starting their budget process. The Assessor should have the market value assessments out within the next 2 weeks. The secure rural school funding was approved for 2 more years. The building department reported that they had 67 building permits completed to date, which are 20 more than this time last year. Some talk about Tamarack Village unfinished construction. The Springs Apartments are working with the County and the City to break ground sometime in July. There are some issues with the recycle center location. He gave a brief description of the buildings in Roseberry and a possible park in that location. He updated the Council on the various funding the County has received. Dispatch has been upgraded to a computer data dispatch which seems to be working well for the County and the City. Dispatch is also working on a pilot program with the McCall Fire District. The County contributed \$7,500 to the America's Best Communities program. Commissioner Cruikshank provided testimony to the Senate Environment and Public Works Committee about how the endangered species act affects counties.

AB 15-71 Request for Approval of Hometown Art in Bus Stops

Delta James, City Planner, presented the Request for Approval of Hometown Art in Bus Stops to Council. Cynthia Dittmer and Alison Foudy, Visual Art and English teachers at McCall Donnelly High School, have collaborated on a project called "Hometown Art," funded by a grant award from the McCall-Donnelly Education Foundation. Throughout this school year, high school students have mentored 2nd and 4th grade students in the creation of visual and written artworks. Ms. Dittmer and Ms. Foudy propose to professionally photograph the student artworks; print the photos onto self-adhesive vinyl, then install the images as temporary public artworks for approximately one year in the City's bus shelters. The vinyl artwork images would be installed in such a way so people waiting for the bus retain clear visibility of the approaching vehicle.

Ms. James stated that in keeping with the McCall Public Art Policies adopted by City Council (June 29, 2012), the "Hometown Art" public art proposal was reviewed by the City of McCall Public Art Advisory Committee at its April 14, 2015 meeting and unanimously recommended to City Council for approval.

The City of McCall Parks and Recreation Director has reviewed the proposal and has no concerns. Parks and Recreation staff will monitor the bus stop installations as part of regular maintenance.

Councilor Scott moved to approve installation of the “Hometown Art” public art project in the bus shelters for a period of one year. Councilor Giles seconded the motion. In a roll call vote Councilor Scott, Councilor Giles, Mayor Aymon, and Councilor Witte all voted aye and the motion carried.

AB 15-80 Adopt Ordinance to Amend FY15 Budget

Linda Stokes presented the proposed ordinance stating that it will amend the FY15 Appropriations Ordinance (Ordinance No. 925) by appropriating additional monies in the sum of \$1,677,423. Due to not having one-half plus one of the council present at the April 23, 2015 meeting, the Council could not suspend the rules and read by title only one time only therefore Council conducted the public hearing, closed the public hearing and Ordinance No. 934 was read for the first reading.

Councilor Witte moved to wave the third reading of Ordinance No. 934. Councilor Scott seconded the motion. In a roll call vote Councilor Witte, Councilor Scott, Mayor Aymon, and Councilor Giles all voted yes and the motion carried.

Councilor Witte moved to suspend the rules and read by title only, second time only Ordinance No. 934. Councilor Scott seconded the motion. In a roll call vote Councilor Witte, Councilor Scott, Mayor Aymon, and Councilor Giles all voted yes and the motion carried.

Ordinance 934 was read by title only for the second reading by BessieJo Wagner, City Clerk:
An ordinance amending Ordinance No. 925, the Annual Fy15 Budget, to provide for additional monies received by the City of McCall; to appropriate fund balances of the City of McCall; providing for a title; providing for findings; providing for the adoption of a budget and the appropriation of expenditures of sums of money to defray the necessary expenses and liabilities of the City of McCall, in accordance with the object and purposes and in the certain amounts herein specified for the fiscal year beginning October 1, 2014 and ending on September 30, 2015; providing for the levy of a sufficient tax; and providing for an effective date and the filing of a certified copy of this ordinance with the Secretary of State.

Councilor Witte moved to adopt Ordinance No. 934 amending the FY2015 Appropriations Ordinance No. 925 and authorize the Mayor to sign all necessary documents. Councilor Giles seconded the motion. In a roll call vote Councilor Witte, Councilor Giles, Mayor Aymon, and Councilor Scott all voted aye and the motion carried.

**AB 15-76 Request for Approval of Building Envelope Replacement Project Phase 2:
Contract between the City of McCall and Falvey’s Earthworks, LLC**

John Powell, City Building Official, presented the request for approval of Building Envelope Replacement Project Phase 2: Contract between the City of McCall and Falvey’s Earthworks, LLC. He stated that the City of McCall and the City of Donnelly received an Energy Efficiency and Conversation Block grant from the Idaho Office of Energy Resources for an energy audit retrofits in 2010. As part of the grant, staff identified specific issues with their current buildings and commissioned True North LLC to perform an energy audit. The McCall City Council adopted this report to guide the facility improvements.

In the energy audit, it recommended the following: The City of McCall's goal for City Hall over the next few years should be to prioritize significant upgrades to windows and exterior doors; and equally important for this building is that the exterior wall assembly be at least brought up to code. The addition of building wrap, vapor and air barrier and a full insulation upgrade are essential for full building performance.

The City Hall building was constructed in 1982. It is an 8,149 square foot tilt up concrete and stick infill framed building. Due to the deteriorating condition of the building, the first phase (south and west sides of the building) of the project was completed FY14 and Phase 2 will be completed in FY15 (north and east sides of the building). The attached contract for the project was a template provided by the City Attorney.

Since there was not enough money in the budget to complete the project City Attorney, Bill Nichols stated that the contract needed to be amended into two separate contracts, one with the funding that is available now and one that would be for the remaining work once the funding was located to complete the work.

Councilor Scott moved to approve the contract between the City of McCall and Falvey's Earthworks, LLC and authorize the Mayor to sign all necessary documents with the contract amended to split the price into two pieces, first one at 57,354 which is being approved now and second with the additional work if funding is approved by City Council at a future date. The Contractor will limit the work completed prior to this future approval to \$57,354. Councilor Witte seconded the motion. In a roll call vote Councilor Scott, Councilor Witte, Mayor Aymon, Councilor Giles all voted aye and the motion carried.

AB 15-72 Request for Approval of InCom Telecom Agreement for Hosted Phone Services

David Simmonds, Information Systems Manager, presented the request for approval of InCom Telecom Agreement for Hosted Phone Services stating that the City's internal phone system has been in service for about 5 years. The PBX control computer and software platform are at the limit of their service life and supportability. This is a planned and budgeted transition to a hosted phone system platform. Legal review has been complied with, and this is the least-cost of three responsive proposals that the City evaluated.

Councilor Giles moved to approve the agreement between the City of McCall and InCom Telecom, and authorize the Mayor to sign all necessary documents. Councilor Witte seconded the motion. In a roll call vote Councilor Giles, Councilor Witte, Mayor Aymon, and Councilor Scott all voted aye and the motion carried.

AB 15-77 Request for Approval of Contract Award for: Bid Number PW15-03 2015 Street Striping

Peter Borner, Public Works Director presented the request for approval of Contract Award for: Bid Number PW15-03 2015 Street Striping stating that this project is for the annual striping of city streets and crosswalks. This year the City still has 16 miles of road to be striped and only the crosswalks on Hwy 55. The Streets Division of Public Works will be doing more street striping, cross walks and symbols since the acquisition of a 2nd Street painting machine in FY 13.

Because the cost of this project is less than \$50,000, informal bidding was conducted. Bids were due on May 14, 2015. Mr. Borner gave the Council a complete list of bids received and recommended Curtis Clean Sweep for award of the contract.

Councilor Scott moved to award the contract for the PW15-03 2015 Street Striping contract to Curtis Clean Sweep and authorize the Mayor to sign all necessary documents. Councilor Witte seconded the motion. In a roll call vote Councilor Scott, Councilor Witte, Mayor Aymon, and Councilor Giles all voted aye and the motion carried.

AB 15-79 Request for Approval of Hangar 526 Lease Termination and Establishment of a New Lease

Nate Coyle, Airport Manager, presented the request for approval of Hangar 526 lease termination and establishment of a new lease. He stated that the owner of Hangar 526, Paige Walker, has a sale pending and would like to request termination of the existing lease at the time of closing with a subsequent request for establishment of a new lease to Gerald K. Wortley. The purchaser has been provided with a copy of the proposed lease, current Airport Rules and Regulations, and Airport Minimum Standards. Mr. Wortley is a private pilot and owns a Cessna 180 aircraft, which he plans to store within this hangar. The existing lease was entered into on January 26, 2007, for a period of 20 years and is renewable for up to four (4) additional five (5) year terms. The proposed new lease stipulates a period of 20 years and is renewable for up to two (2) additional ten (10) year terms. The annual lease rate will be aligned to the current rate, \$.35 per square foot for both covered area and bare ground, resulting in an annual lease fee of \$538.65 plus the annual CPI adjustment, and lease rate adjustments at 10, 20, and 30 years. Staff requested a \$200 transaction fee as a part of this process.

Councilor Witte moved to approve termination of the existing lease of Hangar 526 from Paige Walker at the time of closing and subsequently approve the new lease for Hangar 526 to Gerald K. Wortley, and authorize the Mayor to sign all necessary documents. Councilor Giles seconded the motion. In a roll call vote Councilor Witte, Councilor Giles, Mayor Aymon, and Councilor Scott all voted aye and the motion carried.

AB 15-78 Request for Approval of Hangar 541 Lease Termination and Establishment of a New Lease

Nate Coyle, Airport Manager, presented the request for approval of Hangar 541 lease termination and establishment of a new lease. He stated that the owner of Hangar 541, Frank Bruneel, has a sale pending and would like to request termination of the existing lease at the time of closing with a subsequent request for establishment of a new lease to Charles and Molly Schneider. The purchasers have been provided with a copy of the proposed lease, current Airport Rules and Regulations, and Airport Minimum Standards. Mr. Schneider is a private pilot and owns a Cessna 182 aircraft, which he plans to store within this hangar. The existing lease was entered into on December 29, 2006, for a period of 20 years and is renewable for up to four (4) additional five (5) year terms. The proposed new lease stipulates a period of 20 years and is renewable for up to two (2) additional ten (10) year terms. The annual lease rate will be aligned to the current rate, \$.35 per square foot for both covered area and bare ground, resulting in an

annual lease fee of \$535.50 plus the annual CPI adjustment, and lease rate adjustments at 10, 20, and 30 years. Staff requested a \$200 transaction fee as a part of this process.

Councilor Scott moved to approve termination of the existing lease of Hangar 541 from Frank Bruneel at the time of closing and subsequently approve the new lease for Hangar 541 to Charles and Molly Schneider, and authorize the Mayor to sign all necessary documents. Councilor Witte seconded the motion. In a roll call vote Councilor Scott, Councilor Witte, Mayor Aymon, and Councilor Giles all voted aye and the motion carried.

AB 15-75 Request for Approval of Surplus Property, Airport Rotating Beacon Light– Resolution 15-07

Nate Coyle, Airport Manager, presented request for approval of surplus property, Airport Rotating Beacon Light– Resolution 15-07. Idaho Code §67-5732A allows for the disposal of surplus personal property, provided that when sales will be offered to the public and sold to the highest responsible bidder, notice of such sale shall be published in the newspaper for at least two (2) weeks prior to such offering. Staff has identified the Airport Rotating Beacon Light as surplus property. The public auction for cash will be noticed in the Star-News for two consecutive weeks and held at the McCall Airport Department on August 1, 2015.

Councilor Scott moved to adopt Resolution 15-07 authorizing the sale of the Airport Rotating Beacon Light as surplus property and authorize the Mayor to sign all necessary documents. Councilor Giles seconded the motion. In a roll call vote Councilor Scott, Councilor Giles, Mayor Aymon, and Councilor Witte all voted aye and the motion carried.

AB 15-74 Council Review of City of McCall LOT Applications

Nate Coyle, Special Project Manager presented the review of City of McCall LOT applications to Council. The City Department Heads were asked to determine their capital needs for the next 2 years. A committee assigned by the City Manager used rating criteria to determine the priority of these projects and develop a 2 year Capital Plan. It was then determined which projects were Local Option Tax (LOT) eligible. The department Heads met to review how the committee had prioritized the projects and then determined the top 7 that should be presented to the LOT Commission for consideration, 5 priority projects, totaling \$183,280, and 2 contingent projects, totaling \$53,000. There were an additional 6 projects that have LOT Applications for FY16 totaling \$227,500. The projects in the Public Works and Streets department are priority and will have dedicated funds applied as part of the Capital Plan.

There was some concern over the request by the Library; however, overall the Council consensus was that staff had used a good process.

AB 15-67 Information Regarding Public Hearings and Quasi-Judicial Procedure

Michelle, Groenevelt, Community Development Director, presented the information regarding public hearings and quasi-judicial procedures for Council. The purpose of this agenda item is to assist the Council with the Public Hearing process. There will be several public hearings scheduled over the next few months so staff thought it would be helpful to the Council to provide a refresher on the Public Hearing and Quasi-Judicial Process. Staff will work through the attached document provided by the Association of Idaho Cities with the Council.

Ms. Groenevelt shared information and a process that she has utilized with the Planning and Zoning Commission that has been very successful. She shared the importance of consistency when conducting a public hearing particularly with land use items. The Council was very receptive and thanked staff for the information.

AB 15-81 City Manager Recruitment Update

Traci Malvich, Human Resources Manager, presented the City Manager recruitment update. As a follow-up to direction received by the Council regarding the City Manager recruitment, Mrs. Malvich gave the Council an update on the timeline and presented the recruiting brochure for the Council to review. Staff request that Council give any further direction as needed as well as the salary amount for recruiting and budgeting purposes. There was general Council consensus to move forward with the presented brochure.

Upcoming Meetings Schedule Discussion

The Council discussed the upcoming meetings schedule.

CONSENT AGENDA

Staff recommended approval of the following items:

1. City Council Special Minutes – May 23, 2014
2. City Council Regular Minutes – October 23, 2014
3. City Council Regular Minutes – November 20, 2014
4. City Council Regular Minutes – December 4, 2014
5. Payroll Report for Period ending April 24, 2015
6. Warrant Registers

Councilor Scott moved to approve the consent agenda with the minutes as amended. Councilor Giles seconded the motion. In a voice vote all members voted aye and the motion carried.

EXECUTIVE SESSION

At 8:09 p.m. Councilor Scott moved to go into executive session for Exempt Records - Pursuant to Idaho Code §67-2345(1) (d) To consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code. Councilor Witte seconded the motion. In a roll call vote Councilor Scott, Councilor Witte, Mayor Aymon, and Councilor Giles all voted aye and the motion carried.

Council discussed records exempt from disclosure.

OPEN SESSION

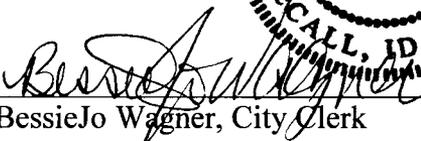
At 8:40 p.m. Councilor Giles moved to return to open session. Councilor Scott seconded the motion. In a voice vote all members voted aye the motion carried.

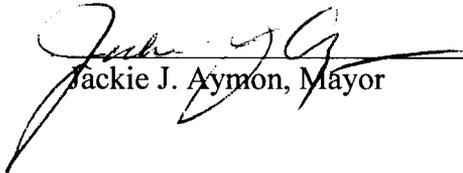
ADJOURNMENT

Without further business, the Mayor adjourned the meeting at 8:41 p.m.

ATTEST:




BessieJo Wagner, City Clerk


Jackie J. Ayrton, Mayor