

MINUTES

**McCall City Council
Regular Meeting
Legion Hall (McCall City Hall - Lower Level)
June 28, 2012**

Agenda

Call to Order and Roll Call
Approve the Agenda
Work Session
Pledge of Allegiance
Public Comment
Business Agenda
Consent Agenda
Executive Session
Return to Open Session
Executive Session
Return to Open Session
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Bailey called the regular meeting of the McCall City Council to order at 5:31 p.m. Council Member Aymon, Mayor Bailey, Council Member Scott and Council Member Swanson all answered roll call. A quorum was present.

City staff present was Lindley Kirkpatrick, City Manager, Bill Nichols, City Attorney; Dennis Coyle, Parks and Recreation Director; Carol Coyle, Grant Coordinator; Eric McCormick, Golf Course Superintendent; Jerry Summers, Police Chief; Linda Stokes, City Treasurer; Pete Rittenger, Detective Sergeant; Allan Morrison, Golf Professional; and BessieJo Wagner, City Clerk.

APPROVE THE AGENDA

Mayor Bailey, with the consent of the Council, approved the amended agenda as presented.

Council Member Witte joined the meeting at 5:33 p.m.

WORK SESSION

AB 12-128 Work Session regarding the Golf Pro contract with Allan Morrison

Allan Morrison, Golf Course Manager, briefed Council on current sales figures. Lindley Kirkpatrick, City Manager, presented the proposed changes to the contract with the Golf Professional. He stated that the City's contract with Allan Morrison for Golf Professional services would expire on October 31, 2012. It is the second contract with Mr. Morrison. The first contract was from May 2003 to December 2007. It was renewed in October 2007. Mr. Kirkpatrick indicated that the golfing public and staff had been very satisfied with Mr. Morrison's services over the past nine years. Staff strongly recommended renewing a contract with Mr. Morrison.

Recommendations for the new contract included: simplification of restaurant revenues by eliminating the advance and making the percentage split a flat rate throughout the contract, assumption of some maintenance and repair issues by the Golf Professional, a ten year contract term, adjustment of the threshold for percentage split for restaurant revenue and adjustment of tournament fees to \$15 for the first five years and \$20 for the second five years of the contract.

Mr. Kirkpatrick also shared some of the minor issues that needed to be addressed in the new contract. Staff strongly recommended that the contract with Mr. Morrison be renewed. A brief discussion occurred regarding monetary impact to the City for the changes recommended. Mayor Bailey requested Council be provided with a separate breakdowns of income and expenses for the restaurant and the pro shop. Mr. Morrison provided City Council with some of his ideas for increasing income, should he be given a ten year contract.

Mayor Bailey stated he wanted the new contract to be fair to Mr. Morrison and the City.

Council Member Swanson stated that the Golf Course Advisory Council wanted to have input on the contract. He also requested additional data for the proposed tournament compensation rate increase. Council Member Swanson requested additional incentive for the business side to promote the golf course, and asked for clarification on where marketing funds were being expended. A brief discussion occurred regarding marketing efforts.

The Council requested additional information regarding the finances/data. Council requested that staff do further analysis and prepare a new contract for the Council's consideration at a future meeting.

Mayor Bailey led the audience in the Pledge of Allegiance at 6:08 p.m.

PUBLIC COMMENT

Mayor Bailey called for public comment at 6:09 p.m.

Mark Billmire, the newly hired McCall Fire Protection District Chief, introduced himself to the Council.

Hearing no further comments, Mayor Bailey closed the public comment.

BUSINESS AGENDA

AB 12-121 McCall Improvement Committee Annual Report to Council

Carolyn Trino, Chairperson of the McCall Improvement Committee, presented the Committee's annual report to Council (Attachment A). The Council was very supportive of the McCall Improvement Committee's work, and especially of the America in Bloom program.

AB 12-122 Idaho Power Report

Blake Watson, Idaho Power Community Relations Representative, updated the Council on a number of projects that Idaho Power was pursuing in the McCall area. He also told Council that Idaho Power was a sponsor of the fireworks for McCall's July 4 Celebration. Council Member Aymon thanked Idaho Power, and mentioned several other support efforts by the company.

AB 12-125 Adoption of an Ordinance Amending the McCall City Code Title 5 Chapter 7 - Animal Control

Pete Rittenger, Detective Sergeant, introduced the Ordinance Amending the McCall City Code Title 5 Chapter 7 - Animal Control to Council. Officer Rittenger asked Council for guidance on a graduated fine schedule dependant on the number of violations. A general discussion occurred on the fine structure and when an offense should be considered a violation verses a misdemeanor. Council discussed fees being adopted separately, to make them easier to change. Bill Nichols, City Attorney, encouraged adopting the Ordinance and then basing fees on information.

Council Member Aymon requested clarification and consistency in using terminology, such as City Pound. Council Member Swanson requested the licensing renewal date be moved to mid-January, and wondered if on-line renewal could be offered in the future.

Officer Rittenger reported that a number of editorial and stylistic changes were requested by Council members at the last minute. He stated the changes would be made that night, and requested that Council review again. A brief discussion occurred regarding a multi-year registration.

The item was tabled, to be adopted at the June 29, 2012, special City Council meeting.

AB 12-130 Funding Request to Address Safety Concerns of Legacy Park Volleyball Court

Dennis Coyle, Parks and Recreation Director, presented a funding request to address safety concerns for the Legacy Park Volleyball Court. Mr. Coyle reviewed two possible options for addressing the safety concerns, and recommended a safety net (Attachment B). The Council unanimously agreed to spend up to \$3,400 from the Council contingency budget line to install a net and pads.

Mayor Bailey moved to approve the purchase and installation of net and padding from the Council contingency budget line (10-41-750-999), up to \$3,400, and authorize the Mayor to sign any and all necessary documents. Council Member Aymon seconded the motion. In a roll call vote, Mayor Bailey, Council Member Aymon, Council Member Scott, Council Member Swanson and Council Member Witte all voted aye, and the motion carried.

AB 12-124 Utility Hardship Application

Linda Stokes, City Treasurer, presented an application for utility hardship relief. The Council requested additional information, and tabled the item until the next meeting.

AB 12-126 Organizational Capacity for Economic Development Functions

The Council briefly discussed economic development functions which might be performed by existing staff. It was decided that Michelle Groenevelt, Community Development Director, would be a point of contact and resource for those interested in business development in McCall. Mr. Kirkpatrick indicated that Ms. Groenevelt would also act as Chamber of Commerce liaison until the new City Manager was hired.

Council Member Scott stated that some analysis of local business and City code should be undertaken. A brief discussion occurred regarding when and how to begin.

AB 12-123 Email Retention Procedures for City Council

BessieJo Wagner, City Clerk, reviewed the email retention requirements for City Council members, as well as methods to comply with those requirements. A brief discussion occurred regarding e-mail categories. Ms. Wagner offered to create folder structures and do some deleting for any Council Member requesting her assistance and allowing access to their e-mail. Council Member Aymon asked for immediate assistance and to be the trial Council Member.

Mr. Kirkpatrick explained to City Council that each City e-mail account was the property of the City, and could be accessed and reviewed at any time. He strongly encouraged Council members to use their personal e-mail for all personal correspondence and their City e-mail for all city business. Mr. Nichols stated that being able to provide an Affidavit stating their personal e-mails were not used for City business was important in protecting themselves from City liability.

AB 12-127 Response to the Valley County Board of County Commissioners regarding the City's Contract for City Prosecutor Services

Mr. Kirkpatrick indicated Council had the option of discussing this in Executive Session. Mr. Nichols indicated that would be his preference, returning to Open Session for Council to provide guidance. Council decided to hold this discussion in the scheduled Executive Session following Consent Agenda.

CONSENT AGENDA

Staff recommended approval of the following items:

- City Council Minutes – Regular April 26, 2012

- City Council Minutes – Regular May 24, 2012
- Warrant Registers Dated June 21, 2012
- Payroll Report for Period Ending June 8, 2012
- Alcohol and Catering Licenses Activity Report
- AB 12-120 Chamber of Commerce July 4, 2012 Celebration
- AB 12-129 McCall Area Chamber/Sabala Foundation Fireworks Display
- AB 12-132 Surplus Property Library Shelving – Resolution12-14

A brief discussion took place regarding items in the minutes and on the Warrant Register.

Council Member Witte moved to approve the Consent Agenda, with the May 24, 2012, minutes as amended. Council Member Scott seconded the motion. In a roll call vote, Council Member Witte, Council Member Scott, Mayor Bailey, Council Member Aymon and Council Member Swanson all voted aye and the motion carried.

Mayor Bailey provided Council with information regarding grouping together with others to provide insurance, and requested a discussion of medical benefits and costs be added to the next meeting.

Council Member Scott inquired about placing the reduced speed limit signs. Mr. Kirkpatrick indicated that the Idaho Transportation Department (ITD) had not approved installation of the signs. Council Member Aymon stated that Jerry Mason, an attorney with the Association of Idaho Cities, recommended not changing the signs without ITD approved and that a Council Member or the Mayor should discuss it with ITD.

Council took an approximate five minute break.

EXECUTIVE SESSION

At 8:08 p.m., Mayor Bailey moved to go into Executive Session for:

- **Litigation – Pursuant to Idaho Code §67-2345(1)(f): to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated;**
- **Hiring - Pursuant to Idaho Code §67-2345(1)(a): to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;**
- **Personnel – Pursuant to Idaho Code §67-2345(1)(b): to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;**

- **Land Acquisition – Pursuant to Idaho Code §67-2345(1)(c): to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.**

Council Member Swanson seconded the motion. In a roll call vote, Mayor Bailey, Council Member Swanson, Council Member Aymon, Council Member Scott and Council Member Witte all voted aye and the motion carried.

The Council discussed the litigation threatened by the Valley County Board of County Commissioners, related to the City's contract for City Prosecutor services.

RETURN TO OPEN SESSION

At 8:30 p.m., Mayor Bailey moved to return to Open Session. Council Member Aymon seconded the motion. In a voice call vote, all voted aye and the motion carried.

AB12-127: Response to the Valley County Board of County Commissioners

The Council unanimously directed Bill Nichols, City Attorney, to send a letter to the Board of Commissioners, as discussed in executive session. The letter will become a public record when it is released.

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Council Member Swanson seconded the motion. In a roll call vote, Mayor Bailey, Council Member Swanson, Council Member Aymon, Council Member Scott and Council Member Witte all voted aye and the motion carried.

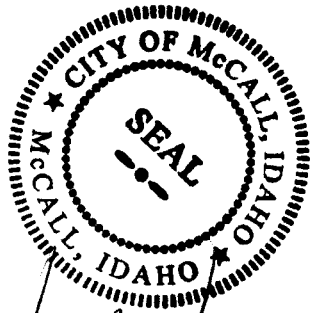
The Council discussed the Pancake House code enforcement issues, the City Manager applications that had been received, potential Interim City Manager candidates, the Golf Professional and potential land acquisition.

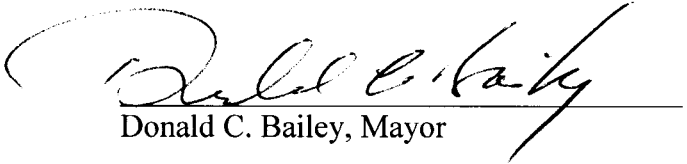
RETURN TO OPEN SESSION

At 9:50 p.m., Mayor Bailey moved to return to Open Session. Council Member Scott seconded in the motion. In a roll call vote, Mayor Bailey, Council Member Scott, Council Member Aymon, Council Member Swanson and Council Member Witte all voted aye and the motion carried.

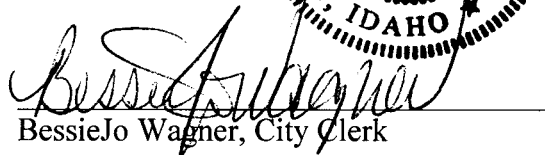
ADJOURNMENT

Without further business, the Mayor adjourned the meeting at 9:55 p.m.




Donald C. Bailey, Mayor

ATTEST:


BessieJo Wagner, City Clerk

ATTACHMENT A

McCall Improvement Committee
Annual Report to the McCall City Council
June 28, 2012

The McCall Improvement Committee has been an advisory committee to the City Council for over 11 years. Its mission is to improve the economy of McCall by improving the built environment. There are currently 12 active members of the Committee.

Here is a summary of accomplishments over the past year:

- ↓ Sponsored McCall's participation in America in Bloom and the local McCall in Bloom program for the third year; had 25 entries in the local contest and an additional 13 "partners" in 2011
- ↓ McCall was awarded the outstanding city for Environmental Awareness by AIB; and a Four Bloom Rating. McCall is really on a national map through its involvement in the America in Bloom program.
- ↓ The Committee broke ground on the Roosevelt Ave. pocket park. \$10,000 is committed to that project to help beautify a city parcel and provide a pleasant picnic and resting place for residents and visitors. Plan to have it completed by summer, 2013.
- ↓ The MIC wrote a letter of support and committed \$5000 for the Third Street Corridor Revitalization Project which was awarded funding through the Idaho Community Development Block grant. The installation of sidewalks on Third Street has been a priority project of the MIC for many years.
- ↓ Submitted a Local Option Tax application for funding to improve the pocket parks and for beautification of the McCall entry sign.

McCall Improvement Committee 2012 Action Plan

Focusing on the Future

The McCall Improvement Committee is a group of local residents and business owners working together to enhance the infrastructure, appearance, and economy of McCall.

This Action Plan serves as a blueprint for the Committee's improvement projects. This list becomes the guiding plan the Committee follows in the near term to help accomplish its goals. It is presented during the MIC's annual report to the McCall City Council.

The McCall Improvement Committee served as the *Gem Community Action Committee* for the City, in partnership with Idaho's Department of Commerce. Therefore, this list of projects represents McCall's *Gem Community Action Plan* – those projects the MIC officially supports and recommends for further government and community backing through grants, agreements, and partnerships.

The Committee cooperates closely with a non-profit corporation-the **McCall Community Improvement Corporation**. MCIC has a 501(c) (3) tax-exempt designation from the Internal Revenue Service to allow it to receive tax-deductible donations and achieve charitable purposes.

For more information about the McCall Improvement Committee or the Action Plan, contact:

Carolyn Trino, Chairperson, trinoc@frontiernet.net, (208)-634-4572

Carol Coyle, City staff liaison, ccoyle@mccall.id.us, (208) 634-3504

2012 McCall Improvement Committee Action Plan

The Committee plans to undertake the following list of priority projects in the next year. Priority means that these projects will receive support, funding, and actions from the McCall Improvement Committee.

Category	Project	Activities	Member Lead and Partners
BEAUTIFICATION	Design, fund and install pocket parks	Complete Roosevelt Pocket Park	Carolyn Trino, Bob Youde, McCall Parks, Dave Peugh
		Identify other potential locations	All/McCall Parks Dept.
	Promote, organize and manage community cleanup campaigns	Hold semi-annual cleanup days in conjunction with Valley Co. "free dump days"	Carol Coyle/Public Works/ Police Dept./Valley Co./ HOAs/non-profit groups/McCall Fire Dept./youth groups and schools
	Publicly recognize business owners' property improvements with Community Improvement Award	Identify new improvements; choose recipients; provide award and advertise in newspaper	Ken Deibert/ McCall Chamber of Commerce
	Continue to support area recycling efforts	support County's efforts to continue recycling in Valley Co. area; recommend locations	All/McCall Parks Dept./ waste contractor/Valley Co. Commissioners
GATEWAYS	Improve entrances to McCall	Complete landscaping at south corridor entry sign	Cathy Jasperson/Terry Auitable/McCall Parks Dept.
STREETSCAPE	Assist with visitor and resident guidance	Install informational/interpretive map at Art Roberts Park	Judy Maguire/McCall Parks Dept.
		Actively support and promote street improvements and infrastructure on the Third St. Corridor	Support City's efforts to seek funding for improvements; participate in community planning for improvements; funding for project improvements
ECONOMIC DEVELOPMENT	America in Bloom/McCall in Bloom	Participate in national America in Bloom program; increase local involvement in McCall in Bloom	All/City of McCall
		Support establishment of a Business Improvement District for the downtown corridor	Encourage local businesses to explore development of a BID for identified improvements
	Wireless project	Promote and support a city-wide or regional wireless project	Judy Maguire, McCall IT Dept., Chamber of Commerce, Valley Co. Commissioners
	Customer Service improvement	Work with Chamber to hold customer service workshop for local businesses; read Zappos book	Ken Deibert/Chamber



City of McCall
PARKS AND RECREATION
Memorandum

Date: June 25, 2012
To: McCall City Council, Lindley Kirkpatrick
From: Dennis Coyle
Re: Volleyball Court Safety Improvements

The following is a cost/benefit analysis for making needed safety improvements to the volleyball court adjacent to the boat ramp at Legacy Park. This comparison includes the cost of moving the court as well as the issues with each alternative.

Solution 1

Net the north end of the volleyball court. Lumber, cement and hardware will cost \$1,580; the netting will cost \$1,077 and \$700 in padding of retaining wall for a total cost of \$3,358.

The pros of this solution are: This is the least expensive solution, keeps distinct user groups separate, provides a measure of safety, and provides erosion control along north side of court.

The cons are: The net can be damaged and is expensive to replace and balls can continue to enter vehicle traffic.

Solution 2

Move the volleyball court south behind the chlorination station. This project would need to be contracted. It would include a retaining wall for the hillside, padding for the retaining wall, moving main irrigation lines, installing new lines, installing new court, sod replacement and improving drainage. Staff estimates the cost of this option to be \$7,000 to \$8,000.

The pros of this solution are: It provides a higher level safety for those using the volleyball court.

The cons are; Twice the cost of the first option and creates the possibility of conflicts with other park users.

Parks and Recreation staff recommends the first solution. Staff requests funding assistance from the City Council