

# MINUTES

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**McCall City Council  
Special Meeting  
Legion Hall - McCall City Hall (Lower Level)  
June 1, 2012**

## Agenda

Call to Order and Roll Call  
Work Session  
Adjournment

## **CALL TO ORDER AND ROLL CALL**

**Mayor Bailey called the special meeting of the McCall City Council to order at 10:00 a.m. Council Member Aymon, Mayor Bailey and Council Member Scott, Council Member Swanson, and Council Member Witte answered roll call.**

City staff present was Lindley Kirkpatrick, City Manager; Linda Stokes, City Treasurer; Dennis Coyle, Parks and Recreation Director; Peter Borner, Public Works Director; Jerry Summers; Chief of Police; Eric McCormick, Golf Superintendent; John Anderson, Airport Manager; Michelle Groenevelt, Community Development Director; David Simmonds, Information Systems Manager; Anne Kantola, Library Director; Barbara Sivey, Human Resources Manager; and BessieJo Wagner, City Clerk.

## **FY13 BUDGET WORK SESSION**

### **City Manager Recruitment**

Council gave some suggestions to finalize the City Manager Recruitment Brochure and directed staff to post the recruitment brochure.

### **Review of personnel costs, including benefit cost increases**

There was a brief discussion to determine what portion of health insurance costs to pass on to employees. The draft FY13 budget assumes that health insurance costs will increase by 15%, that \$32,272 from previous years' savings will be used to offset that increase, and that employees would pay ½ of the remaining costs of dependent coverage. The City will continue to pay the full cost of coverage for the employee. The impact of those assumptions was an increase of \$25.57 to \$51.33 per month for employees with dependent coverage.

Council expressed that there needed to be consistency in how the City compensated for the increase in health care costs.

There was general consensus from the Council to go with staff recommendation unless staff is able to find a health plan with a significant savings.

### **Department-by-Department review of the FY13 draft budget**

Council had general discussion regarding revenues for FY13. Staff clarified various revenue projections. Mayor Bailey has some questions regarding the Local Option Tax revenue projections.

Council Member Witte questioned whether the McCall Avenue Homes Lease documents had been finalized. Staff clarified that all homes had been sold and the current lease seemed sufficient.

Council reviewed each departments draft budget for FY13:

#### 1. Mayor & Council

It was noted that the Narrative for Mayor and Council needed to be corrected to reflect that Mayor Bailey had been elected to a 2 year term. Mayor Bailey requested that they add economic development and Housing Authority to the budget.

Council Member Aymon felt that there should be a plan for the Economic Development Budget.

Council Member Witte commented that economic development could also be defined as improving the appearance of the City, such as the McCall Mall pathway.

It was clarified that the economic development line item had no plan. Staff clarified the different funding sources for the McCall Mall pathway, Council suggested that the Economic Development line item could be used to assist with funding the McCall Mall pathway project.

Mayor Bailey stated that he would like to look at the Campus Plan and do something definitive, he would like to interview a few architects to find out what a plan would look like and how much would it cost to develop a true Campus Plan utilizing the funds that had been budgeted for the Campus Plan. Mr. Kirkpatrick recommended that staff and 1 or 2 council members do the leg work on the campus and come back to the full council with a recommendation on how to proceed. Council Member Swanson expressed concern that the end goal was unknown. He recommended that the process needed to be prioritized. Council Member Swanson also stated that there were many large expensive projects for the City that needed to be funded and felt that there needed to be a priority meeting before any dollars were spent. Mayor Bailey stated that the Campus Plan would be a bonding project. Council Member Swanson reiterated that prioritization must happen first prior to jumping into any commitment.

Council Member Witte supported the idea of the library and museum in the same place. She felt that it would create more opportunity for donors. She felt that would then give some opportunity to renovate current buildings instead of constructing new buildings. Council Member Aymon was also supportive of the library and museum combined effort. She commented that the City could start with the library piece and then move forward with the other components of the Campus Plan.

Council Member Witte expressed concern that money would be spent on detailed plans that would sit on a shelf. She did not think that it was prudent to spend money on a project that could not be funded any time in the near future.

Mr. Kirkpatrick asked the Council how they wanted to come to a decision on what was priority. Council Member Swanson suggested that a forecasting session be scheduled. He thought that the Council needed to consider what the best use of the tax payer dollars was. Council Member Swanson suggested a meeting with all relevant information in front of Council to assist with the planning process.

Mayor Bailey stated that the water and wastewater issues were separate from the structure issue.

Michelle Groenevelt, Community Development Director, suggested that there may be enough knowledge in house to update the facilities plan.

Without any clear direction to staff the Council moved on.

## 2. Information Systems

David Simmonds, Information Systems Manager, stated that the Professional Development increase was needed for staff in Information Systems for justification certification. There was some discussion on the possibility of a reduction in the Computer Hardware line item. Mr. Simmonds stated that he and his staff were looking at using some less expensive tablets; however some analysis of usability and functionality needed to be completed. There was a brief discussion on the Capital improvement project of \$40,000 for the wide area network (WAN).

## 3. City Manager

There was some discussion regarding the Senior Center and their LOT Applications. Council wanted staff to look at possibly funding one of the Senior Center projects in 2012. There was a brief discussion on whether Matt Williams would continue Prosecutorial services for the City of McCall. Council requested the specs on a generator for City Hall be provided to Council.

## 4. Administrative Costs

General discussion took place regarding the administrative costs for FY13.

## 5. Finance

Mayor Bailey suggested that staff develop a project purchasing policy and procedure. He felt that the process needed to be formalized.

## 6. City Clerk

General discussion took place regarding the City Clerk budget for FY13. There was a question as to the reason for the personnel cost increase. Mr. Kirkpatrick stated that he would look into why there was an increase in that line and get back to Council.

## 7. Community Development

General discussion took place regarding the Community Development budget for FY13.

## 8. Police

Council questioned whether MCPAWS funding should be less than previous years. There was some discussion regarding the direct benefit to City that MCPAWS provides. Police

Chief Jerry Summers stated that \$15,000 covers the costs incurred by the City and \$20,000 would be a community service. Mayor Bailey stated that Valley County should contribute more funding to MCPAWS.

There was much discussion regarding the justification for the number of officers budgeted, including whether there was a need for three administrative positions.

9. Library

General discussion took place regarding the Library budget for FY13. Council also briefly discussed the possibility of a Library district.

10. Airport

General discussion took place regarding the Airport budget for FY13.

11. Recreation Fund, Programs

12. Recreation Fund, Parks

Council expressed interest in adding the restroom to Fairway Park and Davis Beach to future projects on the narrative. There was some general discussion regarding unemployment and the impact it had on the Parks and Recreation budget.

13. Golf Course – page 153

General discussion took place regarding the Golf Course budget for FY13.

14. Streets – page 171

15. Water – page 187

16. Sewer – page 199

General discussion took place regarding the Public Works budget for FY13.

The Council again expressed interest in adding restrooms at Fairway Park and Davis Beach.

### **Review of Draft CIP**

#### **Public Comment**

Mayor Bailey called for public comment, hearing none the public comment period was closed.

#### **MCPAWS**

Betty Weida, MCPAWS Director, presented the MCPAWS FY13 budget requests. Mrs. Weida expressed concern that the City did not value MCPAWS. She expressed what the effects of a cut in funding by both LOT and the City would have on the animal shelter.

#### **McCall Transit**

Terri Lindenberg presented the FY13 budget request for McCall Transit. There was a brief discussion regarding how the ridership was affected by instituting a fare. There was also discussion regarding ITD grant funding and the fact that fares could not be leveraged as matching funds for grant opportunities.

**Local Option Tax Commission**

Gene Drabinski, Local Option Tax Commission Chair, presented the Commission’s recommendations for FY13.

**BREAK**

**Property Taxes**

Council discussed the possible impact of a 3% property tax increase on the estimated levy rate and individual property taxes. The discussion included the impact on City services if the Council did not take the 3% increase for FY13.

**City Council Deliberation**

Council discussed whether to take the 3% and the foregone amount for FY13:

- Mayor Bailey’s opinion was to take both the 3% and the foregone amount.
- Council Member Swanson was in agreement about the 3% but not foregone, he emphasized that the Council and staff needed to really analyze what is important.
- Council Member Aymon was in agreement to take both the 3% and the foregone amount.
- Council Member Witte was in favor of the 3% but not the foregone
- Council Member Scott was in favor of the 3% but not the foregone

Mr. Kirkpatrick stated that the next draft of the FY13 budget would include the 3% increase and per Mayor Bailey’s request, the forgone would also be included.

Mr. Kirkpatrick stated that the FY13 draft budget was not yet balanced and requested direction from Council. The only clear direction was that if there should be any attrition with the administrative staff in the Police Department, do not replace any vacancies.

**FY13 & FY14 Budget Development Next Steps**

Lindley Kirkpatrick, City Manager, wrapped up the meeting with a review of the following next steps to the budget development process:

- Public Open House (conducted by staff) on July 11, 6:00 pm
- Council Work Session on July 13 (and July 16 if necessary), 10:00 am – 5:00 pm. Tentative Budget Adoption
- FY13 Budget Public Hearing on August 9, 6:00 pm
- FY13 Budget Adoption on August 23, 6:00 pm

**ADJOURNMENT**

Without further business, Mayor Bailey adjourned the meeting at 5:00 p.m.

ATTEST:

*BessieJo Wagner*  
BessieJo Wagner, City Clerk



*Donald C. Bailey*  
Donald C. Bailey, Mayor