

MINUTES

**McCall City Council
Regular Meeting
Legion Hall (McCall City Hall - Lower Level)
May 10, 2012**

Agenda

Call to Order and Roll Call
Approve the Agenda
Reports
Pledge of Allegiance
Public Hearings
Public Comment
Business Agenda
Consent Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Bailey called the regular meeting of the McCall City Council to order at 5:32 p.m. Council Member Aymon, Mayor Bailey, and Council Member Swanson all answered roll call. Council Member Witte and Council Member Scott were absent. A quorum was present.

City staff present was Lindley Kirkpatrick, City Manager; Bill Nichols, City Attorney; Dennis Coyle, Parks and Recreation Director; John Anderson, Airport Manager; Eric McCormick, Golf Course Superintendent; Jerry Summers, Police Chief; Linda Stokes, City Treasurer; Nathan Stewart, City Engineer; Michelle Groenevelt, Community Development Director; Garrett Mapp, GIS Technician; Peter Borner, Public Works Director; Carol Coyle, Grant Coordinator; David Simmonds, Information Systems Manager and BessieJo Wagner, City Clerk.

APPROVE THE AGENDA

Mayor Bailey, with the consent of the Council, approved the agenda as presented.

REPORTS

Department Reports

Lindley Kirkpatrick, City Manager, noted that Lakeshore Disposal desired to make a proposal to contract with the City independently, which could result in a variety of changes in the types and costs of services. He indicated the impact area would remain under contract with the County.

Mayor Bailey requested and received additional information regarding the CPR course offered to City Employees through the Parks and Recreation Department.

Council Member Aymon asked for and received clarification regarding the location of the mountain biking class(es).

Council Member Swanson wondered where break water logs at Art Roberts and Legacy Parks came from and if the owners would remove them. Dennis Coyle, Parks and Recreation Director, stated they were working with the owners to have them disposed of.

Mayor Bailey asked for and received an update on the speed sign issue from Peter Borner, Public Works Director. Mr. Borner indicated he was working with the Idaho Transportation Department, and the speed may be reduced all the way past the little ski hill, but nothing had been confirmed.

Mayor Bailey also asked Mr. Borner about the valve stem at the wastewater pond. Mr. Borner explained the valve system, and that the bottom valve was not operating correctly. A crane will be necessary to repair it correctly. The middle valve would be used in the interim.

Council Member Aymon asked Mr. Borner to provide information regarding how many complaints were received specifically on streets.

Mayor Bailey asked Michelle Groenevelt, Community Development Director, to present highlights of her recent American Planning Association Conference. Ms. Groenevelt stated that the focus was on economic development and she received good resource information. She indicated she would provide Council with a written re-cap of the conference. Mayor Bailey requested staff consider preparing trip reports, to share the information obtained using tax payer dollars.

Council Member Aymon requested information regarding the number of building permits issued this year compared to last year. She also asked for and received an update on the community college interested in McCall.

Committee Minutes

The Council received copies of the following committee minutes:

- Environmental Advisory Committee – February 21, 2012
- Library Board of Trustees – March 13, 2012
- McCall Redevelopment Agency – March 13, 2012
- Planning and Zoning Commission – March 6, 2012
- Planning and Zoning Commission – April 3, 2012
- Airport Advisory Committee – April 5, 2012

Mayor Bailey questioned the statement that Council had rejected a Planning & Zoning Code Amendment. Ms. Groenevelt indicated the Commission minutes were inaccurately stated, and no amendment had been presented to City Council.

Mayor Bailey led the audience in the Pledge of Allegiance at 6:03 p.m.

PUBLIC HEARINGS

AB 12-86 Zoning Code Amendments referencing Digital Data Submission Standards and Adoption of Digital Data Submission Standards Policy

Garrett Mapp, Geographic Information Systems Analyst, Nathan Stewart, City Engineer, and John Russell, County Surveyor, presented the Digital Data Submissions Standards Policy. Mr. Mapp explained that Mr. Russell had volunteered 200 hours toward this project, and had actually contributed more. Mr. Mapp went on to explain that city staff developed digital drawing submittal format and data standards to establish uniform requirements for all digital drawing submissions and to streamline the integration of the digital information into the City's Engineering and Geographic Information Systems (GIS) datasets. He indicated that the criteria would establish a standard protocol for the collection of survey data that had been peer reviewed and would be a City-wide network of monuments for survey control, on State Plane grid, known as the McCall Control Point Network (MCPN), and a ground based network known as the McCall Modified Grid Control Point Network (MMGCPN) or also known as the "McCall Grid." Through use of those networks, all survey data and resulting documentation (plats, surveys, engineering plans, etc) would originate from control networks that had been created and reviewed by the local surveying community.

In an effort to be sure the digital data submission standards would be beneficial to the local surveyors, engineers and general public, local surveyors were consulted and involved in the process. The data submitted to the City using those standards would be used to improve the accuracy of City-wide datasets containing information such as property boundaries, utility infrastructure, topography, land use, etc. Ultimately, the information would be made available to the public for use in future planning, development and general documentation purposes.

Mr. Mapp stated that he and the City Engineer had presented information on this project to the City Council on March 22, 2012. The Policy and draft Ordinance were recommended for approval by the McCall Area Planning and Zoning Commission on April 3, 2012. Mr. Mapp provided City Council with the Digital Data Submission Standard Policy and the associated zoning ordinance amendments. The Ordinance had been approved by the City Attorney. Minutes from the April 3, 2012 Planning & Zoning Commission meeting were also provided.

Council Member Aymon asked for confirmation that the document would be user-friendly. Mr. Russell commented that the document was very forward-thinking and would be understandable to those who needed to utilize it.

Michelle Groenevelt, Community Development Director, then presented the Zoning Code Amendment Ordinance referencing the Digital Data Submissions Standards for the Public Hearing.

Mayor Bailey opened the Public Hearing for Zoning Code Amendments referencing Digital Data Submission Standards and Adoption of Digital Data Submission Standards Policy at 6:09 p.m.

Hearing no comments, the Public Hearing was closed at 6:10 p.m.

A brief discussion occurred regarding City policies and whether there was a central location in which policies were maintained. Mayor Bailey voiced concern that this particular policy was not titled “policy” and there was no approving signature. Ms. Groenevelt stated that process changes would require City Council approval, but technical information would be handled at Department level.

Mayor Bailey stated that the document had some grammatical errors and he would prefer to adopt the policy by Resolution. City Council was to provide editorial corrections to staff. Adoption was tabled to the May 24, 2012, City Council meeting, where staff would provide a corrected policy and a Resolution for adoption.

AB 12-87 Zoning Code Amendments referencing Pathways Plan and Adoption of Pathways Plan

Michelle Groenevelt, Community Development Director, presented a brief video and snack. She stated the snack was in celebration of two grants recently received, one for Third Street sidewalks from downtown to Colorado Street and the other was for the connection to Bear Basin.

Ms. Groenevelt indicated the purpose of the Code Amendments was twofold. The McCall Area Pathways Master Plan had been completed and proposed for adoption by the City Council as an official planning document. If adopted, the proposed code amendments would provide references to the McCall Area Pathways Master Plan and replace the current references to the “McCall Bike Path Master Plan.” Ms. Groenevelt thanked Harmony Design and Engineering, City staff and volunteers who contributed.

Ms. Groenevelt provided a brief overview of the plan and explained how the plan was developed, indicating that Council had received the Master Plan for review. She provided Council with letters of support, minutes from the April 3, 2012, Planning & Zoning hearing, where they recommended approval of the amendments, and the Ordinance with the proposed zoning ordinance amendments in Title 3 and Title 9. She stated that the Ordinance had been approved by the City Attorney.

A brief discussion occurred regarding the maps included in the Pathways Master Plan and maps that would be provided to the public. Council Member Aymon requested and received information regarding potential bike paths on West Lake Street, which she supported.

Ms. Groenevelt briefly reviewed the sections of the Ordinance. She also passed on comments from a local citizen. A brief discussion occurred regarding the Ordinance changes.

Mayor Bailey opened the public hearing for Zoning Code Amendments referencing Pathways Plan and Adoption of Pathways Plan at 6:58 p.m.

Michelle Reagan, owner of Gravity Sports ~ spoke in favor of the Pathways Plan. She stated City Council had been provided with her letter, and she had written a letter to Star News, as well, from which she received a lot of input from the citizens of McCall in support of pathways.

Mayor Bailey commented on a citizen letter from Andy Olavarria, whose letter commented on funding options. The Mayor commented that support from community businesses for alternative funding options, such as a new Local Option Sales Tax, would be necessary.

Matt Linde, Assistant Manager Ponderosa State Park ~ stated that funding was an issue, but felt trails and pathways were essential.

Council Member Aymon felt the vision and plan needed to come before funding.

Andy Olavarria, Valley County Pathway President ~ recommended establishing a plan to make it easier to make decisions, establish priorities and pursue funding.

Hearing no further comments, Mayor Bailey closed the public hearing at 7:13 p.m.

Mayor Bailey emphasized that any formal plan would have to follow the public process.

Council Member Aymon encouraged Pathways staff to attend the Centennial Celebration on July 18, 2012, to recruit volunteers.

Council Member Swanson thanked everyone involved with the Pathways Master Plan for their efforts and the positive results.

Mayor Bailey moved to adopt the McCall Area Pathways Master Plan (May 2012). Council Member Aymon seconded the motion. In a roll call vote Mayor Bailey, Council Member Aymon and Council Member Swanson all voted aye and the motion carried.

Council Member Swanson moved to suspend the rules and read by title only, one time only Ordinance No. 898, amending Title 3 and Title 9. Council Member Aymon seconded the motion. In a roll call vote Council Member Swanson, Council Member Aymon and Mayor Bailey all voted aye and the motion carried.

Ordinance No. 898 was read by title only, one time only by BessieJo Wagner, City Clerk.

Council Member Aymon moved to adopt Ordinance No. 898, amending Title 3 and Title 9, approve the publication of the summary and authorize the Mayor to sign all necessary documents. Council Member Swanson seconded the motion. In a roll call vote Council Member Aymon, Council Member Swanson and Mayor Bailey all voted aye and the motion carried.

PUBLIC COMMENT

Mayor Bailey called for public comment at 7.22 p.m.

Hearing no comments, Mayor Bailey closed the public comment.

BUSINESS AGENDA

AB 12-93 McCall Redevelopment Agency Board of Commissioners Appointment

Michelle Groenevelt, Community Development Director, stated that The McCall Urban Redevelopment Agency Board of Commissioners was responsible for the administration of the affairs of the Urban Redevelopment Agency, including budget and carrying out Agency projects. She stated that the term of office of a member was three years and a full Board had seven members. Ms. Groenevelt indicated there was one vacancy on the MRA Board and the position had been advertised in The Star News. Woody Woodworth submitted a letter of interest to serve on the MRA Board, in the vacant position expiring in July, 2014.

Mayor Bailey moved to appoint Woody Woodworth to the McCall Urban Redevelopment Agency Board of Commissioners, to a term expiring July, 2014. Council Member Aymon seconded the motion. In a roll call vote, Mayor Bailey, Council Member Aymon and Council Member Swanson all voted aye and the motion carried.

AB 12-89 SUB-08-05 Spring Mt. Ranch #5 – Plat Recordation Deadline Extension Request

Amy Pemberton, representative of Spring Mountain Ranch, stated that the applicant had submitted a request to extend the deadline for one year for recordation of the Spring Mountain Ranch #5 final plat. The final plat approval was given by City Council on November 19, 2009, and the original recordation deadline was May 19, 2011. At its April 28, 2011, meeting, City Council approved a one year extension of the deadline to May 19, 2012. The applicant requested a second one year extension of the plat recordation deadline. The new deadline would be May 19, 2013. Ms. Pemberton indicated that McCall City Code (MCC 9.2.07.F) stated that an extension may be granted and that such extension must be approved by City Council.

Mayor Bailey supported the extension, with the provision that it be the last extension.

Mayor Bailey moved to approve the plat recordation extension for one year. Council Member Swanson seconded the motion. In a roll call vote, Mayor Bailey, Council Member Swanson and Council Member Aymon all voted aye and the motion carried.

AB 12-92 Response to the Wastewater Technical Advisory Group's Third Revised Report

Council Member Aymon noted a correction on Page 6.

Mayor Bailey commented that the TAG members did a great job.

A brief discussion occurred regarding sump pumps, manholes and inspections.

Mayor Bailey moved to adopt the April 26, 2012, Response to the Wastewater Technical Advisory Group Report, Revision 3. Council Member Aymon seconded the motion. In a roll call vote, Mayor Bailey, Council Member Aymon and Council Member Swanson all voted aye and the motion carried.

AB 12-94 Joint Work Session with the LOT Commission

Mayor Bailey indicated he had made recommendations through a memo, Attachment A. He briefly reviewed the LOT Commission's recommendations, and stated that the recommendations were generally in-line with his memo.

A brief discussion occurred regarding the pocket park on Pine and Woolley.

Gene Drabinski, Local Option Tax Commission Chairman, stated that the LOT Commission had significant discussion on applications, and reached consensus on all votes. He explained how the Commission had selected recipients, and answered specific questions from Council regarding snowmobile and Nordic ski funding. Shane Hinson, Local Option Tax Commission Member, assisted in addressing Council's questions. Lisa Wood, Local Option Tax Commission Member, offered insight into recommended snowmobile trail grooming funding. Mr. Drabinski stated all Commission members did significant homework prior to making recommendations. A brief discussion regarding McPaws occurred. Council Member Aymon indicated that the spay and neuter program was a favorite of hers. Mr. Drabinski stated that they would make changes at the discretion and direction of City Council.

Lindley Kirkpatrick, City Manager, requested Council's guidance on direct costs associated with administering the local option tax. Mayor Bailey stated that was not on his list, but he would support funding half the requested amount. Council Member Aymon stated that half the amount requested would be acceptable. Mr. Kirkpatrick stated that earlier Council discussions had indicated that Council wanted local option tax dollars to fund costs for administration, as opposed to local property tax dollars, which were currently being used. The Council had made a decision to use property tax dollars to support the program in the beginning, and now would be a logical time to have the program pay for its own costs. Council Member Swanson felt the program should self-sustain, at least in part.

Mayor Bailey indicated there was time to contemplate, prior to final budget submission. Council thanked the Local Option Tax Commission for their efforts.

CONSENT AGENDA

Staff recommended approval of the following items:

- Warrant Registers Dated May 4, 2012
- Payroll Report for Period ending April 27, 2012
- AB 12-91 Laura Moore Cunningham Foundation Application for Centennial Plaza
- AB 12-90 Request for Funding for 2012 America in Bloom Program and Payette River Scenic Byway Corridor Management Plan Update

A brief discussion took place regarding items on the Warrant Register.

Council Member Aymon requested staff provide information regarding reduction in energy use/cost savings, due to retrofit.

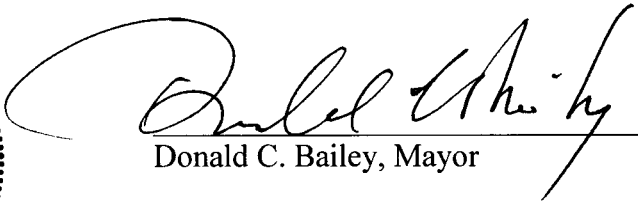
Council Member Swanson moved to approve the Consent Agenda. Council Member Aymon seconded the motion. In a roll call vote, Council Member Swanson, Council Member Aymon and Mayor Bailey all voted aye and the motion carried.

Mayor Bailey stated that Ms. Groenevelt had recommended the Solar Cities Project be presented at the Association of Idaho Cities Resilient City Program. Council concurred. A brief discussion occurred regarding attendance at the Program.

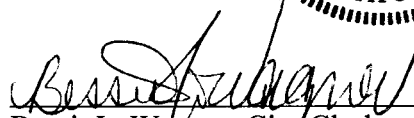
ADJOURNMENT

Without further business, the Mayor adjourned the meeting at 8:12 p.m.




Donald C. Bailey, Mayor

ATTEST:


BessieJo Wagner, City Clerk

Revised 12 May 2012 (10 May 2012)

To: City Council

From: Don Bailey

Cc: Lindley Kirkpatrick, BessieJo Wagner

Subject: LOT Funding recommendations for Fiscal 2013

Ref. FY13 LOT Project Requests for Funding Listing

After further review of the LOT Applications received, I suggest the following:

1. As the City has been selected to receive the Third St. grant from ICDB, request 13-01 is now fixed.
2. As such I believe that all of the other City requests for capital improvements be withheld at this time; some could be placed on an addendum if LOT receipts exceed the budgeted amount of \$225,000. These include: 13-05, 13-19, 13-20, 13-21, 13-26, 13-28, 13-33, 13-38, 13-39, 13-40, and 13-41. Each City department with buildings or other major capital equipment in periodic need of repair or refurbishment should budget for these items annually with funds saved until sufficient to do the work. The City has already contributed \$10,000 in 2012 for the Centennial Park, in addition to \$5000 from MRA.
3. I also recommend not funding the following: 13-08 Pocket Park (adds to Parks budget for maintenance). 13-14 McPaws facilities (they need to plan for capital improvements without City funding). 13-32 Treasure Valley Transit Center. The City should not be responsible for funding Treasure Valley Transit capital; perhaps we could contribute by waiving water and wastewater hook up fees. 13-25 Chamber Barge repair; these repairs should be funded by contributions to the Chamber from their members or in some other manner; the Chamber needs to plan for such repairs as recommended for the City. 13-34 Volleyball court relocation; the MRA could fund this project as it is located within the District.
4. The LOT committee will then recommend how to allocate the budgeted funds for the remaining requests.

Added comment:

5. The City request for covering the costs for administering the LOT program is \$17,000. I recommend reducing to \$5000 and eliminating the \$5000 the LOT committee recommended for the Centennial Park or reducing the amount recommended for snowmobile grooming (\$36,200 to \$31,200); the amount approved for this year was \$25,000. Then we could increase the amount for administration if the receipts exceed the estimated total; add into the column for contingent amounts.